



Brixworth Parish Council

Minutes of the extraordinary meeting held on Thursday 11th July 2019 Community Centre & Library, Spratton Road, Brixworth

In Attendance:

Councillors: Councillor Stephen James, Councillor Ian Barratt, Councillor Elaine Coe, Councillor Tom Mitchell, Councillor Kevin Parker and Councillor Frances Peacock.

Apologies: Councillor Stuart Coe, Councillor James Collyer, Councillor Alan Lovell and Councillor Sandra Moxon.

Absent:

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public: – 0**

19/ 4632 Welcome

Councillor James welcomed everyone to the meeting of the Parish Council. He notified attendees of the evacuation procedures. He also reminded all Councillors that the meeting was being recorded.

19/ 4633 Apologies for Absence

Apologies for absence had been recorded from Councillor Stuart Coe, Councillor Collyer, Councillor Lovell and Councillor Moxon. The apologies had been received by the meeting.

It was noted that Bob Campbell had resigned from the Parish Council.

19/ 4634 Declarations of Interest

None declared.

19/ 4635 Minutes of the Previous Meeting (27th June 2019)

Subject to a typing correction at Minute 19/ 4616 (Nest to Next) the minutes of the Parish Council meeting of 27th June 2019 were agreed as a true and accurate record. This was proposed by Councillor James and seconded by Councillor Peacock. Unanimous.

19/ 4636 Co-option of Parish Councillor

Jackie Bird was co-opted to the Parish Council. This was proposed by Councillor Parker and seconded by Councillor Peacock. Unanimous..

19/ 4637 Request for Dispensation

The dispensation request received from Councillor Bird to enable her to speak and vote at Parish Council meetings on Community Centre business was considered and agreed. This was proposed by Councillor James and seconded by Councillor Parker. Unanimous

19 / 4638 Media & Communications

Councillor Bird was appointed as a member of the Media & Communications Committee. This was proposed by Councillor Elaine Coe and seconded by Councillor Parker. Unanimous.

19/ 4639 Police Liaison

Councillor Mitchell was appointed as the Police Liaison representative of the Parish Council. This was proposed by Councillor Elaine Coe and seconded by Councillor James. Unanimous.

19/ 4640 Planning Decisions – June 2019

The Parish Council noted the planning decisions issued during June 2019.

19/ 4641 Planning Committee Minutes

The minutes of the Planning Committee of 10th June 2019 were received by the Parish Council.

19/ 4642**DA/2018/1046 (Amended)****Outline application for the provision of 60 bed nursing home, 25 Close Care Cottages (a use within Class A2)****Victors Barn, Northampton Road, Brixworth, Northamptonshire**

The Parish Council had received amended plans for the proposal. The Parish Council objected to the proposal as the application was outside the confines of the village which was regarded as open countryside. This is contrary to the Policy 2 contained within the adopted Brixworth Neighbourhood Development Plan. It was also contrary to policies R1 (Spatial Strategy for the Rural Areas) and HS 14 (Planning permission for residential development will not normally be granted on sites outside of the existing confines of the village) of the adopted Local Plan. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

19/ 4643**DA/2019/0545****Demolition of existing outbuilding. Construction of replacement outbuilding with single storey link to main house, plus first floor side extension.
2, Frogghall, Brixworth, Northamptonshire, NN6 9DH**

The Parish Council had no objections to the proposal. This was proposed by Councillor James and seconded by Councillor Parker. Unanimous.

