



Brixworth Parish Council

Minutes of the Ordinary Parish Council Meeting

Thursday 29th June 2023 at 7.15pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance:	Cllr Frances Peacock, Cllr Ian Barratt, Cllr Elaine Coe, Cllr Tony Nixon, Cllr Jackie Bird and Cllr Christine Ware
Absent:	Cllr Gary Spratt, Cllr Kevin Parker, Cllr Neal Brown, Cllr Lynne Compton, Cllr Sandra Moxon, Cllr Barbara Lunnon, Cllr James Collyer and Cllr Tom Mitchell
Parish Clerk:	Josie Flavell
Members of the public:	2

MINUTES

PART ONE – OPENING PROCEDURES

23/6235	Chairman Pursuant to Local Government Act 1972 s11(3) and due to the absence of both the Chairman and Vice Chairman, Council RESOLVED to agree to Cllr Bird acting as Chairman and presiding over the June Ordinary Parish Council Meeting. Prop. Cllr Barratt / Sec. Cllr Ware Unanimous.	-
23/6236	Councillor Sabbatical Request Council considered a request from Cllr Moxon (Chairman) to take a sabbatical from office due to an unforeseen family emergency. Council agreed to give permission for apologies to be given in advance for the June, July and August meeting. Cllr Barratt requested an amendment to this motion, offering Cllr Moxon 4 months instead of 3, to respect Cllr Moxon's current situation and to allow extra time to deal with personal matters. Council RESOLVED to agree to the motion put forward and for the extension of an extra month to be offered to Cllr Moxon. Prop. Cllr Barratt / Sec. Cllr Coe with 4 in favour and 2 abstentions.	JF
23/6237	Apologies for absence and acceptance of apologies for absence The following Councillors reported apologies, which were accepted: <ul style="list-style-type: none"> ▪ Cllr Spratt, Cllr. Parker, Cllr Collyer, Cllr Compton, Cllr Brown, Cllr Mitchell, Cllr Lunnon. Prop. Cllr Bird / Sec. Cllr Ware. Unanimous. NB: Cllr Peacock requested that Council consider changing the start times of the meetings. The Clerk agreed to add this to the July meeting for Council's consideration.	JF
23/6238	Declarations of Interest a) Cllr Ware declared a non-pecuniary interest in agenda item 23/6247 BT Kiosk due to the proximity of her residence. b) There were no dispensations or written requests for dispensation of DPI to consider.	-

Members of Brixworth Parish Council

Councillor Sandra Moxon (Chair), Councillor Jackie Bird (Vice Chair), Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Lynne Compton, Councillor Barbara Lunnon, Councillor Tom Mitchell, Councillor Tony Nixon, Councillor Kevin Parker, Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware.



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23/6239	Agree and Sign the Minutes of Previous Meeting Council RESOLVED to Acting Chairman Cllr Bird approving the Annual Parish Council Meeting Minutes for the meeting held on 25 th of May 2023, as a true and accurate record. Prop. Cllr Ware / Sec. Cllr Coe with 4 in favour and 2 abstentions.	Paper A
23/6240	Public Open Forum Session Two members of public from Spratton Parish Council visited and reported that they were having difficulty in getting members to arrive at Council meetings on time and had asked Council to change the meeting start time. They sat and observed how the Brixworth Parish Council meeting was conducted.	-

PART TWO – FOR DECISION

23/6241	MUGA Opening Donation Council RESOLVED to agree an amount of £500 to donate to the 'Carry a Basketball and not a Blade' charity in exchange for Andre Arissol opening the MUGA and carrying out basketball games with the school children at the opening event. Prop. Cllr Peacock / Sec. Prop. Cllr Coe with 1 Abstention.	JF
23/6242	Ball Stop Net – St David's MUGA Due to the original budget of £3.5k being insufficient for the works needed, Council RESOLVED to approve the quote received from A to Z Contracts and Consultancy Ltd for the installation of the new ball stop net in front of the MUGA at a cost of £7,834.63 exc. VAT. Prop Cllr Coe / Sec. Cllr Ware. Unanimous.	JF
23/6243	Ball Stop Fence - St David's Play Park Council RESOLVED to approve the extra cost of £2,345.68 (exc. VAT) to install anti-rattle foam pads to the current ball stop fence to stop/reduce noise pollution, as per the quote circulated prior to the meeting and contained with Paper B of agenda item 23/6242. To be paid from the St David's Projects earmarked reserves. Prop. Cllr Barratt / Sec. Cllr Coe. Unanimous.	JF
23/6244	Insurance – Parish Council Council RESOLVED to ratify the renewal of the annual insurance policy for the Parish Council with BHIB Insurance Brokers on 1 st June 2023, at a cost of £1,553.77 (inc. IPT tax) for the long term agreement ending May 2025. Prop Cllr Coe / Sec. Cllr Ware. Unanimous	JF/GK
23/6245	New and Replacement Litter Bins Council RESOLVED to the Clerk and Admin Assistant ordering 12 new litter bins for the parish at a cost of up to £6,500 exc. VAT. Prop. Cllr Ware / Sec. Cllr Nixon. Unanimous	GK
23/6246	Community Events Working Group a) Council RESOLVED to create a new working group to manage all community events. Prop. Cllr Ware / Sec. Cllr Peacock. Unanimous b) Council RESOLVED to defer agreeing which Council members and Officers will make up the 3 group members, until the July meeting when more members are present. c) Council RESOLVED to approve the draft Terms of Reference. Prop. Cllr Ware / Sec. Cllr Coe. Unanimous.	JF
23/6247	BT Kiosk Adoption a) Council RESOLVED to approve the adoption fee of £1.00 to be paid to British Telecommunications. Prop. Cllr Barratt / Sec. Cllr Peacock / 5 in favour with 1 abstention.	JF

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	<p>b) Council RESOLVED to approve the Clerk applying for the Highways Section 50 licence at a cost of £321.00. Prop. Cllr Nixon / Sec. Cllr Coe with 5 in favour and 1 abstention.</p> <p>c) Council RESOLVED to agree to the Clerk approving the Licence Agreement between BT and Brixworth Parish Council between meetings, subject to Cllr Nixon completing a review of the document first. Prop. Cllr Nixon / Sec. Cllr Coe with 5 in favour and 1 abstention.</p> <p>d) Council RESOLVED to create a working group made up of council members and residents, to propose ideas for the future use of the kiosk and manage it once the adoption is complete, with Cllr Barratt to chair the working group. The Clerk agreed to bring all documentation such as Terms of Reference to the next meeting. Prop. Cllr Barratt / Sec. Cllr Coe with 5 in favour and 1 abstention.</p>	JF
23/6248	<p>Green Framework Plan At the April Parish Council meeting, under minute reference 23/6181, Council agreed to hold an extra ordinary meeting to review and adopt this document but as the meeting did not take place, Council RESOLVED to adopt the Green Framework Plan document (version 5 as circulated prior to the meeting), which includes all amendments as a result of feedback received from councillors within and between meetings. Prop. Cllr Peacock / Sec. Coe with 1 abstention.</p>	GK
23/6249	<p>MUGA Hire – Brixworth Tennis Club Council RESOLVED to defer this item to a future council meeting due to not having yet agreed hire fees, terms and conditions of use of the MUGA and an online booking tool system. Prop. Cllr Bird / Sec. Cllr Peacock. Unanimous</p>	-
23/6250	<p>Policies and Procedures PHASE 3 Council RESOLVED to adopt all policies and procedures under Phase 3 of the review process with the exception of the Capability Policy and Lone Working Policy, due to changes needing to be made. Prop. Cllr Coe / Sec Cllr Ware. Unanimous <ul style="list-style-type: none"> ▪ Cllr Coe and Cllr Ware agreed to help with the Capability Policy. </p>	JF/GK
23/6251	<p>CCTV Policy and Data Impact Assessment – St David's Council RESOLVED to approve the CCTV policy and Data Impact Assessment for the St David's CCTV system. Prop. Cllr Bird / Sec. Cllr Coe. Unanimous</p>	JF/GK
23/6252	<p>Finance a) Council RESOLVED to consider and approve the payments list for June 2023. Prop. Cllr Ware / Sec. Cllr Coe. Unanimous b) Council RESOLVED for Councillor Bird to be authorised to countersign payment invoices in Cllr Moxon's absence. Prop. Cllr Ware / Sec. Cllr Coe. Unanimous</p>	GK
23/6253	<p>Housing Needs Survey Council RESOLVED to defer this item to the July meeting due to not having enough council members available to make a fully informed decision. Prop. Cllr Barratt / Sec. Cllr Coe with 1 abstention.</p>	JF
23/2654	<p>Saturday Surgery Council RESOLVED Cllr Bird and Cllr Collyer attending the Saturday Surgery on 1st July 2023. Prop. Cllr Bird / Sec. Cllr Ware. Unanimous</p>	-
23/2655	<p>Co-op Planters a) Council considered and selected option 2 of the planter suggestions as circulated prior to the meeting, within meeting paper M. Prop. Cllr. Ware / Sec. Cllr Coe. Unanimous</p>	

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	<p>b) Council RESOLVED to the Parish Council taking ownership of the planters and undertaking all future maintenance of the planters and planting scheme. Prop. Cllr Coe / Sec. Cllr Ware. Unanimous</p> <p>c) Council RESOLVED to the Clerk submitting the planter option information to the Co-op Property Director, to allow for the purchase of such and to also apply for the necessary Highways Licence from West Northants Council. Prop. Cllr Ware / Sec/. Cllr Coe. Unanimous</p>	JF
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PART THREE – FOR INFORMATION

23/6256	<p>Saturday Surgery Council received and NOTED the report from the Saturday Surgery Session held on the 3rd June 2023.</p>	-
23/6257	<p>Planning Committee a) Council received and NOTED the Minutes of the Planning Committee Meeting held on 5th June 2023. b) Council received and NOTED the Minutes of the Planning Committee Meeting held on 26th June 2023</p>	-
23/6258	<p>Community Safety Reports a) Council received and NOTED the Community Safety Report. b) Council received and NOTED the Speed Data Analysis Report.</p>	-
23/6259	<p>Finance Reports - June Council received and NOTED the below reports. a) Cost Centre Summary Report b) Monthly Breakdown Receipts and Payments Report c) Net Position by Cost Centre Report d) Committed Spend Report e) Expenditure from Reserves Report f) Rolling Budget Report g) May Bank Rec Report</p>	-
23/6260	<p>MUGA Hire Fees and Online Booking Tool It was reported that all sporting clubs should be charged the same fees and a flat rate charged including a summer and winter rate, due to the extra electricity usage for the floodlights during the winter months. Consideration should be also given to limit the amount of time the MUGA can be booked out for private use. It was agreed that Cllr Nixon in conjunction with the Clerk will investigate further and report back to council in due course.</p>	TN/JF
23/6261	<p>Wooden Bollards – St David’s POS/St David’s Close Due to the Travellers recent trespassing of St David’s POS, the damaged highways bollards along the boundary of St David’s Close have been reinstated. However, as the Travellers found it so easy to gain entry, a more robust highways deterrent is required to prohibit future</p>	JF

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	access. The Clerk reported that information and costs for a new highways restrictions/deterrent will be prepared in time for consideration at the July meeting.	
23/6262	Clerk's Report Council received and NOTED the report.	-
23/6263	Administration Assistant's Report Council received and NOTED the report.	-
23/6264	<p>Parish Councillor Representatives Updates</p> <p>a) Village Hall – due to the absence of Cllr Lunnon there were no new reports to receive.</p> <p>b) Thomas Roe Charity – due to the absence of Cllr Mitchell, there were no new reports to receive.</p> <p>c) NCALC – there were no new reports to receive.</p> <p>d) Police Liaison – Cllr Coe reported she had attended the Annual Police Liaison Conference and the 3 main areas that were discussed were: community speed watch, traffic surveys and funding for speed indicator devices. Drug driving was also discussed, along with how location data of various crimes can now be accessed in different ways and how the old crime stats were sometimes misleading. The old Neighbourhood Watch scheme is being re-launched under a new name of Northamptonshire Talk. Once launched, the new app/website will allow members of the public to upload any crime information as well as CCTV, phone and doorbell recordings, which will enable the Police to review it and take action. The Clerk is to contact PC Bates for information and to arrange for a social media post to be created on how to join the scheme.</p> <p>e) Armed Forces - Cllr Bird reported that the Brixworth British Legion parade took place last Saturday, which was well attended.</p> <p>f) Verification Officer – the Clerk reported that the next verification will take place with Cllr Compton in July.</p> <p>g) Environment & Highways - Cllr Ware reported she had attended the Welford Kids Fest Climate festival and it was hugely popular and is an event Brixworth Parish Council should investigate for Brixworth parish. The 2 transferred trees from Eaglehurst to Spratton park and Woodsville have unfortunately not survived the hot weather and have died.</p> <p>h) Climate Change Champion – as above (g).</p> <p>i) Central Sports Rep – Cllr Nixon reported that an update will be given at the next meeting.</p>	JF/GK
23/6265	<p>To Note the Dates of the Next Meetings:</p> <p>Council NOTED all meeting dates.</p> <ul style="list-style-type: none"> ▪ Saturday Surgery – 1st July 2023 - TBC. ▪ BCAG Meeting – 4th July 2023 (online) ▪ Buildings Working Group Meeting – 11th July 2023 ▪ Personnel Committee Meeting - 13th July 2023 ▪ Finance Committee Meeting - 13th July 2023 ▪ Planning Committee Meeting – 17th July 2023 ▪ Full Council Meeting 27th July 2023 	-

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PART FOUR – CONFIDENTIAL MATTERS

23/6166	Exclusion of the Press and Public Council RESOLVED to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Coe / Sec. Cllr Nixon / 1 Abstention The Press and Public will be requested to leave the meeting (subject to 23/6166)	
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PART FIVE – CONFIDENTIAL MATTERS

23/6267	NALC Star Awards Council RESOLVED to agree to make an application to the NALC Star Awards. Prop. Cllr Peacock / Sec. Cllr Ware Unanimous	-
Cllr Coe left the meeting earlier at 21:01pm		
23/6268	Recruitment of Admin Assistant A progress report was received.	-
23/6269	Eaglehurst Transfer of Land Council RESOLVED to approve the commuted sum and to delegate power/authority to the Clerk to approve the legal documentation between meetings with regards to the land transfer, subject to receiving the correct second red line plan. Prop. Cllr Nixon / Sec. Cllr Ware. Unanimous	JF

The press and public were invited back into the meeting.

PART SIX – URGENT MATTERS

23/6270	Urgent Matters for Report Only There were no urgent matters reported.	-
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PART SEVEN – CLOSING PROCEDURES

23/6271	Next Ordinary Meeting a. There were not items reported for inclusion on the July Ordinary meeting agenda. b. Council NOTED the next meeting date for the Ordinary Council Meeting as 25 th August 2023.	-
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In the absence of further business, the meeting was closed in full at 21:16pm

Signed as a true and accurate record:

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Lynne Compton – Vice Chairman
Brixworth Parish Council
Date: 27th July 2023

Minutes Prepared by:

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Clerk & RFO
Brixworth Parish Council
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Brixworth Parish Council
Report to: Council 23/06/2023

Summary: Housing Needs Survey & Rural Exception Site	
Attachments: Site Plan – Land Scaldwell Road	
1.0	BACKGROUND West Northants Council contacted Brixworth Parish Council a while ago asking if Council would consider a small development as part of the Rural Exception Sites initiative. The Planning Committee have already met and discussed this site and the Clerk is to arrange for a meeting with all relevant parties in due course. However, the Clerk felt the need to bring this matter to the attention of Council first, to garner views on the matter and to also ask Council if they would be prepared to allow West Northants Council to prepare a new Housing Needs Survey as the last one was completed in 2013 (some near 10 years ago). Cllr Mitchell is to give a verbal update at the June meeting but this paper affords Council members the opportunity to review background information ahead of this meeting. Should any council member wish to gain further information on a Housing Needs Survey please use the following weblink: https://www.daventrydc.gov.uk/living/housing-strategy/affordable-housing/rural-exception-sites/
2.0	PROPOSAL <ul style="list-style-type: none">▪ To agree to the small development▪ To agree to West Northants Council conducting a new Housing Needs Survey.
3.0	CONSIDERATIONS Council can comment on the potential development site but the following information from the WNC Affordable Housing Officer Samantha Bosworth, does need to be taken into consideration. <i>The site is currently owned by a developer who will seek to get planning permission with or without my or the parish council's involvement. The Daventry Local Plan allows for development outside of village confines in certain circumstances. The Plan says:</i> <i>A. Development at the Primary Service Villages will be located within the confines of the village as defined on the Inset map.</i> <i>B. Development outside the defined confines will be acceptable only in the following circumstances;</i> <i>i. Where the housing land supply is less than five years (three years where a neighbourhood development plan that is less than two years old is in place that allocates sites for housing); or</i> <i>ii. Where the development provided would clearly meet an identified local need, for housing this would be need identified through an up-to-date Housing Needs Survey or Housing Needs Assessment where it is demonstrated that this could not otherwise be met within the defined village confines; or</i> <i>iii. Where it is demonstrated that a scheme is required to support an essential local service that may be under threat, especially a primary school or primary health service; or</i> <i>iv. Economic development that will enhance or maintain the vitality or sustainability of the Primary Service Village or would contribute towards and improve the local economy; or</i> <i>v. Development which otherwise accords with policy EC4</i> <i>Without the parish council's support, I wouldn't want to undertake a housing need survey, but this doesn't stop the developer undertaking his own survey. The site would then be developed as a market led scheme and we would probably get less affordable housing on the site. The advantage of being involved is that we can shape and have more influence over what the planning application will look like in terms of mix of dwellings, tenure and layout. This should be weighed against the parish</i>



council being seen to be supporting the development and the fact that the PC doesn't want to see this site developed.

Initial planning advice for this site is favourable.

4.0 FINANCIAL INFORMATION

Not applicable at this stage.

