



Brixworth Parish Council Minutes of the Finance Committee Meeting

Wednesday 26th April 2023 at 7:00pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Moxon (Chairman), Cllr Nixon, Cllr Lunnon, Cllr Bird, Cllr Compton and Cllr Barratt

Parish Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

23/0020	<p>Welcome by Chairman Vice Chairman Cllr Nixon welcomed everyone to the Finance Committee Meeting and advised all present of the evacuation procedures.</p>	-
23/0021	<p>Apologies for absence and acceptance of apologies for absence There were no apologies reported.</p> <ul style="list-style-type: none"> ▪ Cllr Moxon – arrived late. ▪ Cllr Brown – no formal apologies received. <p>Prop. Cllr Bird / Sec. Cllr Compton. All in favour</p>	-
23/0022	<p>Declarations of Interest</p> <p>a) Cllr Compton and Cllr Bird declared non-pecuniary interests in agenda item 23/0030 – Sporting Club fees and charges due to their association with the sporting clubs.</p> <p>b) Dispensation was granted by the Proper Office to allow both Cllr Compton and Cllr Bird to speak and partake in any motions during agenda item 23/0030.</p> <p>Prop. Cllr Lunnon / Sec Cllr Nixon. All in favour.</p>	-
23/0023	<p>Agree and Sign the Minutes of Previous Meeting In the absence of the Chairman, all present RESOLVED to the Vice Chairman Cllr Nixon approving the Finance Committee Meeting Minutes of 11th January 2023, as a true and accurate record.</p> <p>Prop. Cllr Barratt / Sec. Lunon</p>	-
<i>Cllr Moxon arrived late at 19:05pm and took over the position of presiding over the meeting from Cllr Nixon.</i>		
23/0024	<p>Public Open Forum Session There were no reports to consider due to there being no members of public in attendance.</p>	-

PART TWO – FOR DECISION

There are no items to consider under this heading.

Members of Brixworth Parish Council - Finance Committee

Councillor Sandra Moxon (Chair), Councillor Tony Nixon (Vice Chair), Councillor Jackie Bird, Councillor Ian Barratt,
Councillor Neal Brown, Councillor Lynne Compton and Councillor Barbara Lunnon,



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PART THREE – FOR INFORMATION

23/0025	Assets Cllr Nixon reported that legal matters concerning the Co-op transfer of land is moving slowly. Communication has been made with the Co-op's legal representatives and a meeting is being held on 31 st of May.	-
23/0026	Business Plan All present NOTED the Business Plan will be drafted and circulated to Council for review at its May full meeting.	JF
23/0027	Budget Cost Codes All present NOTED the changes made to the budget cost codes for the new financial year, to allow for Council community assets to have their own cost codes.	-

PART FOUR – CONFIDENTIAL MATTERS

23/0028	EXCLUSION OF THE PRESS AND PUBLIC There were no members of public to exclude.	
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PART FIVE – CONFIDENTIAL MATTERS

23/0029	Central Sports Lease Renewal (Paper A, B and C) <ul style="list-style-type: none">Cllr Nixon presented suggested terms for the lease renewal and all present agreed necessary actions to progress the matter. Prop. Cllr Nixon / Sec. Cllr Bird. All in favour.Cllr Compton agreed to send the contact details of a Surveyor to the Clerk.	TN/JF LC
23/0030	Sports Clubs Fees and Charges It was agreed that Cllr Moxon would create a report for the Sports Liaison Working Group and Council to consider concerning hire fees and an online booking tool. Prop. Cllr Nixon / Sec. Cllr Bird. All in favour.	SM

PART SIX – CLOSING PROCEDURES

23/0031	Next Meeting a. All present agreed that all future agendas should have standing items such as; assets update and budget performance. All other suggested items can be emailed to the Clerk between meetings. B. All present NOTED the date of the next Finance Committee Meeting on 13th July 2023 at 7:00pm.	
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In the absence of further business, the meeting closed at 20:01pm

Signed as a true and accurate record:

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Cllr Tony Nixon - Chairman
Brixworth Parish Council
Date: 13th July 2023

Minutes Prepared by:
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Parish Clerk

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