19/ 4644 Financial Transactions including Payments for Approval- July 2019

The list of financial transactions and payments for July 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor James and seconded by Councillor Peacock. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
Direct Debit Payments - Financial Reg 6.7					
EON	Elec monthly - Ashway Changing Rooms (1st)	110.48	5.52	116.00	LGA MP 1976 s19
Talk Talk Business	Broadband and Telephone monthly (9th)	50.95	10.19	61.14	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)					
Plantscape	Barrier Baskets and liners	392.62	78.52	471.14	LGA 1972 s144
Debit Card Payments (On line purchase) - Financial Regs 6.10 & 6.19					
Nil					
Payments Processed this month but agreed last month - Financial Regulation 5.2 (via BACS)					
Nil					
Payments for approval - Financial Regulation 5.2 (via BACS)					
Staff	Net Salaries and Wages (4 week month)	4,255.18	0.00	4,255.18	LGA 1972 s150
HMRC	PAYE	1,151.59	0.00	1,151.59	LGA 1972 s150
LGSS	Pension Scheme	696.73	0.00	696.73	LGA 1972 s150
R&G	Grounds Maintenance Contracted Services	490.12	98.02	588.14	LGA MP 1976 s19
Blasons	Fuel	147.50	29.50	177.00	LGA 1972 s111
EON	Street Lighting Maintenance	24.69	4.94	29.63	PCA 1957 s3
Trade Point Screwfix	Door Closer - Ashway Changing Rooms	21.65	4.33	25.98	LGA(MP) 1976 s19
Chubb	Fire Equipment The Ashway Changing Rooms	69.73	13.93	83.66	LGA(MP) 1976 s19
Parish Council Web Sites	Work to web site - .gov.uk	331.00	0.00	331.00	LGA 1972 s142
EON	Electricity for street lights	151.09	7.55	158.64	PCA 1957 s3
ESPO	Office Chair - Information Point	113.00	22.60	135.60	LGA 1972 s111
Cheque Payments					
Nil					
Total Expenditure this month		8,006.33	275.10	8,281.43	
Receipts					
www.Elitein	Refund	3.00	0.00	3.00	EPA 1990 ss5-6
Interest	Capital Account 28 June 2019	18.37	0.00	18.37	LGA 1972 s111
Total Income this month		21.37	0.00	21.37	
Bank Transfer - Capital to Revenue					
Realign Budgets		8,958.81	0.00	8,958.81	LGA 1972 s151
Total transferred to revenue this month		8,958.81	0.00	8,958.81	

Bank Transfer - Revenue to Capital					
		0.00	0.00	0.00	
Total transferred to capital this month		0.00	0.00	0.00	

19/ 4645 Rolling Budget for June 2019

The Rolling Budget for June 2019 was received by the Parish Council. No issues were highlighted.

19/ 4646 Bank Reconciliation

The Bank Reconciliation report as at 28th June 2019 was noted by the Parish Council. The Revenue (Current) Account indicated a balance of £86,831.56. The Capital (Reserve) Account indicated a balance of £119,756.04.

19/ 4647 Council Reserves

The Statement of Reserves was received by the Parish Council. There was £42,566.22 held within Restricted Funds and £68,231.01 held within Earmarked Reserves. The balance shown, after virements and commitments, was estimated at £95,790.37. The Parish Council noted the report.

19/ 4648 Exclusion of Press and Public

The press and public were excluded from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960. This was proposed by Councillor James and seconded by Councillor Parker.

The meeting was closed to the public at 745pm

19/ 4649 Legal Matters

The Parish Council was in receipt of a County Court Claim Form. The Parish Council agreed to:

1. Acknowledge service of the County Court Claim Form. Proposed by Councillor James and seconded by Councillor Mitchell Peacock. Unanimous.
2. Defend all of this claim. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.
3. Appoint WG Law to deal with all legal matters on behalf of the Council. This was proposed by Councillor Parker and seconded by Councillor Peacock. Unanimous.
4. Meet the financial costs from the Parish Councils Reserves and to vire £15,000 across to 'Legal Costs' budget from 'General Reserves.' This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.
5. Recover any costs incurred by the Parish Council from the Claimant. Proposed by Councillor James and seconded by Councillor Peacock. Unanimous.
6. Delegate to the Clerk the authority to make decisions on behalf of the Parish Council where, in the view of the Parish Clerk, it would be difficult or impossible for the Parish Council to respond within the required timescales. This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

The meeting was reopened to the public at 821pm.

19/ 4650 Dates of Future Meetings

The following dates were agreed by the Parish Council.

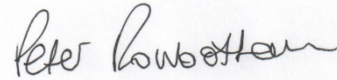
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19/ 4651 Any Other Urgent Business

There was no urgent business.

The meeting finished at 826pm

Signed as a true and accurate record



**Councillor Stephen James
Chairman
Brixworth Parish Council
8th August 2019**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
11th July 2019
Telephone: 079 8314 1786
E Mail: clerk@brixworthpc.org.uk**