5.0 CONCLUSION / RECOMMENDATION

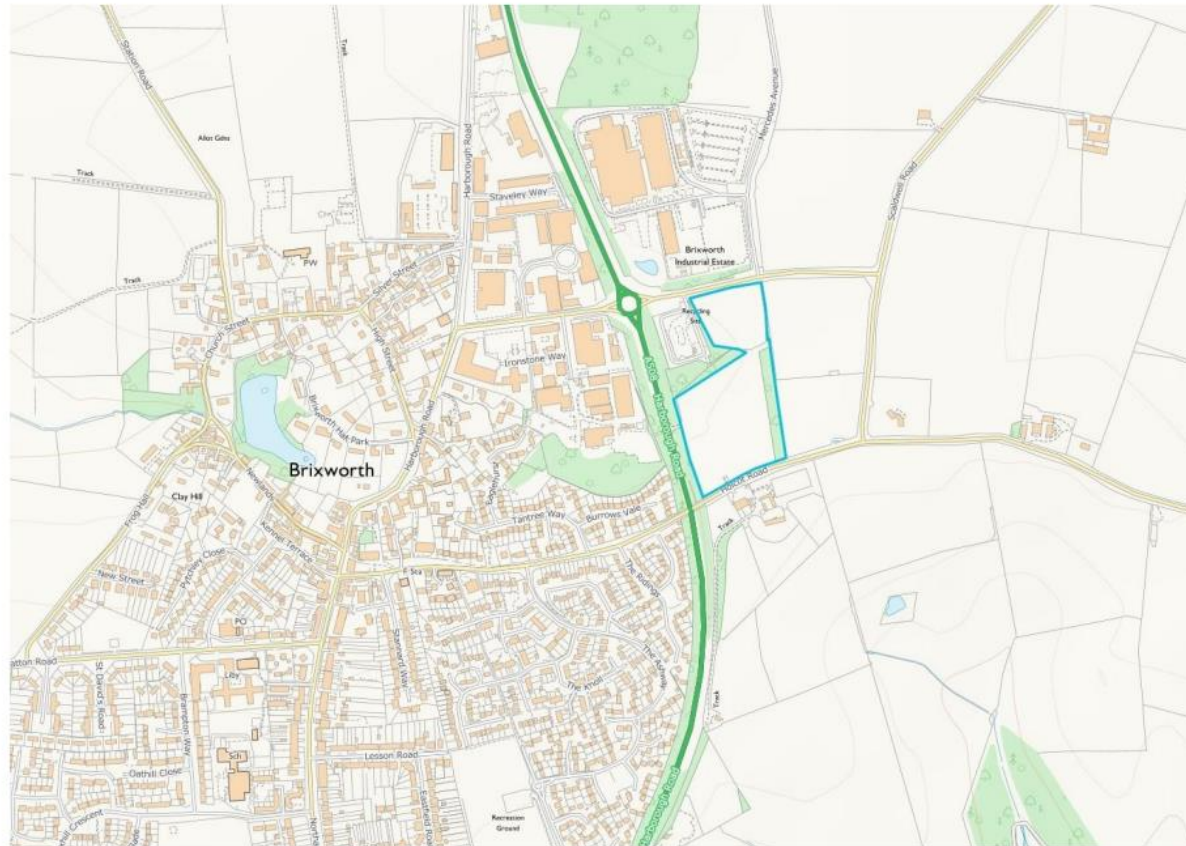
- To consider and agree to West Northants Council creating a new Housing Needs Survey.
- To consider all information given concerning the potential development site and to give an opinion to allow the Planning Committee to respond in full on behalf of Council.

Implications:		
Council Objectives:	To consider the Rural Exception Site as per the information contained with this report.	-
Resource Requirements:	N/A	N/A
Do we have the resource available?	N/A	N/A
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N/A
Crime and Disorder	Has crime and disorder have been considered?	Y
Biodiversity	Are there any bio-diversity implications?	Y
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	N/A
	Is there provision within the budget?	N/A
	Could there be additional expenditure? -Possible Repair/Maintenance	N
	Is there potential for income generation?	N
Legal	Do we have power, to act?	N/A
	If Y which act: For example Local Government and Rating Act 1997, s. 31	-
Risk Management	Are there any risks?	-
Risk Assessment	Is a risk assessment required?	N/A
Project Management	-	N/A
Person originating this report: Josie Flavell – Clerk and RFO		
Date: 23/06/2023		



Brixworth Parish Council

Land Scaldwell Road, Brixworth – Site Plan



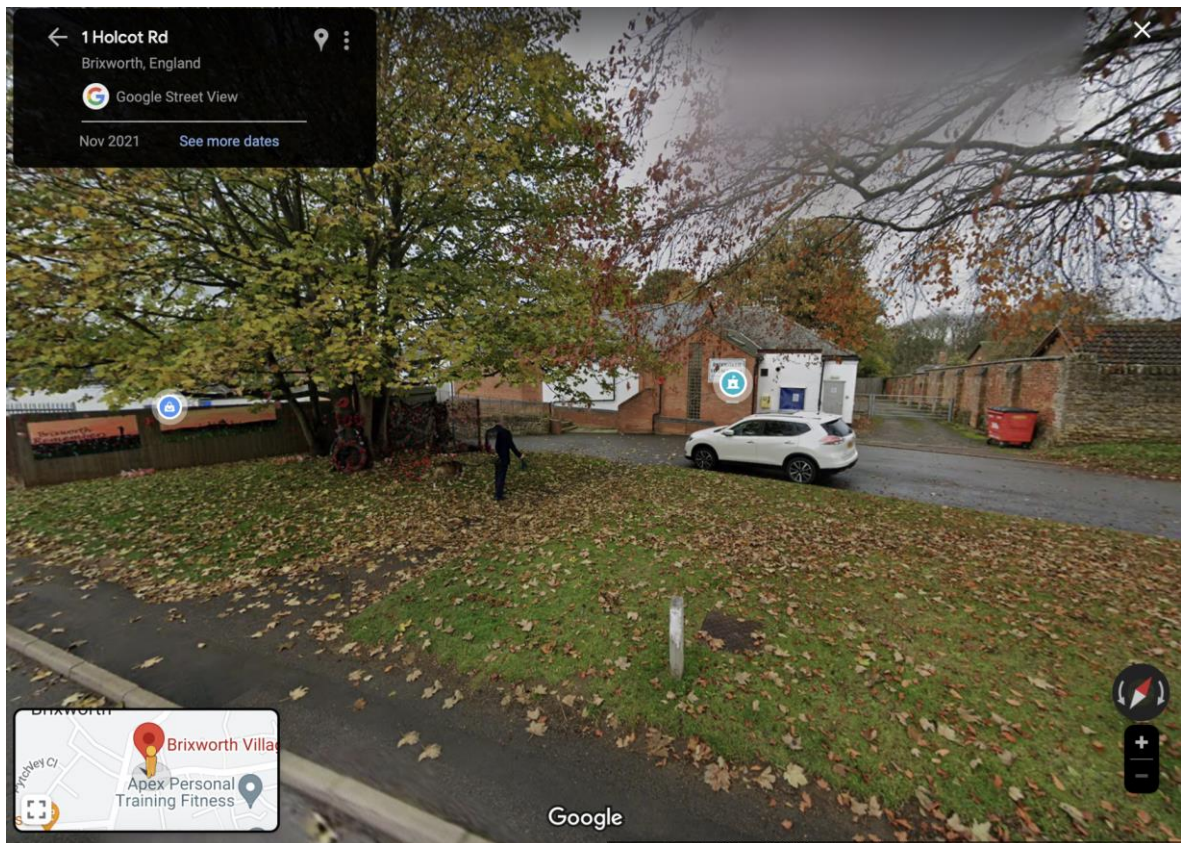


Brixworth Parish Council
Report to: Council 20/07/2023

Summary: Co-op Store Community Library		
Attachments: Appendix A – Photos		
1.0	BACKGROUND The Co-op have contacted the Parish Council requesting permission to install a community library facility on a piece of Parish Council owned land near to the new Co-op store, opposite the Village Hall on Holcot Road.	
2.0	PROPOSAL To consider this proposal and if acceptable to council, grant permission to the Co-op, allowing for the wooden library installation to take place at the preferred site, as shown in Appendix A.	
3.0	CONSIDERATIONS Ownership of this facility will remain with the Co-op and the responsibility of all maintenance will be undertaken by the Co-op also. No Highways licence is needed as the land in question is parish owned.	
4.0	FINANCIAL INFORMATION There are no financial implications for Council.	
5.0	CONCLUSION / RECOMMENDATION Council to RESOLVE to approve the installation of the Co-op Community Library at land as identified on the attached plan.	
Implications:		
Council Objectives:	To approve the installation of the Co-op community library.	-
Resource Requirements:	Not applicable.	N
Do we have the resource available?	N/A	N
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	N
Crime and Disorder	Has crime and disorder have been considered?	TBC
Biodiversity	Are there any bio-diversity implications?	N/A
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	N
	Is there provision within the budget?	N
	Could there be additional expenditure?	N
Legal	Is there potential for income generation?	N
	Do we have power, to act?	Y
	If Y which act: For example Local Government Act 1972 s144(b) – Power to encourage visitors and provide conference and other facilities.	LGA 1972 S144(b)
Risk Management	Are there any risks? Utility check required. If so, how will these be mitigated? utility checks completed.	N/A
Risk Assessment	Is a risk assessment required?	N/A
Project Management	Is project management is required?	N
Person originating this report: Josie Flavell – Clerk and RFO		
Date: 20/07/2023		



Appendix A





Brixworth Parish Council
Report to: Council 19 /07/ 2023

Summary:

Resident's group request to locate a commemorative bench on St David's Playing Field

Attachments:

1.0

BACKGROUND -

Alex was a much-loved member of our very large friendship group growing up in the village during the 80s and living in the village throughout his life.

He went through Brixworth Primary school and then on to Moulton. He was also massively valued member of Brixworth Juniors football club.

He did not have a bad bone in his body and would always greet everyone with a cheeky smile.

He grew up all his life in St David's Close and spent his childhood years playing in the Park next to his house.

Unfortunately, life situations got the better of him and he sadly took his own life in May of this year leaving behind a 2yr old Daughter.

Following Alex's passing, his friends and Brixworth residents rallied round and set up a go fund me page to raise funds to enable them to create a lasting place to visit and remember Alex. The group discussed options and felt that a commemorative bench would be ideal. He also had a memorial service at the Central Sports club attended by hundreds of his friends and loved ones.

PROPOSAL -

To approve the positioning of a commemorative bench on St David's Playing Field, at a time and in a location to be agreed between the BPC and the Resident's Group.

OPTIONS CONSIDERED -

N/A

FINANCIAL INFORMATION -

The Resident's Group understand that the BPC will not provide any financial support for the purchase of the bench and it will be the Resident's Group's responsibility to install the bench, under the guidance of the BPC. They also understand, on-going maintenance will be the group's responsibility and not the BPC

CONCLUSION / RECOMMENDATION

To **RESOLVE** to approve the placing of a commemorative bench on St David's Playing field, in a location approved by the BPC and at a time agreed with the BPC.



Implications:		
Council Objectives:		
Resource Requirements:	Committee / Cllrs / Working Group / Officers / External / Other / None Hours / Days / Weeks / Months	None
Do we have the resource available?		N/A
Equalities & Human Rights	Are there equalities and /or human rights issues?	N
Equalities Impact Assessment	Is an impact assessment is required?	Y
Crime and Disorder	Has crime and disorder have been considered?	Y
Biodiversity	Are there any bio-diversity implications?	N
Financial	Are there financial implications at this stage?	N
	Will there be financial implications?	N
	Is there provision within the budget?	N/A
	Could there be additional expenditure?	N
Legal	Is there potential for income generation?	N
	Do we have power, to act? If Y which act: For example Local Government and Rating Act 1997, s. 31	Y ?
Risk Management	Are there any risks? If so, how will these be mitigated?	N
Risk Assessment	Is a risk assessment required?	N
Project Management	Is project management is required?	N
Person originating this report: Cllr Neal Brown		
Date: 19.07.2023		

Brixworth Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
95	03.03 Telephone -Mobile Str	26/06/2023		01 Nat West Revenue		Phone Top Up - Staff	Asda Mobile	X	5.00		5.00
96	03.03 Telephone -Mobile Str	27/06/2023		01 Nat West Revenue		Phone Top Up - Staff	Asda Mobile	X	5.00		5.00
97	02.10 Human Resources/ He	30/06/2023		01 Nat West Revenue		Management Services	Peninsula Business Systems	S	144.85	28.97	173.82
98	04.11 Telephone & Broadbar	10/07/2023		01 Nat West Revenue		Broadband & Landline Telephc	Talk Talk Business	S	62.90	12.58	75.48
99	07.06 Van Lease Costs	03/07/2023		01 Nat West Revenue		Van Lease Costs	Lex Autolease	S	239.58	47.91	287.49
100	02.15 Adobe License	04/07/2023		01 Nat West Revenue		ICT Services	Adobe	E	16.64		16.64
101	03.03 Telephone -Mobile Str	03/07/2023		01 Nat West Revenue		Phone Top Up - Staff	Asda Mobile	X	5.00		5.00
102	06.01 Lighting of Parish Foot	28/07/2023		01 Nat West Revenue		Street Lights	NPOWER	L	163.04	1.90	164.94
103	04.12 Bank Charges	31/07/2023		01 Nat West Revenue		Bank Service Charge	Nat West Bank	E	8.75		8.75
104	06.01 Lighting of Parish Foot	28/07/2023		01 Nat West Revenue		Electricity	EON UK Limited (Street Light	S	16.00	3.20	19.20
105	14.20 Litter Bin Replacement	28/07/2023	23/6245	01 Nat West Revenue		Parish Bin Replacement	Glasdon	S	5,685.60	1,137.12	6,822.72
106	07.07 Fuel - Van & Mowers	28/07/2023		01 Nat West Revenue		Fuel	AH Blason	S	159.83	31.97	191.80
107	14.07 Kubota Grass Mower	28/07/2023		01 Nat West Revenue		Mower Repair	Euromec	S	648.00	129.60	777.60
108	09.05 St David's Trade Wast	28/07/2023		01 Nat West Revenue		Trade Waste	Bakers Waste	S	88.12	17.62	105.74
109	08.02 Ashway Grass Cutting	28/07/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	178.00	35.60	213.60
109	09.02 St David's Grass Cuttir	28/07/2023		01 Nat West Revenue		Grounds Maintenance	R&G Grounds Maintenance	S	395.00	79.00	474.00
110	07.01 Enhancements & Main	28/07/2023		01 Nat West Revenue		Playground Parts	Online Playgrounds	S	68.00	13.60	81.60
111	07.02 Sundry Purchases - M	28/07/2023		01 Nat West Revenue		bus stop repair	Trade UK - B&Q/ Screwfix	S	93.31	18.65	111.96
112	07.02 Sundry Purchases - M	28/07/2023		01 Nat West Revenue		Maintenance Sundries	Trade UK - B&Q/ Screwfix	S	36.88	6.18	43.06
113	14.06 S106 St David's MUGA	28/07/2023		01 Nat West Revenue		Tennis Net Muga	Networldsports.co.uk	S	749.69	149.94	899.63
114	02.05 ROSPA	28/07/2023		01 Nat West Revenue		ROSPA Inspections	Play Safety Limited (ROSPA)	S	305.50	61.10	366.60
115	01.02 Employer NI	19/07/2023		01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	E	595.89		595.89
115	01.01 Salaries	19/07/2023		01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	E	7,532.51		7,532.51
115	01.03 Pension - LGPS	19/07/2023		01 Nat West Revenue		Salaries and Wages	DCK Payroll Solutions	E	1,105.08		1,105.08
116	02.11 ICT	28/07/2023		01 Nat West Revenue		Cloudy IT Monthly Charges	Cloudy IT	S	170.10	34.02	204.12
117	04.11 Telephone & Broadbar	17/07/2023		01 Nat West Revenue		Mobile Telephone	EE Limited	S	17.59	3.52	21.11
Total									18,495.86	1,812.48	20,308.34



Brixworth Parish Council

Notes

Climate Action Group - Working Group

Tuesday 4 July 2023

5pm - 6pm via Zoom

Attending:

Christine Ware (Chair) - CW
Tony Nixon - TN
Barbara Lunnon - BL
Bob Cotter - BC
Karin Cotter - KC
Jonathan Harris - JH

Apologies:

Peter Duffy (Brixworth Wombles) - PD
Sam Raju - SR

To receive notes:

Ann Foley
Brian Webster
Lucy Murphy
Janet Turner
Andy Dinnage
Mr & Mrs Parrott
Ian Barrett
Keith Dobell
Emma Hall
Sue Brooks
Ken Nikel
Nick Davies
Mike Pickles
Phillipa Williams
Robin Jones
Carol Sigley
Deidre Daish
Josie Flavell - Parish Clerk
Gav Kirkup - Parish Admin Assistant

With many thanks to everyone for their interest in BCAG - this is designed to be a memory aid for the group rather than 'minutes' of the meeting. Please see the July Newsletter for further information.

The Green Framework

Following feedback from council and a meeting with West Northants Sustainability Officer, Martin Wilson, the Green Framework was re-presented to council on 29th June. I am delighted to let you know that council resolved to adopt the framework.



This document is a record of our statement of intent rather than a granular plan for agreement. It should be used to guide thinking and inform motions put to council for resolution.

In other words - this is where the work starts!

Our aim is to become a net zero carbon parish council by 2030 in line with West Northants Council UK 100 pledge. West Northants Council has a wider pledge to achieve net zero status for the whole of the West Northants area by 2045.

A copy of the Green Framework is attached for your information. It will be communicated via the Parish Council website but the attached gives you early sight of this.

ACTIONS:

1. ALL: Please can you review the suggested 'short term plan' ideas within the framework and let CW know your top three priorities. Please give your feedback by **FRIDAY 21 JULY**.
2. BC to draft GAANT chart/ spreadsheet to record timetable.
3. CW to discuss communication of Green Framework via the next Brixworth Bulletin edition with Admin Assistant. CW to liaise with Brian Webster on this too.

Biodiversity, Tree planting and Replacement

ACTIONS:

1. CW to check with the Parish Clerk whether she can write to WNC Sustainability Officer as Chair of BCAG to discuss ideas for recording tree planning applications at Parish level. Trees in conservation areas have been discussed at WNC Sustainability Group and the Assistant Director for Planning has been asked to comment. The group expressed concern about tree felling, especially in the conservation area where there is a requirement to replace trees felled.
2. CW to check with the Parish Clerk if any further correspondence has been received from Brixworth School regarding tree planting. The council received an initial enquiry but no further contact has been made. CW to follow up as appropriate.
3. JH to investigate if any data is available regarding biodiversity net gain for the new Co-op site.
4. BC to investigate whips and tree stock available from Woodland Trust for 2023/2024 planting season.
5. CW to ask Admin Assistant for council's previous post on 'trees and planning' to be periodically re issued via website and Social Media channels.

Possible Brixworth Summer Event - August Bank Holiday

ACTION:

There is the possibility of a Brixworth Summer event to be held over the August Bank Holiday. **If** this event happens BCAG to investigate having a stall to raise awareness of BCAG and The Green Framework. CW to monitor activity and bring back to BCAG as appropriate.

Date of Next (Scheduled) BCAG: TUESDAY 5 SEPTEMBER

Please note - if there is a Summer Event and BCAG does take a stall there we will call an extraordinary meeting.



Brixworth Climate Action Group - Update July 2023

Overview

- **The Green Framework**
- **Brixworth Parish Council Environmental Policy**
- **Emergency Planning with WNC**
- **Seminars - Fighting Climate Change with Local Council Action/ The Challenges and Opportunities for Food and Farming/ Carbon Literacy Network**
- **Hedges**
- **Welford - Kidsfest**
- **Living Roof Project update**
- **Waste Bins Update**
- **Next scheduled BCAG meeting Tuesday 5 September 5pm via Zoom**

The Green Framework

The Green Framework was re-presented to council on 29th June and I am delighted to let you know that council resolved to adopt the framework.

