




Brixworth Parish Council

Councillors are hereby summoned to attend the Finance Committee meeting to be held on
Thursday 13th July 2023 at 7:00pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: .....

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

23/0032	Welcome by Chairman	SM
23/0033	Apologies for absence and acceptance of apologies for absence To consider and accept any apologies reported.	ALL
23/0034	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
23/0035	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Chairman approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 26 th April 2023.	ALL
23/0036	Public Open Forum Session a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Finance Committee via the Chairman. Each will be allowed three (3) minutes to address the Finance Committee via the Chairman. This open session is limited to 15 minutes. b) Although the Finance Committee will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

Members of Brixworth Parish Council - Finance Committee

Councillor Sandra Moxon (Chair), Councillor Tony Nixon (Vice Chair), Councillor Jackie Bird, Councillor Ian Barratt,
Councillor Neal Brown, Councillor Lynne Compton and Councillor Barbara Lunnon,



When we do need to print we only use 100% recycled paper





PART TWO – FOR DECISION

23/0037	Business Plan To review and approve the DRAFT Business Plan.	JF
---------	--	----

PART THREE – FOR INFORMATION

23/0038	Property Matters and Assets Update To receive an update from Cllr Nixon.	TN
23/0039	Quarter 1 Finances a) To receive and note the contents of the quarter 1 budget report. b) To receive and note the quarter 1 performance against budget. c) To receive and note the quarter 1 VAT Claim.	JF

PART FOUR – CONFIDENTIAL MATTERS

23/0040	EXCLUSION OF THE PRESS AND PUBLIC RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. The Press and Public will be requested to leave the meeting (subject to 23/0029)	
---------	--	--

PART FIVE – CONFIDENTIAL MATTERS

23/0041	Central Sports Lease Renewal To discuss and agree the draft lease agreement and contractual terms, as circulated prior to the meeting.	TN
23/0042	Allotments – Northampton Road To receive an update concerning the current legal situation with the Allotments and approve all necessary actions to progress all matters in relation to this, as per the meeting report circulated prior to the meeting.	TN
23/0043	New Starter Additional Costs To approve all additional costs in relation to the new Administration Assistant, as per information circulated prior to the meeting.	JF

The Press and Public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

23/0044	Next Meeting a. To consider any items for inclusion on the next meeting agenda. b. To NOTE the date of the next Finance Committee Meeting on 14 th September 2023.	ALL
---------	--	-----

Members of Brixworth Parish Council - Finance Committee

Councillor Sandra Moxon (Chair), Councillor Tony Nixon (Vice Chair), Councillor Jackie Bird, Councillor Ian Barratt, Councillor Neal Brown, Councillor Lynne Compton and Councillor Barbara Lunnon,



When we do need to print we only use 100% recycled paper