This document is a record of our statement of intent rather than a granular plan for agreement. It should be used to guide thinking and inform motions put to council for resolution. In other words - this is where the work starts!

Our aim is to become a net zero carbon parish council by 2030 in line with West Northants Council UK 100 pledge. West Northants Council has a wider pledge to achieve net zero status for the whole of the West Northants area by 2045. The framework will be communicated via the Parish Council Website and Brixworth Bulletin.

Martin Wilson, WNC Sustainability Officer was very helpful in the development of our framework and he is going to attend our next council meeting on Thursday 27th July to make a short presentation to council on Climate Change and what the PC can do to help. If you would like to attend then you will be most welcome - the meeting is at 7.15pm in The Olive Branch cafe.

Brixworth Parish Council Environmental Policy

One of BCAG's responsibilities is to review the Environmental Policy and make recommendations to council. We reviewed the existing policy and presented it to council on 30th March when it was adopted. You can find this on the council website.

Emergency Planning

One of the components of the Green Framework is to develop an emergency plan for the village. In May BCAG members Christine Ware and Barbara Lunnon attended a training session held by West Northants Council to explore how we can develop a Brixworth plan. As a result, the Parish Clerk has made contact with Annie Bailey, the Emergency Planning Officer at West Northants Council to ask for help and information to help us get our plan underway. If you are interested in getting involved then please let us know.



Seminars and Networking Events

Christine Ware attended a NALC seminar - Fighting Climate Change with local council Action on 24 May. The seminar allowed for sharing of ideas and actions from Swanage Town Council, Draughton (Yorkshire) Parish Council and the Charity 'Centre for Sustainable Energy' which is based in the South West.

Swanage TC declared a climate emergency in 2019. They are a tourism based economy and have a plan to be carbon neutral by 2030. Their action plan is described as 'evolving' and includes things such as:

- all events on council land must be single use plastic free
- developing plans for energy reduction on built estates
- reduce the use of bedding plants in parks
- provide public use drinking water taps and signage to highlight
- develop a route map to carbon reduction through increased use of solar and heat pumps in the town
- develop a 'Sustainable Swanage' Group to support active travel initiatives and businesses becoming sustainable.

Swanage has been supported through initiatives from Dorset Council. Having said that, they recognise and value involvement from residents and volunteers who they rely on to ensure the plans do not become onerous for officers. They are supported and led by councillors and residents. 'Sustainable Swanage' have been successful in identifying grants available but describe the application processes as 'very complicated'.

Draughton PC declared a climate emergency in 2021. Draughton is a small rural village of around 200 houses and a precept of £10k per annum. The stone built properties are reliant on oil fired heating and wood burning stoves.

The council was successful in securing a £8k Lotto funded grant which they used to fund a 3 month project to explore options for changing the carbon footprint of the village's existing heating sources. The project identifies 12 opportunities, 6 of which were solar and 6 of which were wind based.

The parish has identified 3 of each type to progress. There was some push back from some councillors who questioned just how much difference a small parish like Draughton could make. A straw poll in the village suggested that 50% of residents didn't recognise the climate emergency. However, a combination of the need for the National Grid to increase its capacity, upgrade to a 'greener grid' and the possibility of cheaper, maybe even 'free' energy in the longer term has allowed for the projects to progress. There is a recognition now that small actions can build to large outcomes. Draughton are using a pilot cottage to be the benchmark for financial and carbon saving.

Centre for Sustainable Energy is a South West based charity although the policy work they do does have a national reach. They do provide training workshops to help communities in the South West develop action plans. The view from the charity is that Parish and Town Councils are the first line of communication, providing leadership and support in the community regarding the climate emergency and actions communities can take.

The advice from CSE is that PCs don't need a baseline carbon footprint to get started. This is a view echoed by our own WNC. It is better to expend energy and resources on getting on with actions that will actually make a difference. It is appropriate to deduce [from analysis done at county level] that our main carbon spend is through heating and travel. The charity describe many unquestionable benefits of carbon reduction such as health benefits from cleaner air and nicer communities with greener spaces and show it is worth focusing on these co-benefits as plans are developed. They suggest the best plans are reviewed periodically and include engagement with the local authority for additional support. They also expressed some concern over taking other parishes plans as a basis for developing a plan, citing that each community should review its own unique circumstances to develop the best plan of action.

There is a view from all the presenters at the seminar that success in this arena depends on community involvement. Several of the attendees also described a correlation between action and the average age of councillors.



Questions raised from attendees covered a myriad of climate related topics - everything from regenerative farming and the work the Soil Association is doing on soil health to sustainable built environments and an updating of planning regulations.

Christine also attended a seminar on 'The Challenges and Opportunities for Food and Farming' which was attended by Sean Rickart the former Chief Economist at the National Farmer's Union and Dominic Dyer, Broadcaster and Environmentalist.

She also attended a networking event hosted by The Carbon Literacy Trust for councils and local



authorities to share best practise and ideas. This is an ongoing forum for the sharing of ideas.

HEDGES

Our three new hedges are in!

Welford's Kidsfest

Another inspirational event from our friends in Welford. This was a Festival for kids on all things climate. It included a junior hustings with Cllr Jonathan Harris and the Daventry MP Chris Heaton-Harris. Lots of ideas that we might want to progress next year in Brixworth.





Living Roof Bus Stop Project

You might remember that we investigated putting a living roof on the bus stop in Northampton Road near Lone Pine Court as a pilot project to increase our biodiversity in the village. Our Parish Clerk is updating the quote we had for this project and we look forward to sharing more news in due course.

Waste Bins update

Council has resolved to purchase and install the new waste bins that Brixworth PC are responsible for. This will be in line with BCAG's recommendation. Our Clerk is organising this and we are looking forward to seeing them in situ. Thanks to Pete Duffy for his input into this.

Next Scheduled BCAG Meeting

Our next BCAG meeting is **Tuesday 5 September at 5pm - 6pm via Zoom.**

It would be great to see you at the meeting - if you haven't been before then you will be most welcome! If you can't make it but have comments, ideas and suggestions then please let me know beforehand. Thanks!



Brixworth Parish Council Minutes of the Personnel Committee Meeting

Thursday 13th July at 6.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Bird (Chairman), Cllr Ware, Cllr Lunnon, Cllr Compton and Cllr Spratt

Parish Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

23/0036	Welcome by Chairman Chairman Bird welcomed everyone to the Personnel Committee Meeting and advised all present of the evacuation procedures.	-
23/0037	Apologies for absence and acceptance of apologies for absence <ul style="list-style-type: none"> ▪ There were no apologies to consider. NB: Cllr Lunnon gave her apologies for the next committee meeting.	-
23/0038	Declarations of Interest <ol style="list-style-type: none"> a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider. 	-
23/0039	Agree and Sign the Minutes of Previous Meeting All present RESOLVED to Chairman Bird approving the Personnel Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on the 26 th of April 2023, as a true and accurate record.	-
23/0040	Public Open Forum Session There were no reports to consider.	-

PART TWO – FOR DECISION

23/0041	Staff Training Council RESOLVED to approve training courses to be booked for the Groundsman as follows: <ul style="list-style-type: none"> ▪ Working at Height ▪ First Aid refresher course Prop. Cllr Ware / Sec. Cllr Compton. All in favour.	JF/GK
23/0042	Staff Appraisals The Clerk reported that all staff appraisals with the exception of the Administration Assistant (due this month), have been completed and all employees have been given an action plan to work towards including aims and objectives.	-

Members of Brixworth Parish Council - Personnel Committee

Councillor Jackie Bird (Chair), Councillor Lynne Compton, Councillor Barbara Lunnon,
Councillor Gary Spratt and Councillor Christine Ware.



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PART THREE – FOR INFORMATION

There are no items under this heading to consider.

PART FOUR – CONFIDENTIAL MATTERS

23/0043	<p>Exclusion of the Press and Public</p> <p>All present RESOLVED to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Ware / Sec. Cllr Lunnon. All in favour.</p> <p style="text-align: center;">There were no Press and Public to request to leave the meeting.</p>	-
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PART FIVE – CONFIDENTIAL MATTERS

23/0044	<p>Recruitment of Administration Assistant</p> <p>All present RESOLVED to recommend Council to approve the following items at its July meeting for the new Administration Assistant.</p> <p>a. Approve the proposed rate of pay i.e. annual salary. Prop. Cllr Compton / Sec. Cllr Spratt</p> <p>b. Approve the SLCC/NALC Employment Contract and Terms of Employment. Prop. Cllr Compton / Sec. Cllr Ware</p> <p>c. Approve the start date of 21st of August 2023. Prop. Cllr Bird / Sec. Cllr Ware</p> <p>All present agreed that the new starter should be booked onto the NALC ILCA course. Prop. Cllr Lunnon / Sec. Cllr Ware</p>	JF
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The Press and Public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

23/0045	<p>Next Personnel Meeting</p> <p>a. There were no items reported for the next agenda.</p> <p>b. All present NOTED the date of the next Personnel Committee Meeting as 14th September 2023.</p>	JF
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In the absence of further business, the meeting closed at 18:45pm

Signed as a true and accurate record:

.....
Jackie Bird - Chairman
Brixworth Parish Council
Date: 14th September 2023

Minutes Prepared by:

Josie Flavell
Parish Clerk
Brixworth Parish Council
T: 07983 141786
E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Personnel Committee
Councillor Jackie Bird (Chair), Councillor Lynne Compton, Councillor Barbara Lunnon,
Councillor Gary Spratt and Councillor Christine Ware.

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Members of Brixworth Parish Council - Personnel Committee
Councillor Jackie Bird (Chair), Councillor Lynne Compton, Councillor Barbara Lunnon,
Councillor Gary Spratt and Councillor Christine Ware.



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Brixworth Parish Council Minutes of the Finance Committee Meeting

Thursday 13th July 2023 at 7:00pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Nixon (Chairman), Cllr Lunnon, Cllr Bird, Cllr Compton and Cllr Barratt

Parish Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

23/0032	Welcome by Chairman Chairman Cllr Nixon welcomed everyone to the Finance Committee Meeting and advised all present of the evacuation procedures.	-
23/0033	Apologies for absence and acceptance of apologies for absence <ul style="list-style-type: none"> ▪ There were no apologies to consider. ▪ Cllr Barratt arrived late at 19:10pm. 	-
23/0034	Declarations of Interest <ol style="list-style-type: none"> a) Cllr Bird declared an interest in agenda item 23/0041 Central Sports Lease Renewal due to being a committee member. b) Cllr Bird was given dispensation to participate and speak during agenda item 23/0041 Central Sports Lease Renewal. Prop. Cllr Nixon / Sec. Cllr Lunnon. 	-
23/0035	Agree and Sign the Minutes of Previous Meeting Council RESOLVED to Chairman Nixon approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 26 th April 2023, as true and accurate records. Prop. Cllr Bird / Sec. Cllr Compton.	-
23/0036	Public Open Forum Session There were no members of public in attendance.	-

PART TWO – FOR DECISION

23/0037	Business Plan All present reviewed the DRAFT Business Plan and unanimously agreed to defer approving this item until the September Committee meeting, to allow the Clerk extra time to add in further detail including long term aims, such as the Ashway Changing rooms improvements. Prop. Cllr Nixon / Sec. Cllr Compton.	JF
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Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chair), Councillor Jackie Bird, Councillor Ian Barratt,
Councillor Lynne Compton and Councillor Barbara Lunnon,

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PART THREE – FOR INFORMATION

23/0038	<p>Property Matters and Assets Update Cllr Nixon circulated a report prior to the meeting but also reported on the following matter:</p> <ul style="list-style-type: none"> ▪ Millennium Gardens dry stone wall is in need of repair but council are not responsible for the retaining walls. It was agreed that quotes for the work be carried out, be obtained in preparation for the next committee meeting and to aid the setting of the next budget. It was also suggested that a working group be formed to strip the undergrowth from the wall that requires repair, prior to any works being carried out. 	TN
23/0039	<p>Quarter 1 Finances All present received and NOTED the below finance reports.</p> <ol style="list-style-type: none"> a) Quarter 1 budget report. b) Quarter 1 performance against budget. c) Quarter 1 VAT Claim. 	-

PART FOUR – CONFIDENTIAL MATTERS

23/0040	<p>Exclusion of the Press and Public All present unanimously RESOLVED to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due to it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Compton / Sec. Cllr Bird. All in favour.</p> <p align="center">The Press and Public were requested to leave the meeting (subject to 23/0040)</p>	-
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PART FIVE – CONFIDENTIAL MATTERS

23/0041	<p>Central Sports Lease Renewal Cllr Bird gave details on how the Central Sports Committee currently manages the funds and the building, but questioned the maintenance of such, as the current fire doors need replacing. Cllr Bird felt that if commercial rent isn't charged, the Central Sports Committee would be happy to continue maintaining the building and internal structure. Cllr Nixon circulated a paper prior to the meeting but also reported that the current lease ran out on 14th of November 2022, and since the last Finance Committee meeting in April, discussions have been held with all sports club representatives concerning their usage and the lease renewal. All present agreed to the proposed mechanism for the new lease with Cllr Nixon agreeing to create a Statement of Intent for Council to consider at its next meeting. Prop. Cllr Nixon / Sec. Cllr Compton. 4 In favour with 1 abstention.</p>	TN
23/0042	<p>Allotments – Northampton Road All present RESOLVED to continue negotiations on the freehold transfer to the Council and for this to go to full council for approval. Prop. Cllr Lunnon / Sec. Cllr Bird. All in favour.</p>	TN
23/0043	<p>New Starter Additional Costs All present RESOLVED to approve the additional costs i.e. laptop and IT/phone provisions in relation to the new Administration Assistant, as per information circulated prior to the meeting. Prop. Cllr Lunnon / Sec. Cllr Bird. All in favour.</p>	JF

Members of Brixworth Parish Council - Finance Committee
 Councillor Tony Nixon (Chair), Councillor Jackie Bird, Councillor Ian Barratt,
 Councillor Lynne Compton and Councillor Barbara Lunnon,

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There were no Press or Public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

23/0044	Next Meeting a. Business plan / Assets b. All present NOTED the date of the next Finance Committee Meeting as 14 th September 2023.	JF
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In the absence of further business, the meeting closed at 19:49pm

Signed as a true and accurate record:

.....

Cllr Tony Nixon - Chairman
Brixworth Parish Council
Date: 14th September 2023

Minutes Prepared by:

Josie Flavell
Parish Clerk

Brixworth Parish Council
T: 07983 141786

E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Finance Committee
Councillor Tony Nixon (Chair), Councillor Jackie Bird, Councillor Ian Barratt,
Councillor Lynne Compton and Councillor Barbara Lunnon,

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Brixworth Parish Council

Minutes of the Brixworth Planning Committee Meeting

Monday 17th July 2023 at 7.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance:	Councillor Tom Mitchell (Chair), Councillor Frances Peacock, Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon & Councillor Christine Ware.
Absent:	Cllr Frances Peacock
Apologies:	None Received
Clerical Support:	Gavin Kirkup (Admin)
Members of Public:	Three

PART ONE – OPENING PROCEDURES

23/2402	Councillor Mitchell welcomed everyone to the Planning Committee meeting and advised attendees of the evacuation procedures and that the meeting was being recorded.	-
23/2403	Apologies for absence No apologies were received for this meeting.	-
23/2404	Declarations of Interest a) There were two declarations of disclosable non-pecuniary interests reported. Cllr Barratt declared a non-pecuniary interest in 2023/5376/FULL due to being a member of the Church, but not the Church Council. Cllr Lunnon declared a non-pecuniary interest in 2023/5757/TCA as the applicants were known to her. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
23/2405	Agree and Sign the Minutes of Previous Meeting The Planning Committee RESOLVED to Cllr Mitchell, approving the Planning Committee Meeting Minutes of 26th June 2023, as a true and accurate record. Prop. Cllr. Mitchell. Sec. Cllr. Ware. One abstention.	Paper A
23/2406	Public Open Forum Session There were three members of the public present. Two of these were attending in respect of application 2023/5757/TCA. Due to these residents attending, Cllr Mitchell agreed to discuss their application first.	-

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair),
Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon
and Councillor Christine Ware.

Initialled



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PART TWO – FOR DECISION

	Ref Number	Description	Location
23/2407	<u>2023/5376/FULL</u>	Temporary siting of storage unit	All Saints Church Brixworth Northampton NN6 9BZ

Cllr Mitchell identified that there were no time scales indicated on the documents received. Cllr Ware shared these concerns. Cllr Barratt identified that the storage unit would be visible from a foot path used by many residents and dog walkers. Cllr Barratt also gave background information on the proposed location and shared photos of the area. He further expressed his concerns that the container would be partly visible in the proposed location due to its proposed height and the existing vegetation and variable land heights would not prevent the container from being seen by members of the public. He also pointed out that the planting would be unlikely to cover the storage unit in the short term.

The Planning Committee **RESOLVED** to **NOT SUPPORT** this application. A request to call in the application would be made to a district councillor, raising the following concerns:

- This is within a conservation area, within the curtilage of a Grade 1 listed building described as the best Saxon church remaining in use in northern Europe and is potentially located outside of village boundary. This application also contravenes the following policies of the Neighbourhood Plan:
- Policy 8, no 1. - In respect of form, design, scale and materials.
- Policy 8, no 3 - This application will be sited in open space which will not add a significant contribution to the conservation area, the open space will additionally be reduced in size.
- Policy 6 - This application erodes the character and setting of the conservation area and the church itself within the conservation area.
- Policy 9 - This application does not enhance or preserve the heritage asset.
- Policy 2 - This application does not contribute to local distinctiveness or character or sense of place.
- Policy 9, part 3 - This application goes against the guidance of the village design statement.

Cllr Mitchell gave a view that it was a poorly crafted application with no evidence within the application of the manner in which the storage unit would be sited, nor effective methods to disguise it.

Prop. Cllr. Barratt. Sec. Cllr. Ware. One abstention.

23/2408	<u>2023/5412/FULL</u>	Change of use from class B2 to class E (chiropractic/podiatry clinic)	The Yard rear of 105 Northampton Road Brixworth West Northamptonshire NN6 9DQ
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Cllr Mitchell gave some background around the change of use classification codes. Cllr Ware identified there was a discrepancy with the opening hours listed within the application documents. She noted that bringing business into the village was also a positive for the application.

The Planning Committee **RESOLVED** to **SUPPORT** this application.

Members of Brixworth Parish Council - Planning Committee

*Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair),
Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon
and Councillor Christine Ware.*

Initialed



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Prop. Cllr Mitchell. Sec. Cllr. Ware Unanimous.

23/2409	2023/5757/TCA	Yew (T1) - Remove to ground level. Yew (T2) - Reduce by 2 - 2.5 metres. Plum (T4) - Target prune by 2 - 2.5 metres and thin inner canopy. Horse chestnut (T5) - Remove to ground level. Row of horse chestnuts (T6) - Crown lift to 4 - 4.5 metres.	Brixworth Hall Archway Harborough Road Brixworth West Northamptonshire NN6 9BX
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The residents present gave background information regarding their application and previous historic approvals. Tree surgeons have attended and given advice, identifying some of the trees are unsafe, recommending their removal.

Cllr Ware raised concerns about felling yew trees and gave her view that maintenance programs could be utilised to manage them and importance of the environmental benefits of yew trees. Cllr Lunnon gave an observation that the Yew at the entrance was not 'hedge-able' and in a poor condition. The resident responded that she understood the concerns raised and the Yews are behind a 10 ft stone wall and would be happy to replant a yew in a more suitable location. The resident felt that if the Yew was not removed, there was a risk of damage to the archway.

The Planning Committee **RESOLVED** to **SUPPORT** the application on the condition that any tree that is removed would be replaced with a suitable species in an agreed location, within an acceptable time scale.

Prop. Cllr. Mitchell. Sec. Cllr. Lunnon. 1 Against. 1 Abstention. Motion carried.

23/2410	2023/5774/MAF	Construction of two storey People Development Centre building with associated roof mounted plant.	Mercedes-benz High Performance Engines Morgan Drive Brixworth West Northamptonshire NN6 9GZ
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Cllr Mitchell talked the committee through the design and complimented the aesthetic design features. Cllr Ware identified that it is on existing hard standing, would be replacing temporary structures and the applicant has made environmental considerations to the design features.

Cllr Ware raised concerns that the application mentioned sustainable development, helping to improve Biodiversity. Referring to Daventry Part 2 of the Local plan - ENV5 Biodiversity part C - There was no further mention on any actions supporting the local plan around biodiversity.

The Planning Committee **RESOLVED** to **SUPPORT** this this application.

Prop. Cllr. Mitchell. Sec. Cllr. Ware. Unanimous

PART THREE – FOR INFORMATION

23/2411	<p>Any Other Business - Josie circulated document circulated for Roade. Housing development on the edge of Roade. Meeting on the 3rd of August. Cllr Barratt offered he would be prepared to attend. Cllr Mitchell has not decided if he will attend or in what capacity.</p>	-
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Members of Brixworth Parish Council - Planning Committee
 Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair),
 Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon
 and Councillor Christine Ware.

Initialed



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PART FOUR – CLOSING PROCEDURES

<p>23/2412</p>	<p>Next Ordinary Meeting a. There were no considered items discussed for inclusion on the next meeting agenda. b. To note the date of the next Planning Committee Meeting on Monday 7th August 2023.</p>	<p>-</p>
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In the absence of further business, the meeting was closed in full at 20:27

Signed as a true and accurate record:

Minutes Prepared By:
 Gavin Kirkup
 Administrative Assistant
 Brixworth Parish Council

.....
 Cllr Tom Mitchell - Chairman
 Brixworth Parish Council

Date: 7th August 2023

Telephone: 01604 347993
 Email: parish.clerk@brixworthparishcouncil.gov.uk
 Web: www.brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Planning Committee
 Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair),
 Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunn
 and Councillor Christine Ware.

Initialled

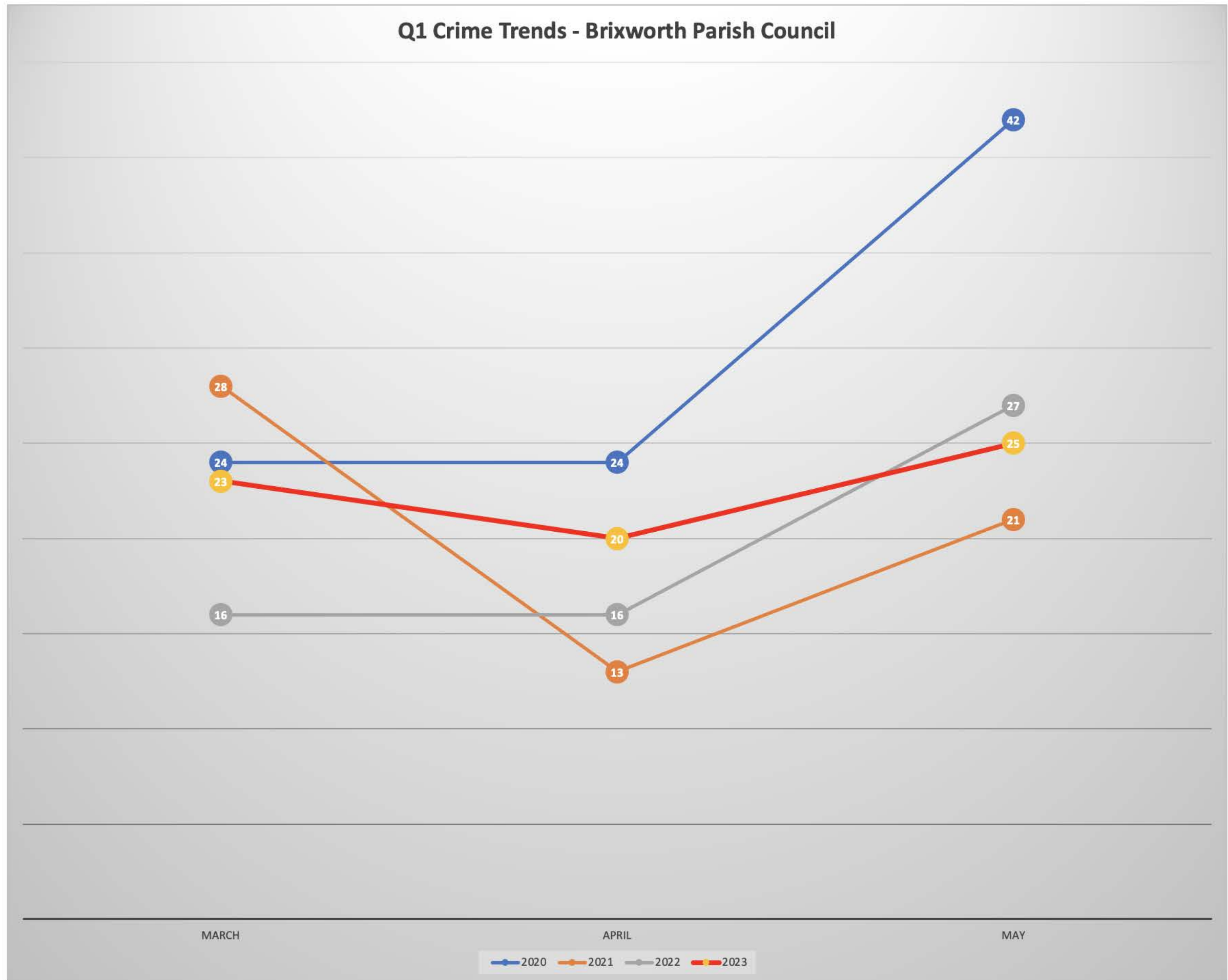


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	2020	2021	2022	2023
March	24	28	16	23
April	24	13	16	20
May	42	21	27	25

Q1 Crime Trends - Brixworth Parish Council



Crime Statistics Report for the Brixworth Parish Council

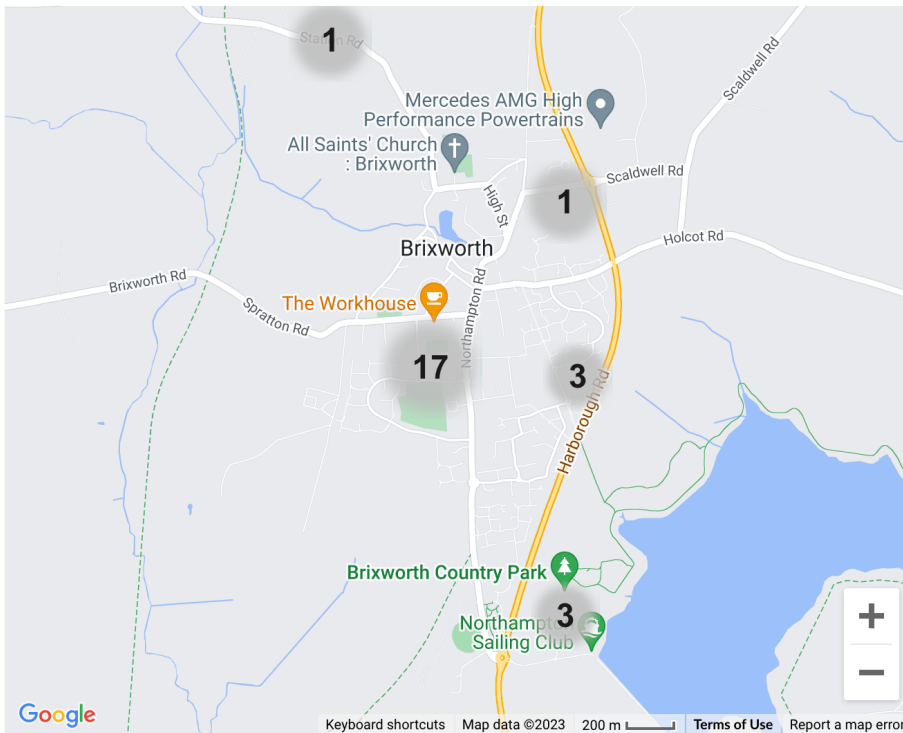


Reported Crime for May 2023

[Daventry Rural | Police.uk \(www.police.uk\)](https://www.police.uk)

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).

Edit crime type and time period



All Crimes (548)

May 2023

22 crimes were reported here in May 2023

Violence and sexual offences	15
Anti-social behaviour	3
Bicycle theft	1
All other crime	3

[View crime definitions](#)

[Download area crime data](#)

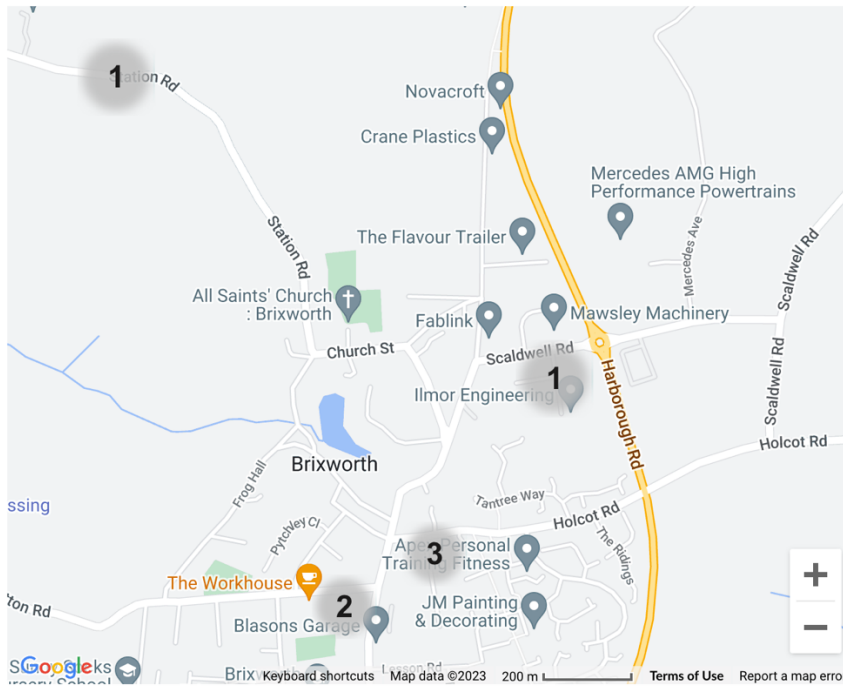
Trend

2021	2022	2023
21	27	25

***This is a broad category of types not covered in other categories. They range from weapon-related crimes to hate crimes and robbery.*

Activity Hotspots

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Edit crime type and time period

All Crimes (548) ▼

May 2023 ▼

[View crime definitions](#)

[Download area crime data](#)

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Edit crime type and time period

All Crimes (548) ▼

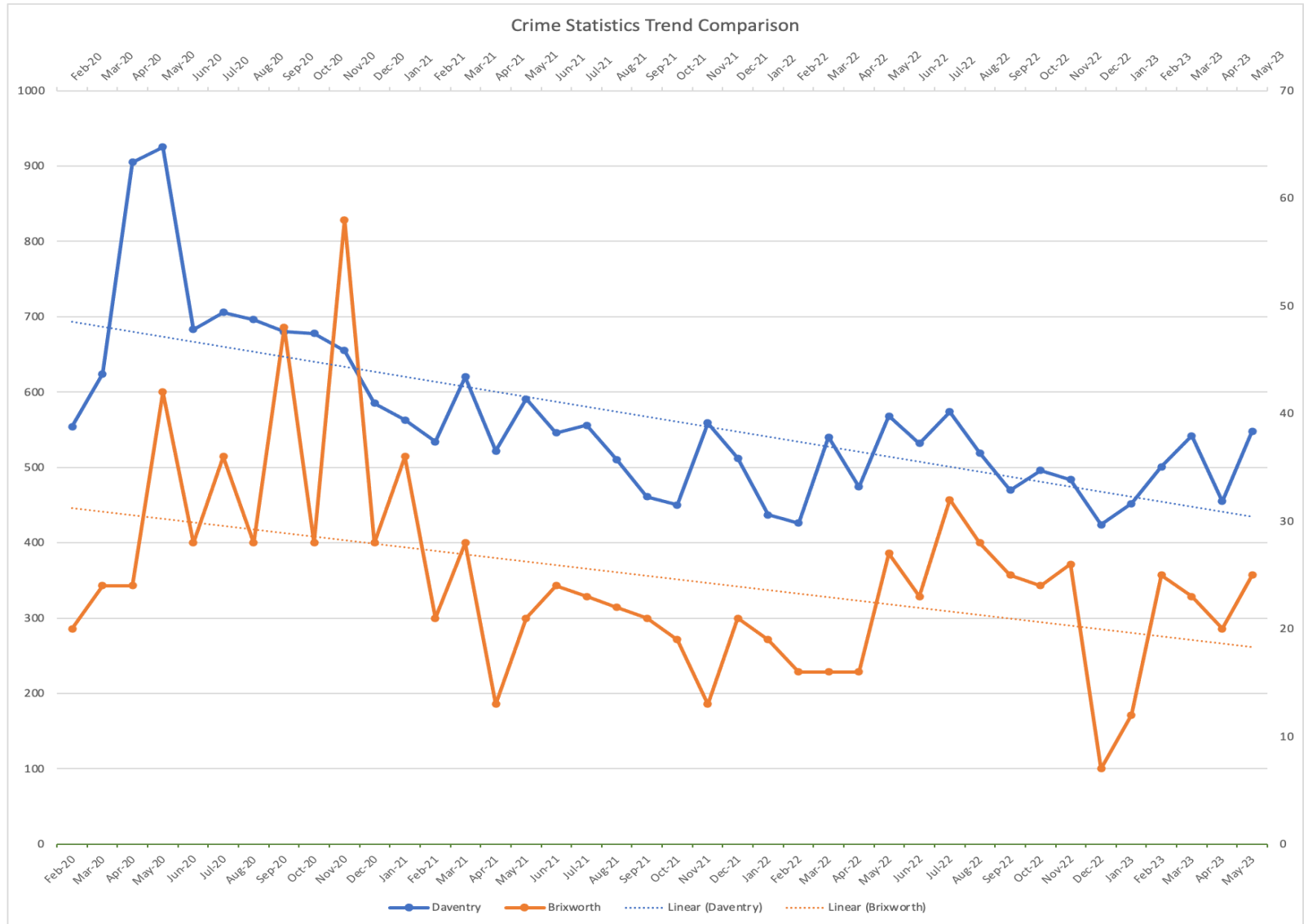
May 2023 ▼

[View crime definitions](#)

[Download area crime data](#)

Crime Trend Analysis - Daventry vs Brixworth

	Daventry	Brixworth
Feb-20	554	20
Mar-20	624	24
Apr-20	905	24
May-20	925	42
Jun-20	683	28
Jul-20	706	36
Aug-20	696	28
Sep-20	680	48
Oct-20	678	28
Nov-20	655	58
Dec-20	585	28
Jan-21	563	36
Feb-21	534	21
Mar-21	620	28
Apr-21	522	13
May-21	591	21
Jun-21	546	24
Jul-21	556	23
Aug-21	510	22
Sep-21	461	21
Oct-21	450	19
Nov-21	559	13
Dec-21	512	21
Jan-22	437	19
Feb-22	426	16
Mar-22	540	16
Apr-22	474	16
May-22	568	27
Jun-22	532	23
Jul-22	574	32
Aug-22	519	28
Sep-22	470	25
Oct-22	496	24
Nov-22	484	26
Dec-22	424	7
Jan-23	452	12
Feb-23	501	25
Mar-23	542	23
Apr-23	455	20
May-23	548	25



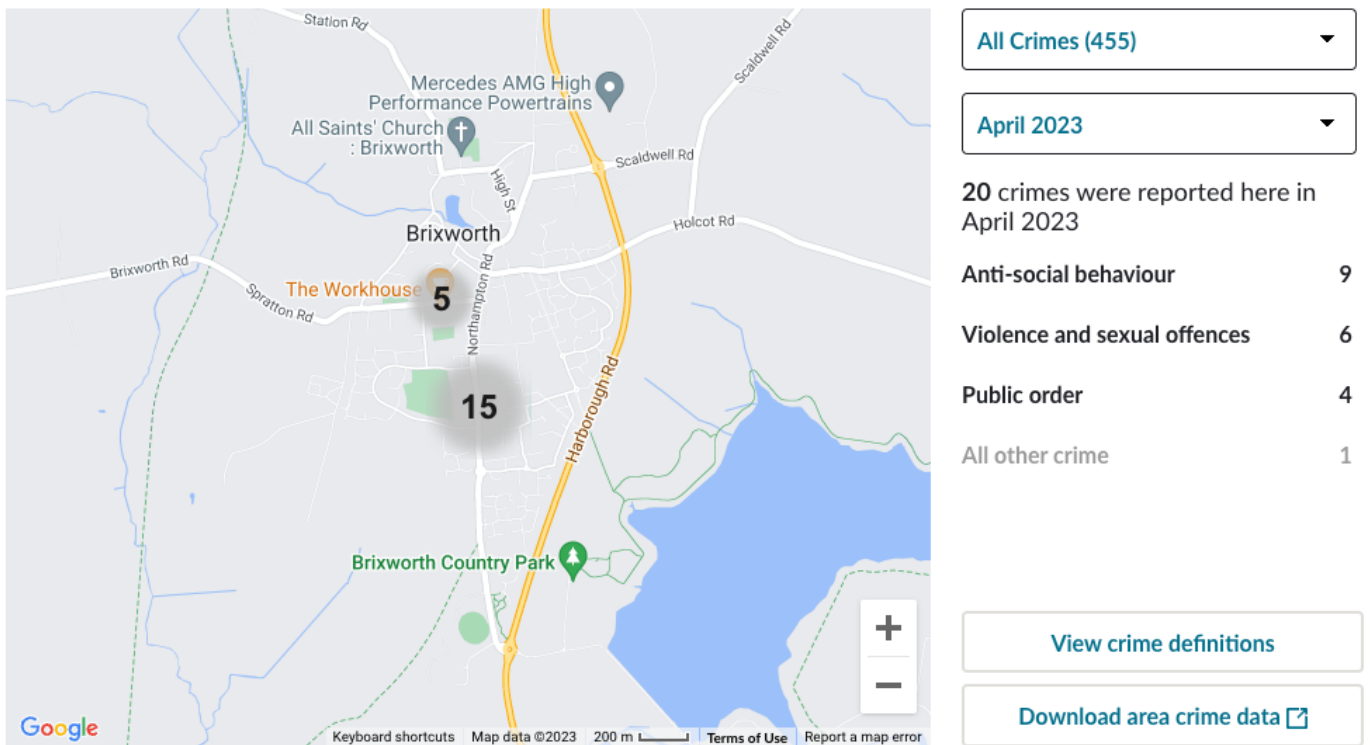
Prepared by: Gavin Kirkup
Administrative Assistant

Crime Statistics Report for the Brixworth Parish Council of 29th June 2023



Reported Crime for April 2023

[Daventry Rural | Police.uk \(www.police.uk\)](https://www.police.uk)



Trend

2021	2022	2023
13	16	20

***This is a broad category of types not covered in other categories. They range from weapon-related crimes to hate crimes and robbery.*

Activity Hotspots

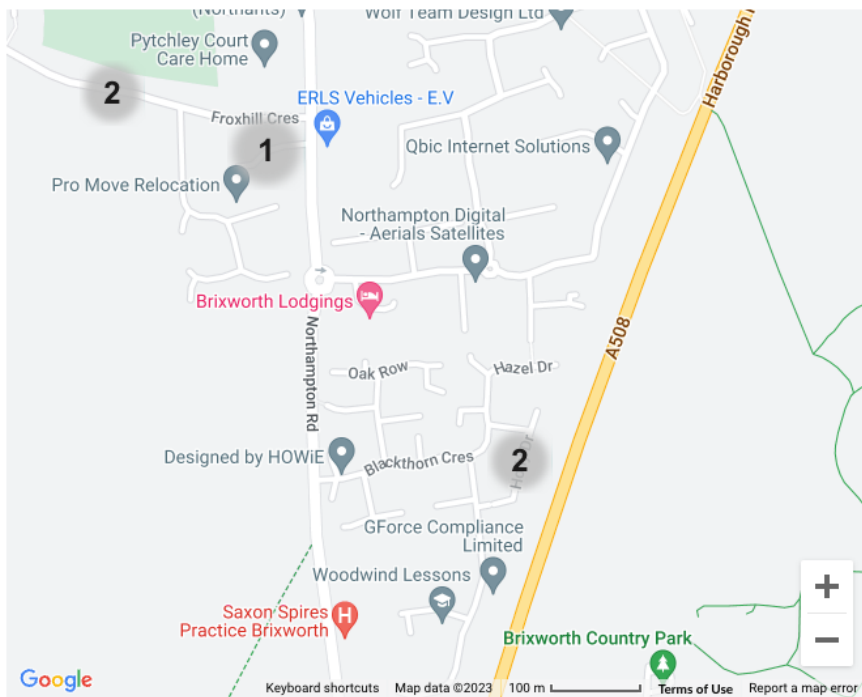


All Crimes (455) ▾

April 2023 ▾

[View crime definitions](#)

[Download area crime data](#)



All Crimes (455) ▾

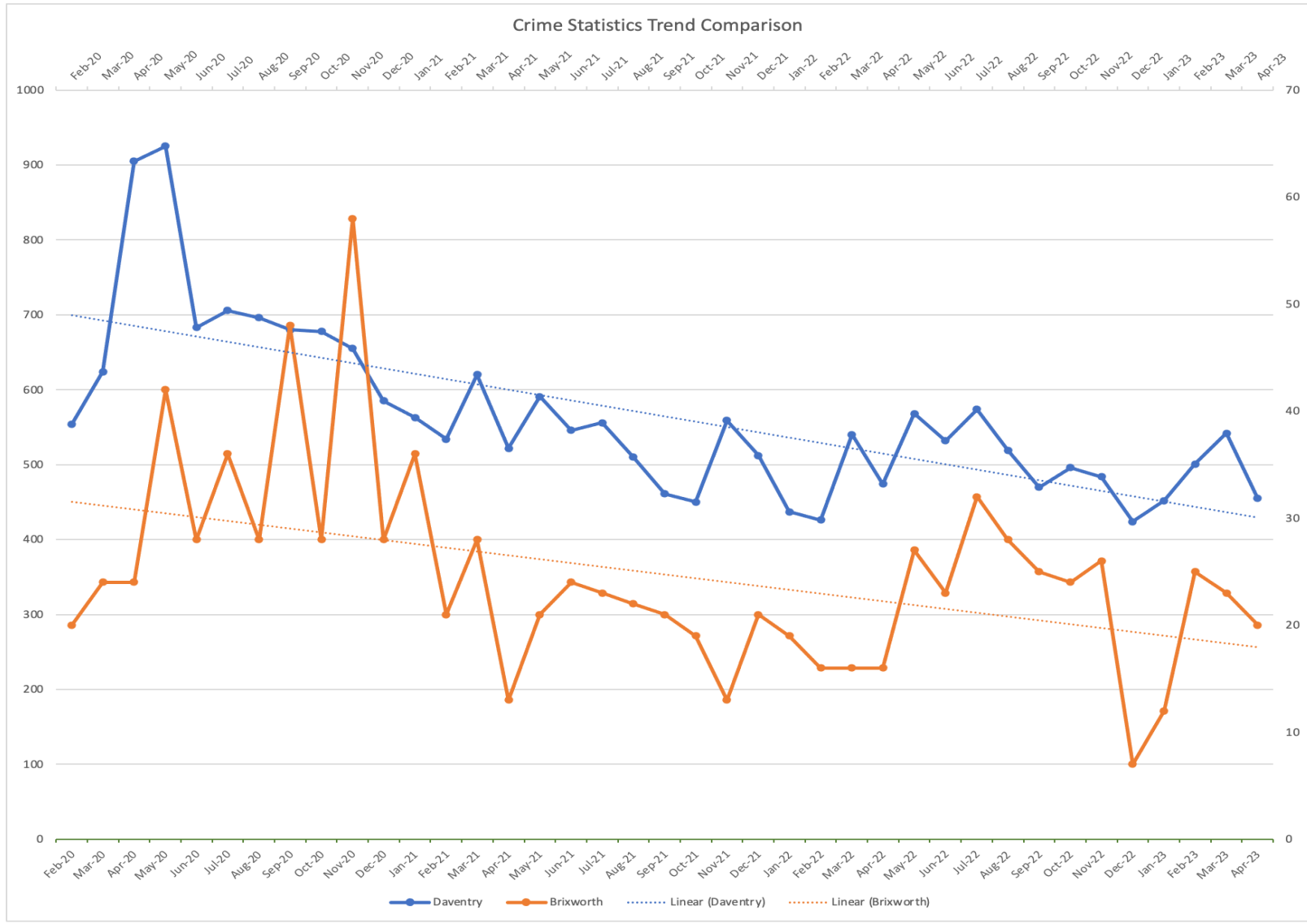
April 2023 ▾

[View crime definitions](#)

[Download area crime data](#)

Crime Trend Analysis - Daventry vs Brixworth

	Daventry	Brixworth
Feb-20	554	20
Mar-20	624	24
Apr-20	905	24
May-20	925	42
Jun-20	683	28
Jul-20	706	36
Aug-20	696	28
Sep-20	680	48
Oct-20	678	28
Nov-20	655	58
Dec-20	585	28
Jan-21	563	36
Feb-21	534	21
Mar-21	620	28
Apr-21	522	13
May-21	591	21
Jun-21	546	24
Jul-21	556	23
Aug-21	510	22
Sep-21	461	21
Oct-21	450	19
Nov-21	559	13
Dec-21	512	21
Jan-22	437	19
Feb-22	426	16
Mar-22	540	16
Apr-22	474	16
May-22	568	27
Jun-22	532	23
Jul-22	574	32
Aug-22	519	28
Sep-22	470	25
Oct-22	496	24
Nov-22	484	26
Dec-22	424	7
Jan-23	452	12
Feb-23	501	25
Mar-23	542	23
Apr-23	455	20



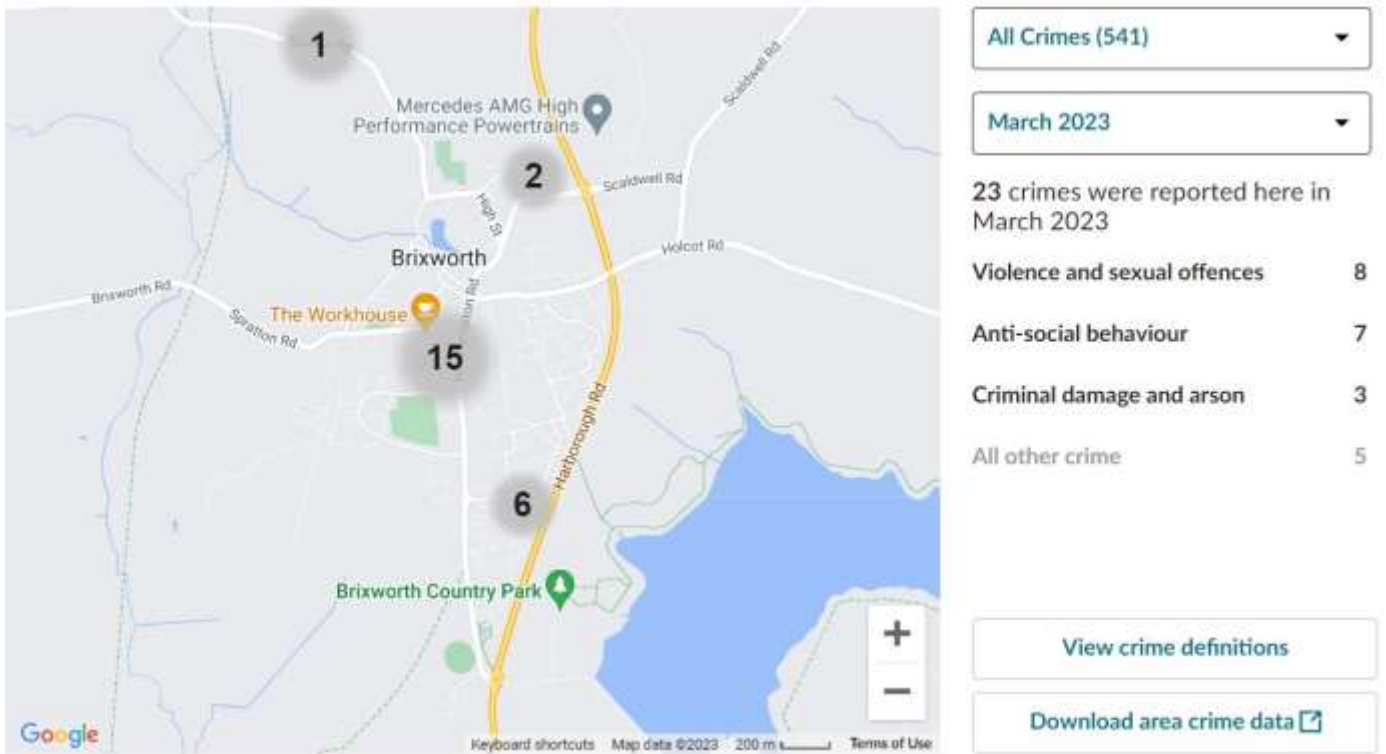
Prepared by: Gavin Kirkup
Administrative Assistant

Crime Statistics Report for the Brixworth Parish Council of 25th May 2023



Reported Crime for March 2023

[Daventry Rural | Police.uk \(www.police.uk\)](http://www.police.uk)

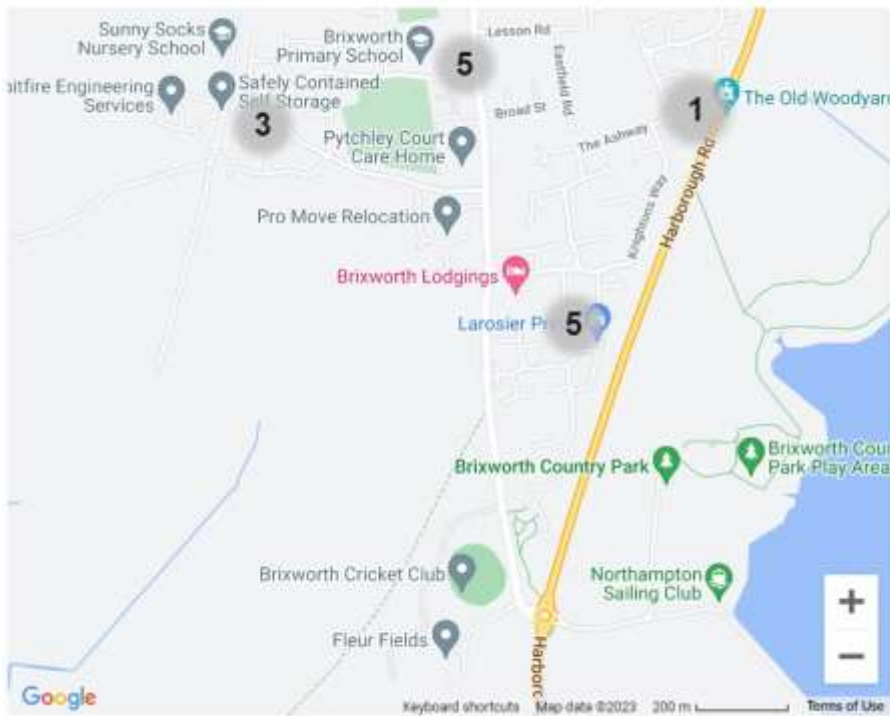


Trend

2021	2022	2023
29	21	23

***This is a broad category of types not covered in other categories. They range from weapon-related crimes to hate crimes and robbery.*

Activity Hotspots

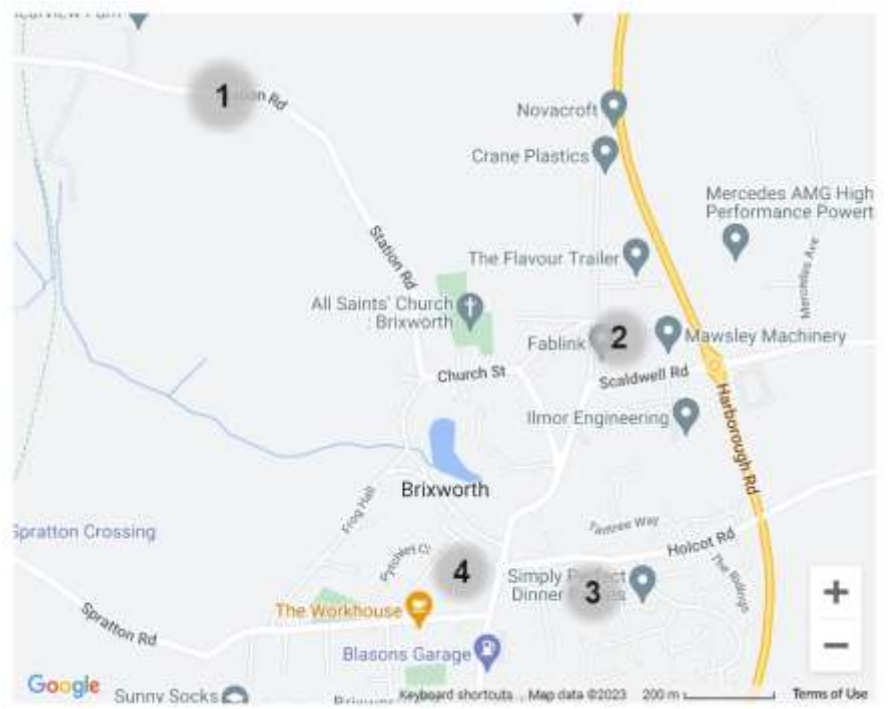


All Crimes (541) ▾

March 2023 ▾

[View crime definitions](#)

[Download area crime data](#)



All Crimes (541) ▾

March 2023 ▾

[View crime definitions](#)

[Download area crime data](#)



Traffic Analysis Report – 19/06/2023- 17/07/2023

TRAFFIC ANALYSIS REPORT

For Project: July 2023
Project Notes/Address: Spratton Road Inbound
Location/Name: Incoming
Report Generated: 20/07/2023 10:35:54
Speed Intervals = 5 MPH
Time Intervals = 5 minutes

Traffic Report From 19/06/2023 09:00:00 through 17/07/2023 09:59:59

85th Percentile Speed = 28.9 MPH
85th Percentile Vehicles = 49,715 counts
Max Speed = 60.0 MPH on 12/07/2023 23:45:00
Total Vehicles = 58,488 counts
AADT: 2085.8

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		2,236	2,025
AM peak	7:00 to 8:00	266	213
PM peak	4:00 to 5:00	226	195

Speed

Speed limit: 35 MPH
85th Percentile Speed: 28.9 MPH
Average Speed: 23.1 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	118	114	126	102	97	126	114
% over limit	1.3	1.3	1.3	1.0	1.0	2.0	2.0
Avg speeder	38.4	38.4	38.7	38.5	38.1	38.5	38.6

Summary:

- Location: Spratton Road - Inbound
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph)
- 85% (85th percentile) of all vehicles during this period was 28.9 mph, or below.
- Average speed of all vehicles checked was 23.1 mph.
- Total number of vehicles tracked: 58,488. There were **797** vehicles tracked over the speed limit. **(1.36%)**
- Average Speeder was tracked between 38.1 – 38.7 mph.
- Maximum speed recorded was 60 mph at 23:45 on 12/07/2023.
- 98.64% of vehicles tracked were at or below the speed limit (35mph). 57,691 vehicles.
- Next Location: Spratton Road - Outbound



Traffic Analysis Report – 15/05/23 - 19/06/23

TRAFFIC ANALYSIS REPORT

For Project: June 23
Project Notes/Address:
Location/Name: Incoming
Report Generated: 19/06/2023 10:16:05
Speed Intervals = 5 MPH
Time Intervals = 5 minutes

Traffic Report From 15/05/2023 09:00:00 through 19/06/2023 09:59:59

85th Percentile Speed = 32.8 MPH
85th Percentile Vehicles = 87,019 counts
Max Speed = 70.0 MPH on 18/05/2023 22:45:00
Total Vehicles = 102,375 counts
AADT: 2921.5

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		3,079	2,859
AM peak	7:00 to 8:00	253	206
PM peak	4:00 to 5:00	298	261

Speed

Speed limit: 35 MPH
85th Percentile Speed: 32.8 MPH
Average Speed: 27.4 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	681	784	775	776	796	761	706
% over limit	5.0	4.9	4.7	4.7	4.8	5.9	6.9
Avg speeder	38.4	38.5	38.3	38.6	38.6	38.4	38.5

Summary:

- Location: Northampton Road – Inbound.
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph).
- 85% (85th percentile) of all vehicles during this period was **32.8 mph**, or below.
- Average speed of all vehicles checked was **27.4 mph**.
- Total number of vehicles tracked: **102,375**. There were **5,279** vehicles tracked over the speed limit. (**5.59%**)
- Average Speeder was tracked between **38.3 – 38.6 mph**.
- Maximum speed recorded was **70mph** at **22:45pm** on **18/05/2023**.
- **94.41%** of vehicles tracked were at or below the speed limit (35mph). **97,096** vehicles.
- Next Location: Spratton Road - Inbound.



Traffic Analysis Report – 19/04/23 - 15/05/23

TRAFFIC ANALYSIS REPORT

For Project: May 23
Project Notes/Address:
Location/Name: Incoming
Report Generated: 17/05/2023 09:41:27
Speed Intervals = 5 MPH
Time Intervals = 5 minutes

Traffic Report From 19/04/2023 09:00:00 through 15/05/2023 07:59:59

85th Percentile Speed = 33.0 MPH
85th Percentile Vehicles = 38,810 counts
Max Speed = 65.0 MPH on 26/04/2023 04:50:00
Total Vehicles = 45,659 counts
AADT: 1758.9

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		1,875	1,700
AM peak	7:00 to 8:00	193	156
PM peak	3:00 to 4:00	154	135

Speed

Speed limit: 35 MPH
85th Percentile Speed: 33.0 MPH
Average Speed: 26.1 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	297	332	521	506	495	337	289
% over limit	5.3	5.6	7.2	5.9	6.0	6.1	6.3
Avg speeder	38.5	38.5	38.3	38.4	38.5	38.2	38.4

Summary:

- Location: Harborough Road – Outbound.
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph).
- 85% (85th percentile) of all vehicles during this period was **33.0 mph**, or below.
- Average speed of all vehicles checked was **26.1 mph**.
- Total number of vehicles tracked: **45,659**. There were **2,777** vehicles tracked over the speed **limit. (6%)** speed
- Average Speeder was tracked between **38.2 – 38.5 mph**.
- Maximum speed recorded was **65mph** at **04:50pm** on **26/04/2023**.
- **94%** of vehicles tracked were at or below the speed limit (35mph). 42,882 vehicles.
- Next Location: Northampton Road - Inbound.



Traffic Analysis Report – 20/03/23- 19/04/2023

TRAFFIC ANALYSIS REPORT

For Project: April 2023
Project Notes/Address: Harborough Road In-bound
Location/Name: Incoming
Report Generated: 20/04/2023 09:19:54
Speed Intervals = 5 MPH
Time Intervals = 5 minutes

Traffic Report From 20/03/2023 10:00:00 through 19/04/2023 09:59:59

85th Percentile Speed = 32.1 MPH
85th Percentile Vehicles = 49,206 counts
Max Speed = 55.0 MPH on 13/04/2023 08:30:00
Total Vehicles = 57,890 counts
AADT: 1929.7

Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		2,024	1,863
AM peak	11:00 to 12:00	172	164
PM peak	4:00 to 5:00	217	187

Speed

Speed limit: 35 MPH
85th Percentile Speed: 32.1 MPH
Average Speed: 26.3 MPH

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Count over limit	324	380	318	305	300	269	201
% over limit	3.4	3.6	3.7	3.3	3.5	4.1	3.9
Avg speeder	38.1	38.0	38.1	38.2	38.3	38.2	38.0

Summary:

- Location: Harborough Road - Inbound
- Note: Speed limit is set at 35mph. (30mph+10%+2mph=35mph)
- 85% (85th percentile) of all vehicles during this period was 32.1 mph, or below.
- Average speed of all vehicles checked was 26.3 mph.
- Total number of vehicles tracked: 57,890. There were **2,097** vehicles tracked over the speed limit. **(3.6%)**
- Average Speeder was tracked between 38.0 – 38.3 mph.
- Maximum speed recorded was 55 mph at 08:30 on 13/04/2023.
- 96.4% of vehicles tracked were at or below the speed limit (35mph). 55,793 vehicles.
- Next Location: Harborough Road - Outbound

Brixworth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
00.00 Section 137			0.00 (N/A)	500.00		500.00 (100%)	500.00
01.00 Staff			0.00 (N/A)	117,051.00	27,357.43	89,693.57 (76%)	89,693.57
02.00 Subscriptions & Licences			0.00 (N/A)	11,230.00	4,393.04	6,836.96 (60%)	6,836.96
03.00 Expenses & Allowances			0.00 (N/A)	1,850.00	72.18	1,777.82 (96%)	1,777.82
04.00 Administration			0.00 (N/A)	14,440.00	2,451.98	11,988.02 (83%)	11,988.02
05.00 Projects			0.00 (N/A)	10,300.00	96.25	10,203.75 (99%)	10,203.75
06.00 Highways & Street Lighting			0.00 (N/A)	3,000.00	240.59	2,759.41 (91%)	2,759.41
07.00 Greens & Maintenance		1,500.00	1,500.00 (150000)	30,600.00	1,885.19	28,714.81 (93%)	30,214.81
08.00 The Ashway			0.00 (N/A)	11,300.00	1,399.98	9,900.02 (87%)	9,900.02
09.00 St David's			0.00 (N/A)	16,800.00	950.28	15,849.72 (94%)	15,849.72
10.00 Millenium Garden			0.00 (N/A)	1,100.00		1,100.00 (100%)	1,100.00
11.00 Pocket Park			0.00 (N/A)	1,250.00		1,250.00 (100%)	1,250.00
12.00 Spratton Road			0.00 (N/A)	140.00		140.00 (100%)	140.00
13.00 Income	185,868.00	88,093.27	-97,774.73 (-52%)			0.00 (N/A)	-97,774.73
14.00 Reserves			0.00 (N/A)	119,470.01	119,954.96	-484.95 (-0%)	-484.95
NET TOTAL	185,868.00	89,593.27	-96,274.73 (-51%)	339,031.01	158,801.88	180,229.13 (53%)	83,954.40

Total for ALL Cost Centres	89,593.27	158,801.88
V.A.T.	2,406.29	25,133.84
GROSS TOTAL	91,999.56	183,935.72

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

PAYMENTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
00.00 Section 137															
00.00 Section 137	500.00														500.00
01.00 Staff															
01.01 Salaries	90,000.00	7,374.74	7,500.51	7,388.54	7,532.51									29,796.30	60,203.70
01.03 Pension - LGPS	21,051.00	1,105.08	1,105.08	1,105.08	1,105.08									4,420.32	16,630.68
01.04 Staffing Review															
01.02 Employer NI	6,000.00	595.89	588.47	594.04	595.89									2,374.29	3,625.71
01.05 Locum Clerk															
02.00 Subscriptions &															
02.10 Human Resource	3,300.00	-54.32	271.62	144.85										362.15	2,937.85
02.11 ICT	2,750.00		340.20	170.10	170.10									680.40	2,069.60
02.03 ACRE	40.00	35.00												35.00	5.00
02.02 CPRE	40.00			36.00										36.00	4.00
02.13 Information Comr	40.00	35.00												35.00	5.00
02.06 Living Wage	70.00		66.00											66.00	4.00
02.12 Microsoft															
02.01 NALC	1,600.00	2,174.17												2,174.17	-574.17
02.08 Parish On Line M	150.00														150.00
02.07 Scribe Finance	1,000.00														1,000.00
02.04 Society Local Cle	280.00	563.00												563.00	-283.00
02.09 Web Site & Email	500.00	88.00		207.00										295.00	205.00
02.15 Adobe License	160.00	16.64	16.64	16.64	16.64									66.56	93.44
02.14 Payroll Services	1,000.00	38.50	76.00	152.00										266.50	733.50
02.05 ROSPA	300.00				305.50									305.50	-5.50
03.00 Expenses & Allo															
03.01 Clerk's Expenses	750.00			7.00										7.00	743.00
03.03 Telephone -Mobil	500.00	35.18	15.00	15.00	5.00									70.18	429.82
03.02 Chairman's Allow:	400.00														400.00
03.04 Parish Councillors	200.00														200.00

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

04.00 Administration

04.02 Audit - External	1,000.00								1,000.00
04.01 Audit - Internal	400.00								400.00
04.09 Legal Costs (Assessm	2,500.00								2,500.00
04.10 Hall Hire (Meeting	1,500.00								1,500.00
04.04 Insurance - Gene	2,000.00		1,553.77					1,553.77	446.23
04.05 Insurance - Vehic	900.00								900.00
04.03 Newsletters	1,500.00		350.00					350.00	1,150.00
04.11 Telephone & Broa	1,500.00	60.49	78.08	83.93	80.49			302.99	1,197.01
04.08 Training	2,000.00	146.68		122.00				268.68	1,731.32
04.07 Office Equipment	400.00			17.48				17.48	382.52
04.06 Stationery & Post	600.00	6.65						6.65	593.35
04.13 VAT Payments									
04.12 Bank Charges	140.00	8.75	12.60	11.55	8.75			41.65	98.35

05.00 Projects

05.04 Defibrillators	1,500.00		96.25					96.25	1,403.75
05.06 Community Caler	400.00								400.00
05.08 Events									
05.01 Planning Applicat									
05.02 Bus Subsidiary	1,000.00								1,000.00
05.03 Heritage Projects	2,900.00								2,900.00
05.05 Community First /	500.00								500.00
05.07 Community Centr	4,000.00								4,000.00

06.00 Highways & Stre

06.03 Footways	500.00								500.00
06.01 Lighting of Parish	2,000.00	187.88			179.04			366.92	1,633.08
06.02 Signs	500.00		16.36	36.35				52.71	447.29

07.00 Greens & Mainte

07.02 Sundry Purchase:	1,000.00		69.88	18.65	130.19			218.72	781.28
07.07 Fuel - Van & Mow	2,200.00	119.17	162.50	97.50	159.83			539.00	1,661.00
07.04 Running Costs M	700.00	594.05						594.05	105.95
07.06 Van Lease Costs	3,000.00	239.58	239.58	239.58	239.58			958.32	2,041.68

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

07.03 Christmas Lights	4,000.00								4,000.00	
07.14 Flowers	1,000.00								1,000.00	
07.16 Library Shrub Bec	200.00								200.00	
07.08 Defibrillator Maint	2,000.00								2,000.00	
07.12 Trees - Surgery	5,000.00								5,000.00	
07.11 Trees - Annual Su	1,500.00								1,500.00	
07.09 Vandalism	1,000.00		31.70					31.70	968.30	
07.01 Enhancements &	1,000.00			68.00				68.00	932.00	
07.13 Hedge/Fencing	4,000.00								4,000.00	
07.15 Climate Change /	2,000.00								2,000.00	
07.10 - Planting Grants		73.00						73.00	-73.00	
07.05 Litter Bins	2,000.00								2,000.00	
08.00 The Ashway										
08.03 Ashway Changinç	3,000.00	202.87	420.29					623.16	2,376.84	
08.04 Ashway Changinç	500.00	10.82						10.82	489.18	
08.02 Ashway Grass Ct	1,800.00	138.00	227.00	276.00	178.00			819.00	981.00	
08.01 Ashway Grounds	6,000.00			125.00				125.00	5,875.00	
09.00 St David's										
09.05 St David's Trade \	1,000.00	88.60	61.68	83.00	88.12			321.40	678.60	
09.02 St David's Grass	2,800.00	55.00	224.00	338.00	395.00			1,012.00	1,788.00	
09.01 St David's Grounc	7,000.00			100.00				100.00	6,900.00	
09.03 MUGA Maintenanc	2,000.00								2,000.00	
09.04 Safety Surfaces M	4,000.00								4,000.00	
10.00 Millenium Garde										
10.01 Millennium Garde	1,100.00								1,100.00	
11.00 Pocket Park										
11.01 Pocket Park	1,250.00								1,250.00	
12.00 Spratton Road										
12.01 Spratton Road G	140.00								140.00	
13.00 Income										
13.02 Bank Interest										
13.09 Community Centr										

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

13.13 Miscellaneous								
13.11 WNC Grass Cutti								
13.01 Precept								
13.04 Sports - Cricket C								
13.07 Sports - Brixwort								
13.08 Sports - Other								
13.05 Sports - Sands Ui								
13.14 VAT Q1								
13.15 VAT Q2								
13.16 VAT Q3								
13.17 VAT Q4								
13.12 S106 Community								
13.06 Sports - Brixwort								
13.03 CIL Payment								
13.10 Section 106								
14.00 Reserves								
14.02 Pocket Park Main								
14.04 Ashway Public Op								
14.05 Ashway and The								
14.29 Community Infras								
14.31 S106 St David's F								
14.06 S106 St David's M	100,155.50	16,822.16	83,333.34	749.69			100,905.19	-749.69
14.30 S106 Community								
14.09 Mower Replacem								
14.26 Projects - St Davi	6,944.80	6,944.80					6,944.80	
14.12 Community Grant	1,256.00		1,256.00				1,256.00	
14.13 Legal Costs (Othe								
14.14 Legal Costs Cour								
14.15 Election Costs								
14.17 St David's Car Pa	7,500.00	7,500.00					7,500.00	
14.20 Litter Bin Replace				5,685.60			5,685.60	-5,685.60
14.21 Play Equipment								

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

14.18 The Ashway Car I															
14.24 Strategic Plannin															
14.19 Bus Shelter Repl															
14.22 Community Centr															
14.23 Events	2,413.80	1,832.46	581.34											2,413.80	
14.03 Crime Prevention															
14.27 - Floodlights															
14.28 - CCTV	1,199.91	1,684.86												1,684.86	-484.95
14.01 - General Reserv															
14.07 Kubota Grass Mo					648.00									648.00	-648.00
14.08 Van Branding & E															
14.10 Strimmer Replace															
14.11 Projects															
14.16 Lighting Footpath															
14.25 Calendar															
	48,722.70	96,758.42	13,320.76	18,341.01											

Total: 177,142.89
Variance: 161,888.12

RECEIPTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
00.00 Section 137															
00.00 Section 137															
01.00 Staff															
01.01 Salaries															
01.03 Pension - LGPS															
01.04 Staffing Review															
01.02 Employer NI															
01.05 Locum Clerk															
02.00 Subscriptions &															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

- 02.10 Human Resource
- 02.11 ICT
- 02.03 ACRE
- 02.02 CPRE
- 02.13 Information Comr
- 02.06 Living Wage
- 02.12 Microsoft
- 02.01 NALC
- 02.08 Parish On Line M
- 02.07 Scribe Finance
- 02.04 Society Local Cle
- 02.09 Web Site & Email
- 02.15 Adobe License
- 02.14 Payroll Services
- 02.05 ROSPA

03.00 Expenses & Allo

- 03.01 Clerk's Expenses
- 03.03 Telephone -Mobi
- 03.02 Chairman's Allow:
- 03.04 Parish Councillors

04.00 Administration

- 04.02 Audit - External
- 04.01 Audit - Internal
- 04.09 Legal Costs (Ass
- 04.10 Hall Hire (Meeting
- 04.04 Insurance - Gene
- 04.05 Insurance - Vehic
- 04.03 Newsletters
- 04.11 Telephone & Broa
- 04.08 Training
- 04.07 Office Equipment
- 04.06 Stationery & Post

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

04.13 VAT Payments

04.12 Bank Charges

05.00 Projects

05.04 Defibrillators

05.06 Community Caler

05.08 Events

05.01 Planning Applicati

05.02 Bus Subsidiary

05.03 Heritage Projects

05.05 Community First /

05.07 Community Centr

06.00 Highways & Stre

06.03 Footways

06.01 Lighting of Parish

06.02 Signs

07.00 Greens & Mainte

07.02 Sundry Purchase:

07.07 Fuel - Van & Mow

07.04 Running Costs M

07.06 Van Lease Costs

07.03 Christmas Lights

07.14 Flowers

07.16 Library Shrub Bec

07.08 Defibrillator Maint

07.12 Trees - Surgery

07.11 Trees - Annual Su

07.09 Vandalism

07.01 Enhancements &

07.13 Hedge/Fencing

07.15 Climate Change /

07.10 - Planting Grants

1,500.00 1,250.00

2,750.00 2,750.00

07.05 Litter Bins

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

08.00 The Ashway

- 08.03 Ashway Changing
- 08.04 Ashway Changing
- 08.02 Ashway Grass Ct
- 08.01 Ashway Grounds

09.00 St David's

- 09.05 St David's Trade
- 09.02 St David's Grass
- 09.01 St David's Ground
- 09.03 MUGA Maintenanc
- 09.04 Safety Surfaces M

10.00 Millenium Garde

- 10.01 Millennium Garde

11.00 Pocket Park

- 11.01 Pocket Park

12.00 Spratton Road

- 12.01 Spratton Road G

13.00 Income

13.02 Bank Interest	310.00	160.30	187.41	182.56		530.27	220.27
13.09 Community Centr	4,940.00						-4,940.00
13.13 Miscellaneous							
13.11 WNC Grass Cuttii	1,371.00						-1,371.00
13.01 Precept	175,000.00	87,500.00				87,500.00	-87,500.00
13.04 Sports - Cricket C	1,120.00						-1,120.00
13.07 Sports - Brixworth	2,329.00						-2,329.00
13.08 Sports - Other							
13.05 Sports - Sands Ui	399.00	63.00				63.00	-336.00
13.14 VAT Q1							
13.15 VAT Q2							
13.16 VAT Q3							
13.17 VAT Q4							
13.12 S106 Community							

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

- 14.11 Projects
- 14.16 Lighting Footpath
- 14.25 Calendar

87,723.30 187.41 1,682.56 1,450.00

Total: 91,043.27
Variance: -94,824.73

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name**00.00 Section 137**

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
162	00.00 Section 137				500.00		500.00
					500.00		500.00

01.00 Staff

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
136	01.01 Salaries				90,000.00	22,263.79	67,736.21
137	01.03 Pension - LGPS				21,051.00	3,315.24	17,735.76
140	01.04 Staffing Review						
143	01.02 Employer NI				6,000.00	1,778.40	4,221.60
159	01.05 Locum Clerk						
					117,051.00	£27,357.43	89,693.57

02.00 Subscriptions & Licences

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	02.10 Human Resources/				3,300.00	362.15	2,937.85
24	02.11 ICT				2,750.00	510.30	2,239.70
28	02.03 ACRE				40.00	35.00	5.00
29	02.02 CPRE				40.00	36.00	4.00
30	02.13 Information Commis				40.00	35.00	5.00
31	02.06 Living Wage				70.00	66.00	4.00
32	02.12 Microsoft						
33	02.01 NALC				1,600.00	2,174.17	-574.17
34	02.08 Parish On Line Map				150.00		150.00
36	02.07 Scribe Finance				1,000.00		1,000.00
37	02.04 Society Local Clerks				280.00	563.00	-283.00
38	02.09 Web Site & Emails				500.00	295.00	205.00
138	02.15 Adobe License				160.00	49.92	110.08
141	02.14 Payroll Services				1,000.00	266.50	733.50
142	02.05 ROSPA				300.00		300.00
					11,230.00	£4,393.04	6,836.96

03.00 Expenses & Allowances

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	03.01 Clerk's Expenses				750.00	7.00	743.00
18	03.03 Telephone -Mobile				500.00	65.18	434.82
19	03.02 Chairman's Allowan				400.00		400.00
20	03.04 Parish Councillors E				200.00		200.00
					1,850.00	£72.18	1,777.82

04.00 Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	04.02 Audit - External				1,000.00		1,000.00
22	04.01 Audit - Internal				400.00		400.00
25	04.09 Legal Costs (Asset I				2,500.00		2,500.00
40	04.10 Hall Hire (Meetings)				1,500.00		1,500.00
41	04.04 Insurance - General				2,000.00	1,553.77	446.23
42	04.05 Insurance - Vehicles				900.00		900.00
43	04.03 Newsletters				1,500.00	350.00	1,150.00
44	04.11 Telephone & Broadt				1,500.00	222.50	1,277.50
45	04.08 Training				2,000.00	268.68	1,731.32
46	04.07 Office Equipment				400.00	17.48	382.52
47	04.06 Stationery & Postag				600.00	6.65	593.35
112	04.13 VAT Payments						
139	04.12 Bank Charges				140.00	32.90	107.10
					14,440.00	£2,451.98	11,988.02

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

05.00 Projects		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
69	05.04 Defibrillators				1,500.00	96.25	1,403.75
100	05.06 Community Calenda				400.00		400.00
101	05.08 Events						
117	05.01 Planning Applicator						
145	05.02 Bus Subsidiary				1,000.00		1,000.00
146	05.03 Heritage Projects				2,900.00		2,900.00
148	05.05 Community First Aid				500.00		500.00
155	05.07 Community Centre C				4,000.00		4,000.00
					10,300.00	£96.25	10,203.75

06.00 Highways & Street Lighting		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
73	06.03 Footways				500.00		500.00
123	06.01 Lighting of Parish Fc				2,000.00	187.88	1,812.12
144	06.02 Signs				500.00	52.71	447.29
					3,000.00	£240.59	2,759.41

07.00 Greens & Maintenance		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
48	07.02 Sundry Purchases -				1,000.00	88.53	911.47	
49	07.07 Fuel - Van & Mower				2,200.00	379.17	1,820.83	
50	07.04 Running Costs Mow				700.00	594.05	105.95	
51	07.06 Van Lease Costs				3,000.00	718.74	2,281.26	
67	07.03 Christmas Lights				4,000.00		4,000.00	
70	07.14 Flowers				1,000.00		1,000.00	
71	07.16 Library Shrub Bed				200.00		200.00	
74	07.08 Defibrillator Mainten				2,000.00		2,000.00	
78	07.12 Trees - Surgery				5,000.00		5,000.00	
79	07.11 Trees - Annual Surv				1,500.00		1,500.00	
80	07.09 Vandalism				1,000.00	31.70	968.30	
81	07.01 Enhancements & M.				1,000.00		1,000.00	
149	07.13 Hedge/Fencing				4,000.00		4,000.00	
150	07.15 Climate Change / Ei				2,000.00		2,000.00	
160	07.10 - Planting Grants		1,500.00			73.00	1,427.00	
161	07.05 Litter Bins				2,000.00		2,000.00	
					£1,500.00	30,600.00	£1,885.19	30,214.81

08.00 The Ashway		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
53	08.03 Ashway Changing F				3,000.00	623.16	2,376.84
54	08.04 Ashway Changing F				500.00	10.82	489.18
56	08.02 Ashway Grass Cutti				1,800.00	641.00	1,159.00
57	08.01 Ashway Grounds M.				6,000.00	125.00	5,875.00
					11,300.00	£1,399.98	9,900.02

09.00 St David's		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
52	09.05 St David's Trade Wa				1,000.00	233.28	766.72
63	09.02 St David's Grass Cu				2,800.00	617.00	2,183.00
64	09.01 St David's Grounds				7,000.00	100.00	6,900.00
151	09.03 MUGA Maintenance				2,000.00		2,000.00
152	09.04 Safety Surfaces Mai				4,000.00		4,000.00
					16,800.00	£950.28	15,849.72

10.00 Millenium Garden		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

72 10.01 Millennium Garden	1,100.00	1,100.00
	1,100.00	1,100.00

11.00 Pocket Park

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
75 11.01 Pocket Park				1,250.00		1,250.00
				1,250.00		1,250.00

12.00 Spratton Road

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
60 12.01 Spratton Road Groi				140.00		140.00
				140.00		140.00

13.00 Income

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
82 13.02 Bank Interest		310.00	530.27			220.27
84 13.09 Community Centre (4,940.00				-4,940.00
85 13.13 Miscellaneous						
86 13.11 WNC Grass Cutting		1,371.00				-1,371.00
87 13.01 Precept		175,000.00	87,500.00			-87,500.00
91 13.04 Sports - Cricket Clu		1,120.00				-1,120.00
92 13.07 Sports - Brixworth J		2,329.00				-2,329.00
93 13.08 Sports - Other						
94 13.05 Sports - Sands Unit		399.00	63.00			-336.00
95 13.14 VAT Q1						
96 13.15 VAT Q2						
97 13.16 VAT Q3						
98 13.17 VAT Q4						
102 13.12 S106 Community C						
111 13.06 Sports - Brixworth S		399.00				-399.00
158 13.03 CIL Payment						
163 13.10 Section 106						
		185,868.00	£88,093.27			-97,774.73

14.00 Reserves

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
103 14.02 Pocket Park Mainte						
105 14.04 Ashway Public Ope						
106 14.05 Ashway and The Ri						
107 14.29 Community Infrastru						
108 14.31 S106 St David's Pla						
109 14.06 S106 St David's MU				100,155.50	100,155.50	
110 14.30 S106 Community C						
115 14.09 Mower Replacemen						
118 14.26 Projects - St David's				6,944.80	6,944.80	
119 14.12 Community Grants				1,256.00	1,256.00	
120 14.13 Legal Costs (Other)						
121 14.14 Legal Costs County						
122 14.15 Election Costs						
125 14.17 St David's Car Park				7,500.00	7,500.00	
126 14.20 Litter Bin Replacem						
127 14.21 Play Equipment						
128 14.18 The Ashway Car Pa						
129 14.24 Strategic Planning						
131 14.19 Bus Shelter Replace						
132 14.22 Community Centre i						
133 14.23 Events				2,413.80	2,413.80	
154 14.03 Crime Prevention						
156 14.27 - Floodlights						
157 14.28 - CCTV				1,199.91	1,684.86	-484.95
164 14.01 - General Reserves						
165 14.07 Kubota Grass Mowe						
166 14.08 Van Branding & Enc						

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

00.00 Section 137

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
162 00.00 Section 137				500.00				500.00	500.00 (100%)
SUB TOTAL				500.00				500.00	500.00 (100%)

01.00 Staff

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
136 01.01 Salaries				90,000.00	22,263.79		22,263.79	67,736.21	67,736.21 (75%)
137 01.03 Pension - LGPS				21,051.00	3,315.24		3,315.24	17,735.76	17,735.76 (84%)
140 01.04 Staffing Review									(N/A)
143 01.02 Employer NI				6,000.00	1,778.40		1,778.40	4,221.60	4,221.60 (70%)
159 01.05 Locum Clerk									(N/A)
SUB TOTAL				117,051.00	27,357.43		27,357.43	89,693.57	89,693.57 (76%)

02.00 Subscriptions & Li

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
23 02.10 Human Resources/ He				3,300.00	362.15		362.15	2,937.85	2,937.85 (89%)
24 02.11 ICT				2,750.00	510.30		510.30	2,239.70	2,239.70 (81%)
28 02.03 ACRE				40.00	35.00		35.00	5.00	5.00 (12%)
29 02.02 CPRE				40.00	36.00		36.00	4.00	4.00 (10%)
30 02.13 Information Commissio				40.00	35.00		35.00	5.00	5.00 (12%)
31 02.06 Living Wage				70.00	66.00		66.00	4.00	4.00 (5%)
32 02.12 Microsoft									(N/A)
33 02.01 NALC				1,600.00	2,174.17		2,174.17	-574.17	-574.17 (-35%)
34 02.08 Parish On Line Mapping				150.00				150.00	150.00 (100%)
36 02.07 Scribe Finance				1,000.00				1,000.00	1,000.00 (100%)
37 02.04 Society Local Clerks (S				280.00	563.00		563.00	-283.00	-283.00 (-101%)
38 02.09 Web Site & Emails				500.00	295.00		295.00	205.00	205.00 (41%)
138 02.15 Adobe License				160.00	49.92		49.92	110.08	110.08 (68%)
141 02.14 Payroll Services				1,000.00	266.50		266.50	733.50	733.50 (73%)
142 02.05 ROSPA				300.00				300.00	300.00 (100%)
SUB TOTAL				11,230.00	4,393.04		4,393.04	6,836.96	6,836.96 (60%)

03.00 Expenses & Allow

Code Title	Receipts			Payments					Net Position
	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
17 03.01 Clerk's Expenses				750.00	7.00		7.00	743.00	743.00 (99%)
18 03.03 Telephone -Mobile Sta				500.00	65.18		65.18	434.82	434.82 (86%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

19	03.02 Chairman's Allowance	400.00			400.00			400.00 (100%)
20	03.04 Parish Councillors Exp	200.00			200.00			200.00 (100%)
SUB TOTAL		1,850.00	72.18		72.18	1,777.82		1,777.82 (96%)

04.00 Administration

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
21	04.02 Audit - External				1,000.00				1,000.00	1,000.00 (100%)
22	04.01 Audit - Internal				400.00				400.00	400.00 (100%)
25	04.09 Legal Costs (Asset Mar				2,500.00				2,500.00	2,500.00 (100%)
40	04.10 Hall Hire (Meetings)				1,500.00				1,500.00	1,500.00 (100%)
41	04.04 Insurance - General				2,000.00	1,553.77		1,553.77	446.23	446.23 (22%)
42	04.05 Insurance - Vehicles				900.00				900.00	900.00 (100%)
43	04.03 Newsletters				1,500.00	350.00		350.00	1,150.00	1,150.00 (76%)
44	04.11 Telephone & Broadband				1,500.00	222.50		222.50	1,277.50	1,277.50 (85%)
45	04.08 Training				2,000.00	268.68		268.68	1,731.32	1,731.32 (86%)
46	04.07 Office Equipment				400.00	17.48		17.48	382.52	382.52 (95%)
47	04.06 Stationery & Postage				600.00	6.65		6.65	593.35	593.35 (98%)
112	04.13 VAT Payments									(N/A)
139	04.12 Bank Charges				140.00	32.90		32.90	107.10	107.10 (76%)
SUB TOTAL					14,440.00	2,451.98		2,451.98	11,988.02	11,988.02 (83%)

05.00 Projects

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
69	05.04 Defibrillators				1,500.00	96.25		96.25	1,403.75	1,403.75 (93%)
100	05.06 Community Calendar				400.00				400.00	400.00 (100%)
101	05.08 Events									(N/A)
117	05.01 Planning Applications									(N/A)
145	05.02 Bus Subsidiary				1,000.00				1,000.00	1,000.00 (100%)
146	05.03 Heritage Projects				2,900.00				2,900.00	2,900.00 (100%)
148	05.05 Community First Aid Tr				500.00				500.00	500.00 (100%)
155	05.07 Community Centre Clea				4,000.00				4,000.00	4,000.00 (100%)
SUB TOTAL					10,300.00	96.25		96.25	10,203.75	10,203.75 (99%)

06.00 Highways & Street

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
73	06.03 Footways				500.00				500.00	500.00 (100%)
123	06.01 Lighting of Parish Foot				2,000.00	187.88		187.88	1,812.12	1,812.12 (90%)
144	06.02 Signs				500.00	52.71		52.71	447.29	447.29 (89%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

SUB TOTAL				3,000.00	240.59		240.59	2,759.41	2,759.41 (91%)
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07.00 Greens & Maintenance

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
48	07.02 Sundry Purchases - Ma				1,000.00	88.53		88.53	911.47	911.47 (91%)
49	07.07 Fuel - Van & Mowers				2,200.00	379.17		379.17	1,820.83	1,820.83 (82%)
50	07.04 Running Costs Mowers				700.00	594.05		594.05	105.95	105.95 (15%)
51	07.06 Van Lease Costs				3,000.00	718.74		718.74	2,281.26	2,281.26 (76%)
67	07.03 Christmas Lights				4,000.00				4,000.00	4,000.00 (100%)
70	07.14 Flowers				1,000.00				1,000.00	1,000.00 (100%)
71	07.16 Library Shrub Bed				200.00				200.00	200.00 (100%)
74	07.08 Defibrillator Maintenance				2,000.00				2,000.00	2,000.00 (100%)
78	07.12 Trees - Surgery				5,000.00				5,000.00	5,000.00 (100%)
79	07.11 Trees - Annual Survey				1,500.00				1,500.00	1,500.00 (100%)
80	07.09 Vandalism				1,000.00	31.70		31.70	968.30	968.30 (96%)
81	07.01 Enhancements & Maint				1,000.00		68.00	68.00	932.00	1,000.00 (100%)
149	07.13 Hedge/Fencing				4,000.00				4,000.00	4,000.00 (100%)
150	07.15 Climate Change / Envir				2,000.00				2,000.00	2,000.00 (100%)
160	07.10 - Planting Grants		1,500.00	1,500.00		73.00		73.00	-73.00	1,427.00 (N/A)
161	07.05 Litter Bins				2,000.00				2,000.00	2,000.00 (100%)
SUB TOTAL			1,500.00	1,500.00	30,600.00	1,885.19	68.00	1,953.19	28,646.81	30,214.81 (98%)

08.00 The Ashway

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
53	08.03 Ashway Changing Room				3,000.00	623.16		623.16	2,376.84	2,376.84 (79%)
54	08.04 Ashway Changing Room				500.00	10.82		10.82	489.18	489.18 (97%)
56	08.02 Ashway Grass Cutting				1,800.00	641.00		641.00	1,159.00	1,159.00 (64%)
57	08.01 Ashway Grounds Maint				6,000.00	125.00		125.00	5,875.00	5,875.00 (97%)
SUB TOTAL					11,300.00	1,399.98		1,399.98	9,900.02	9,900.02 (87%)

09.00 St David's

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
52	09.05 St David's Trade Waste				1,000.00	233.28		233.28	766.72	766.72 (76%)
63	09.02 St David's Grass Cutting				2,800.00	617.00		617.00	2,183.00	2,183.00 (77%)
64	09.01 St David's Grounds Ma				7,000.00	100.00		100.00	6,900.00	6,900.00 (98%)
151	09.03 MUGA Maintenance				2,000.00				2,000.00	2,000.00 (100%)
152	09.04 Safety Surfaces Maintenance				4,000.00				4,000.00	4,000.00 (100%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

SUB TOTAL					16,800.00	950.28	950.28	15,849.72	15,849.72 (94%)	
10.00 Millenium Garden										
		Receipts			Payments				Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
72	10.01 Millennium Garden				1,100.00				1,100.00	1,100.00 (100%)
SUB TOTAL					1,100.00				1,100.00	1,100.00 (100%)
11.00 Pocket Park										
		Receipts			Payments				Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
75	11.01 Pocket Park				1,250.00				1,250.00	1,250.00 (100%)
SUB TOTAL					1,250.00				1,250.00	1,250.00 (100%)
12.00 Spratton Road										
		Receipts			Payments				Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
60	12.01 Spratton Road Ground				140.00				140.00	140.00 (100%)
SUB TOTAL					140.00				140.00	140.00 (100%)
13.00 Income										
		Receipts			Payments				Net Position	
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
82	13.02 Bank Interest	310.00	530.27	220.27						220.27 (71%)
84	13.09 Community Centre Cle:	4,940.00		-4,940.00						-4,940.00 (-100%)
85	13.13 Miscellaneous									(N/A)
86	13.11 WNC Grass Cutting	1,371.00		-1,371.00						-1,371.00 (-100%)
87	13.01 Precept	175,000.00	87,500.00	-87,500.00						87,500.00 (-50%)
91	13.04 Sports - Cricket Club	1,120.00		-1,120.00						-1,120.00 (-100%)
92	13.07 Sports - Brixworth Junic	2,329.00		-2,329.00						-2,329.00 (-100%)
93	13.08 Sports - Other									(N/A)
94	13.05 Sports - Sands United	399.00	63.00	-336.00						-336.00 (-84%)
95	13.14 VAT Q1									(N/A)
96	13.15 VAT Q2									(N/A)
97	13.16 VAT Q3									(N/A)
98	13.17 VAT Q4									(N/A)
102	13.12 S106 Community Centr									(N/A)
111	13.06 Sports - Brixworth Seni	399.00		-399.00						-399.00 (-100%)
158	13.03 CIL Payment									(N/A)
163	13.10 Section 106									(N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

SUB TOTAL	185,868.00	88,093.27	-97,774.73						-97,774.73 (-52%)
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14.00 Reserves

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
103	14.02 Pocket Park Maintenan									(N/A)
105	14.04 Ashway Public Open Sp									(N/A)
106	14.05 Ashway and The Riding									(N/A)
107	14.29 Community Infrastructu									(N/A)
108	14.31 S106 St David's Play P.									(N/A)
109	14.06 S106 St David's MUGA				100,155.50	100,155.50		100,155.50		(0%)
110	14.30 S106 Community Cent									(N/A)
115	14.09 Mower Replacement Fu									(N/A)
118	14.26 Projects - St David's Pl				6,944.80	6,944.80		6,944.80		(0%)
119	14.12 Community Grants				1,256.00	1,256.00		1,256.00		(0%)
120	14.13 Legal Costs (Other)									(N/A)
121	14.14 Legal Costs County Co									(N/A)
122	14.15 Election Costs									(N/A)
125	14.17 St David's Car Park				7,500.00	7,500.00		7,500.00		(0%)
126	14.20 Litter Bin Replacement						5,685.60	5,685.60	-5,685.60	(N/A)
127	14.21 Play Equipment									(N/A)
128	14.18 The Ashway Car Park									(N/A)
129	14.24 Strategic Planning									(N/A)
131	14.19 Bus Shelter Replaceme									(N/A)
132	14.22 Community Centre Rep									(N/A)
133	14.23 Events				2,413.80	2,413.80		2,413.80		(0%)
154	14.03 Crime Prevention									(N/A)
156	14.27 - Floodlights									(N/A)
157	14.28 - CCTV				1,199.91	1,684.86		1,684.86	-484.95	-484.95 (-40%)
164	14.01 - General Reserves									(N/A)
165	14.07 Kubota Grass Mower						648.00	648.00	-648.00	(N/A)
166	14.08 Van Branding & End of									(N/A)
167	14.10 Strimmer Replacement									(N/A)
168	14.11 Projects									(N/A)
169	14.16 Lighting Footpaths									(N/A)
170	14.25 Calendar									(N/A)
SUB TOTAL					119,470.01	119,954.96	6,333.60	126,288.56	-6,818.55	-484.95 (-0%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

Summary

NET TOTAL	185,868.00	89,593.27	-96,274.73	339,031.01	158,801.88	6,401.60	165,203.48	173,827.53	83,954.40 (15%)
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Brixworth Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
14.02 Pocket Park Maintenance	2,290.60				2,290.60
14.03 Crime Prevention Security	1,299.94				1,299.94
14.04 - Ashway POS RF	1,734.00				1,734.00
14.05 - Ashway/Ridings POS - f	23,712.30				23,712.30
14.06 - S106 MUGA RF	105,000.00		100,155.50		4,844.50
14.07 - Kubota Grass Mower EF	9,782.00				9,782.00
14.08 - Van Branding & end of l	1,272.00				1,272.00
14.09 - Small Mower Replacem	1,200.00				1,200.00
14.10 - Strimmer Replacement l	600.00				600.00
14.11 - Projects ER	12,549.23				12,549.23
14.12 - Community Grants - ER	11,620.01		1,256.00		10,364.01
14.13 - Legal Other ER	864.00				864.00
14.14 - Legal County Court ER	5,560.44				5,560.44
14.15 - Election Costs ER	4,545.00				4,545.00
14.16 - Lighting Footpaths ER	7,020.00				7,020.00
ER - Heritage Projects - CLOSE	343.50	-343.50			0.00
14.17 - St David's Car Park ER	7,500.00		7,500.00		0.00
14.18 - Ashway Car Park - ER	9,000.00				9,000.00
14.19 - Bus Shelters ER	7,980.00				7,980.00
14.20 - Litter Bins ER	4,500.00				4,500.00
14.21 - Play Equipment	12,000.00				12,000.00
14.22 - Community Centre Rep:	6,237.00	554.00			6,791.00
14.23 - Community Events	2,500.00		2,413.80		86.20
14.24 - Strategic Planning ER	10,599.19	-7,599.19			3,000.00
14.25 - Calendar ER	224.00				224.00
14.29 - Community Infrastructur	23,521.26				23,521.26
14.26 - Projects St Davids	28,336.43		6,944.80		21,391.63
14.27 - Floodlights	6,240.00				6,240.00
14.28 - CCTV	1,199.91		1,684.86		-484.95
14.01 General Reserves		39,000.00			39,000.00
Total Capital	309,230.81	31,611.31	119,954.96		220,887.16
TOTAL RESERVE	309,230.81	31,611.31	119,954.96		220,887.16
GENERAL FUND					75,806.61
TOTAL FUNDS					296,693.77

Brixworth Parish Council
Reserves Balance
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
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Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

PAYMENTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
00.00 Section 137															
00.00 Section 137	500.00														500.00
01.00 Staff															
01.01 Salaries	90,000.00	7,374.74	7,500.51	7,388.54										22,263.79	67,736.21
01.03 Pension - LGPS	21,051.00	1,105.08	1,105.08	1,105.08										3,315.24	17,735.76
01.04 Staffing Review															
01.02 Employer NI	6,000.00	595.89	588.47	594.04										1,778.40	4,221.60
01.05 Locum Clerk															
02.00 Subscriptions &															
02.10 Human Resource	3,300.00	-54.32	271.62	144.85										362.15	2,937.85
02.11 ICT	2,750.00		340.20	170.10										510.30	2,239.70
02.03 ACRE	40.00	35.00												35.00	5.00
02.02 CPRE	40.00			36.00										36.00	4.00
02.13 Information Comr	40.00	35.00												35.00	5.00
02.06 Living Wage	70.00		66.00											66.00	4.00
02.12 Microsoft															
02.01 NALC	1,600.00	2,174.17												2,174.17	-574.17
02.08 Parish On Line M	150.00														150.00
02.07 Scribe Finance	1,000.00														1,000.00
02.04 Society Local Cle	280.00	563.00												563.00	-283.00
02.09 Web Site & Email	500.00	88.00		207.00										295.00	205.00
02.15 Adobe License	160.00	16.64	16.64	16.64										49.92	110.08
02.14 Payroll Services	1,000.00	38.50	76.00	152.00										266.50	733.50
02.05 ROSPA	300.00														300.00
03.00 Expenses & Allo															
03.01 Clerk's Expenses	750.00			7.00										7.00	743.00
03.03 Telephone -Mobil	500.00	35.18	15.00	15.00										65.18	434.82
03.02 Chairman's Allow:	400.00														400.00
03.04 Parish Councillors	200.00														200.00

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

04.00 Administration

04.02 Audit - External	1,000.00							1,000.00
04.01 Audit - Internal	400.00							400.00
04.09 Legal Costs (Assessm	2,500.00							2,500.00
04.10 Hall Hire (Meeting	1,500.00							1,500.00
04.04 Insurance - Gene	2,000.00			1,553.77			1,553.77	446.23
04.05 Insurance - Vehic	900.00							900.00
04.03 Newsletters	1,500.00			350.00			350.00	1,150.00
04.11 Telephone & Broa	1,500.00	60.49	78.08	83.93			222.50	1,277.50
04.08 Training	2,000.00	146.68		122.00			268.68	1,731.32
04.07 Office Equipment	400.00			17.48			17.48	382.52
04.06 Stationery & Post	600.00	6.65					6.65	593.35
04.13 VAT Payments								
04.12 Bank Charges	140.00	8.75	12.60	11.55			32.90	107.10

05.00 Projects

05.04 Defibrillators	1,500.00		96.25				96.25	1,403.75
05.06 Community Caler	400.00							400.00
05.08 Events								
05.01 Planning Applicati								
05.02 Bus Subsidiary	1,000.00							1,000.00
05.03 Heritage Projects	2,900.00							2,900.00
05.05 Community First /	500.00							500.00
05.07 Community Centr	4,000.00							4,000.00

06.00 Highways & Stre

06.03 Footways	500.00							500.00
06.01 Lighting of Parish	2,000.00	187.88					187.88	1,812.12
06.02 Signs	500.00		16.36	36.35			52.71	447.29

07.00 Greens & Mainte

07.02 Sundry Purchase:	1,000.00		69.88	18.65			88.53	911.47
07.07 Fuel - Van & Mow	2,200.00	119.17	162.50	97.50			379.17	1,820.83
07.04 Running Costs M	700.00	594.05					594.05	105.95
07.06 Van Lease Costs	3,000.00	239.58	239.58	239.58			718.74	2,281.26

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

07.03 Christmas Lights	4,000.00					4,000.00
07.14 Flowers	1,000.00					1,000.00
07.16 Library Shrub Bec	200.00					200.00
07.08 Defibrillator Maint	2,000.00					2,000.00
07.12 Trees - Surgery	5,000.00					5,000.00
07.11 Trees - Annual Su	1,500.00					1,500.00
07.09 Vandalism	1,000.00		31.70		31.70	968.30
07.01 Enhancements &	1,000.00					1,000.00
07.13 Hedge/Fencing	4,000.00					4,000.00
07.15 Climate Change /	2,000.00					2,000.00
07.10 - Planting Grants		73.00			73.00	-73.00
07.05 Litter Bins	2,000.00					2,000.00
08.00 The Ashway						
08.03 Ashway Changing	3,000.00	202.87	420.29		623.16	2,376.84
08.04 Ashway Changing	500.00	10.82			10.82	489.18
08.02 Ashway Grass Ct	1,800.00	138.00	227.00	276.00	641.00	1,159.00
08.01 Ashway Grounds	6,000.00			125.00	125.00	5,875.00
09.00 St David's						
09.05 St David's Trade	1,000.00	88.60	61.68	83.00	233.28	766.72
09.02 St David's Grass	2,800.00	55.00	224.00	338.00	617.00	2,183.00
09.01 St David's Groun	7,000.00			100.00	100.00	6,900.00
09.03 MUGA Maintenanc	2,000.00					2,000.00
09.04 Safety Surfaces M	4,000.00					4,000.00
10.00 Millenium Garde						
10.01 Millennium Garde	1,100.00					1,100.00
11.00 Pocket Park						
11.01 Pocket Park	1,250.00					1,250.00
12.00 Spratton Road						
12.01 Spratton Road G	140.00					140.00
13.00 Income						
13.02 Bank Interest						
13.09 Community Centr						

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

13.13 Miscellaneous				
13.11 WNC Grass Cutti				
13.01 Precept				
13.04 Sports - Cricket C				
13.07 Sports - Brixwort				
13.08 Sports - Other				
13.05 Sports - Sands Ui				
13.14 VAT Q1				
13.15 VAT Q2				
13.16 VAT Q3				
13.17 VAT Q4				
13.12 S106 Community				
13.06 Sports - Brixwort				
13.03 CIL Payment				
13.10 Section 106				
14.00 Reserves				
14.02 Pocket Park Main				
14.04 Ashway Public Op				
14.05 Ashway and The				
14.29 Community Infras				
14.31 S106 St David's F				
14.06 S106 St David's M	100,155.50	16,822.16	83,333.34	100,155.50
14.30 S106 Community				
14.09 Mower Replacem				
14.26 Projects - St Davi	6,944.80	6,944.80		6,944.80
14.12 Community Grant	1,256.00		1,256.00	1,256.00
14.13 Legal Costs (Othe				
14.14 Legal Costs Cour				
14.15 Election Costs				
14.17 St David's Car Pa	7,500.00	7,500.00		7,500.00
14.20 Litter Bin Replace				
14.21 Play Equipment				

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

14.18 The Ashway Car I					
14.24 Strategic Plannin					
14.19 Bus Shelter Repl					
14.22 Community Centr					
14.23 Events	2,413.80	1,832.46	581.34		2,413.80
14.03 Crime Prevention					
14.27 - Floodlights					
14.28 - CCTV	1,199.91	1,684.86			1,684.86 -484.95
14.01 - General Reserv					
14.07 Kubota Grass Mo					
14.08 Van Branding & E					
14.10 Strimmer Replace					
14.11 Projects					
14.16 Lighting Footpath					
14.25 Calendar					
	48,722.70	96,758.42	13,320.76		

Total: 158,801.88
Variance: 180,229.13

RECEIPTS

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
00.00 Section 137															
00.00 Section 137															
01.00 Staff															
01.01 Salaries															
01.03 Pension - LGPS															
01.04 Staffing Review															
01.02 Employer NI															
01.05 Locum Clerk															
02.00 Subscriptions &															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

- 02.10 Human Resource
- 02.11 ICT
- 02.03 ACRE
- 02.02 CPRE
- 02.13 Information Comr
- 02.06 Living Wage
- 02.12 Microsoft
- 02.01 NALC
- 02.08 Parish On Line M
- 02.07 Scribe Finance
- 02.04 Society Local Cle
- 02.09 Web Site & Email
- 02.15 Adobe License
- 02.14 Payroll Services
- 02.05 ROSPA

03.00 Expenses & Allo

- 03.01 Clerk's Expenses
- 03.03 Telephone -Mobi
- 03.02 Chairman's Allow:
- 03.04 Parish Councillors

04.00 Administration

- 04.02 Audit - External
- 04.01 Audit - Internal
- 04.09 Legal Costs (Ass
- 04.10 Hall Hire (Meeting
- 04.04 Insurance - Gene
- 04.05 Insurance - Vehic
- 04.03 Newsletters
- 04.11 Telephone & Broa
- 04.08 Training
- 04.07 Office Equipment
- 04.06 Stationery & Post

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

04.13 VAT Payments

04.12 Bank Charges

05.00 Projects

05.04 Defibrillators

05.06 Community Caler

05.08 Events

05.01 Planning Applicati

05.02 Bus Subsidiary

05.03 Heritage Projects

05.05 Community First /

05.07 Community Centr

06.00 Highways & Stre

06.03 Footways

06.01 Lighting of Parish

06.02 Signs

07.00 Greens & Mainte

07.02 Sundry Purchase:

07.07 Fuel - Van & Mow

07.04 Running Costs M

07.06 Van Lease Costs

07.03 Christmas Lights

07.14 Flowers

07.16 Library Shrub Bec

07.08 Defibrillator Maint

07.12 Trees - Surgery

07.11 Trees - Annual Su

07.09 Vandalism

07.01 Enhancements &

07.13 Hedge/Fencing

07.15 Climate Change /

07.10 - Planting Grants

1,500.00

1,500.00

1,500.00

07.05 Litter Bins

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

08.00 The Ashway							
08.03 Ashway Changing							
08.04 Ashway Changing							
08.02 Ashway Grass Ct							
08.01 Ashway Grounds							
09.00 St David's							
09.05 St David's Trade							
09.02 St David's Grass							
09.01 St David's Ground							
09.03 MUGA Maintenanc							
09.04 Safety Surfaces M							
10.00 Millenium Garde							
10.01 Millennium Garde							
11.00 Pocket Park							
11.01 Pocket Park							
12.00 Spratton Road							
12.01 Spratton Road G							
13.00 Income							
13.02 Bank Interest	310.00	160.30	187.41	182.56		530.27	220.27
13.09 Community Centr	4,940.00						-4,940.00
13.13 Miscellaneous							
13.11 WNC Grass Cuttii	1,371.00						-1,371.00
13.01 Precept	175,000.00	87,500.00				87,500.00	-87,500.00
13.04 Sports - Cricket C	1,120.00						-1,120.00
13.07 Sports - Brixworth	2,329.00						-2,329.00
13.08 Sports - Other							
13.05 Sports - Sands Ui	399.00	63.00				63.00	-336.00
13.14 VAT Q1							
13.15 VAT Q2							
13.16 VAT Q3							
13.17 VAT Q4							
13.12 S106 Community							

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

13.06 Sports - Brixworth	399.00	-399.00
13.03 CIL Payment		
13.10 Section 106		
14.00 Reserves		
14.02 Pocket Park Main		
14.04 Ashway Public Op		
14.05 Ashway and The		
14.29 Community Infr		
14.31 S106 St David's F		
14.06 S106 St David's M		
14.30 S106 Community		
14.09 Mower Replacem		
14.26 Projects - St Davi		
14.12 Community Grant		
14.13 Legal Costs (Othe		
14.14 Legal Costs Cour		
14.15 Election Costs		
14.17 St David's Car Pa		
14.20 Litter Bin Replace		
14.21 Play Equipment		
14.18 The Ashway Car l		
14.24 Strategic Plannin		
14.19 Bus Shelter Repl		
14.22 Community Centr		
14.23 Events		
14.03 Crime Prevention		
14.27 - Floodlights		
14.28 - CCTV		
14.01 - General Reserv		
14.07 Kubota Grass Mo		
14.08 Van Branding & E		
14.10 Strimmer Replace		

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

- 14.11 Projects
- 14.16 Lighting Footpath
- 14.25 Calendar

87,723.30 187.41 1,682.56

Total: 89,593.27
Variance: -96,274.73

Brixworth Parish Council
Value Added Tax Return for the period 01/04/2023 to 30/06/2023

VAT due in this period on sales and other outputs	Box 1	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	Box 2	None
Total VAT due (the sum of boxes 1 & 2)	Box 3	
VAT reclaimed in the period on purchases and other inputs and other inputs (including acquisitions in Northern Ireland from EU member states)	Box 4	£25,133.84
Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 & 4)	Box 5	£25,133.84
Total value of sales and all other outputs excluding any VAT. Excludes any 'X' outputs	Box 6	£1,750.00
Total value of purchases and all other inputs excluding any VAT. Excludes any 'X' inputs	Box 7	£157,500.00
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	Box 8	None
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	Box 9	None



Brixworth Parish Council

Parish Clerk's Report – July 2023

St David's Ball Stop Net

The contractor will be setting a date on Monday 24th July, for the ball stop net to be installed.

CCTV

The broken/vandalised CCTV cables have been reinstated and all cameras are back online.

The CCTV app has been uploaded to both the Clerk and Admin Assistant's mobile phones and the responsibility of Data Controller has now been transferred to Council from Vertu Security. To that end, the Clerk and Admin Assistant are the 2 Data Controllers for this system and are legally, the only 2 people permitted to view any footage.

Community Hall - Air Conditioning

The WNC Surveyor Mr Hall, has confirmed that all information pertaining to Council's approval of the draft heads of terms and queries concerning the current lease are in the hands of the WNC legal team. The Clerk has explained that a formal complaint will be forthcoming should the outcome of this matter not be settled soon.

BT Kiosk

The legal paperwork has been signed and submitted to British Telecomm. This has resulted in a 90-day public consultation regarding the Council wanting to take ownership of the kiosk. The notice will be added to council's social media platforms, website and noticeboard in due course.

Assets and Legals

Co-op – a meeting was held with the Northhold Group concerning the transfer of the land to the rear of the Village Hall. Cllr Nixon will bring council up to date regarding this matter.

Eaglehurst – the legal documentation has been received from Council's legal team and this will be reviewed and approved by the Clerk and Cllr Nixon on the 8th of August.

Co-op Planters

Information and the plan pertaining to the planters has been submitted to WNC Highways to obtain the relevant licence to allow for the planters to be installed.

The Co-op have been kept abreast of all actions taken and have requested the Clerk to contact their Property Director once the street works licence has been approved.

Recruitment of Admin Assistant

The recruitment process has now concluded and a candidate has been secured. Further details are detailed in the confidential personnel report.

Local Area Plan

The Clerk attended a meeting concerning the LAP's. Please review the attached LAP Briefing Document to familiarise yourself with this new initiative.

Ball Stop Fence Complaints – St David's Play Area

The Clerk has dealt with all noise complaints.

Business Plan

This document is near completion and was reviewed by the Finance Committee at its meeting on 13th of July. It will be made available to council for review and comment ahead of the September full council meeting to ensure approval takes place this meeting

Conclusion and Future Tasks

June into July has been an incredibly busy time for the Officers to the point that there are so many projects and tasks that have been completed or are in the midst of being completed, there are too many to add to this report.

Meetings Attended

- Local Area Partnership Meeting – WNC & NCALC
- Sports Liaison Meeting
- Village Hall Co-op Land Transfer Meeting – Northhold Group and V.H. Trustees
- Larger Council's Forum Meeting
- Personnel Committee Meeting
- Finance Committee Meeting

Prepared by: Josie Flavell
Parish Clerk/Proper Officer
20th July 2023