



Brixworth Parish Council
Report to: Full Council 13/12/2023

Summary: Holocaust Memorial Day

Attachments: Appendix A

1.0 BACKGROUND:

The Clerk was contacted by Holocaust Memorial Day Trust to seek support for Holocaust Memorial Day, which takes place on 27th of January 2024, and to request council to update them on their plans for this event, as well as conduct certain initiatives for this date.

Please read the below extract from the email received to give context to this request:

At a time when millions of people across the world face ongoing persecution for who they are, or where we see rising racism, bigotry, and hatred towards Jewish, Muslim, and other communities in the UK, HMD is a chance to bring communities together both in remembrance, and in a commitment to learn the lessons of the past and build a better future. The people we remember, the 6 million Jews murdered during the Holocaust, alongside the millions of people murdered under Nazi persecution of other groups and during more recent genocide in Cambodia, Rwanda, Bosnia, and Darfur, did not belong to one single faith, did not all share the same-coloured skin, and came from every possible background. The one unifying factor was their humanity, that is why HMD is for everyone.

HMDT is here to help you with support, advice, or resources. We have resources that you can use on your social media channels, for online activities, or in person. For third Sector organisations, charities, community groups or arts organisations can use our resources to mark HMD by, for example,

2.0 PROPOSAL

- To agree to support Holocaust Memorial Day and add a social media campaign to all platforms.
- To consider creating a green memorial – see Appendix A for details.
- To consider purchasing purple lights to light up the tree trunks outside the community centre annually, on the 27th of January to show solidarity and ask residents to light a candle or do similar via a social media campaign and/or Brixworth Bulletin.

3.0 CONSIDERATIONS

The Primary School could be invited to join forces with Council to create a green space/memorial area ensuring BCAG are also involved or asked if they are willing to lead the green memorial space project.

4.0 FINANCIAL INFORMATION:

There would be minimum spend required for creating a green memorial space in one of the public open spaces under Council's remit. Funds can be utilised from the Climate Change and Environmental Budget to pay this for.

The cost of purple lights is less than £50.00 and could be borne out of the community events budget.

5.0 CONCLUSION/RECOMMENDATION:

RESOLVE to approve the proposals as set out in section 2.0 of this report as follows:

- Resolve to support Holocaust Memorial Day and add a social media campaign to all platforms.
- Resolve to create a green memorial garden/space or plant a memorial tree in conjunction with the primary school and agree a location for this, as well as agree a small budget to create a plaque.
- Resolve to consider purchasing purple lights to light up the tree trunks outside the community centre on the 27th of January annually, to mark Holocaust Memorial Day and to show solidarity, and to give the Clerk delegated authority to purchase the lights with a budget of up to £50.00.



| | | |
|---|---|---|
| | <ul style="list-style-type: none"> Resolve to create a social media campaign asking residents to light a candle or do similar to council including creating their own green memorial to mark this occasion, which could also be added to the next Brixworth Bulletin if timing allows. | |
| Implications: | | |
| Council Objectives: | To agree to the aforementioned proposals within section 5.0 of this report. | |
| Resource Requirements: | Clerk and admin team to project management | Y |
| Do we have the resource available? | Yes | Y |
| Equalities & Human Rights | Are there equalities and /or human rights issues? | Y |
| Equalities Impact Assessment | Is an impact assessment is required? | N |
| Crime and Disorder | Has crime and disorder have been considered? | Y |
| Biodiversity | Are there any bio-diversity implications? | Y |
| Financial | Are there financial implications at this stage? | N |
| | Will there be financial implications? | Y |
| | Is there provision within the budget? | Y |
| | Could there be additional expenditure? | Y |
| | Is there potential for income generation? | N |
| Legal | Do we have power, to act? | Y |
| | <i>Open Space Act 1906 and Local Government Act 2000 (promotion of environment and wellbeing)</i> | - |
| Risk Management | Are there any risks? If so, how will these be mitigated? Minimal risk if school children are involved, however a Risk Assessment will be completed. | Y |
| Risk Assessment | Is a risk assessment required? | Y |
| Project Management | Is project management is required? | Y |
| Person originating this report: Josie Flavell – Parish Clerk | | |
| Date: 13/12/2023 | | |

Appendix A

Green Memorial

Create a green memorial, whether it be a small plant on a windowsill, planting of a tree, or a dedicated space in a school/community garden/POS, is a creative and impactful way of marking Holocaust Memorial Day (HMD), either individually or collectively.

The RHS Campaign for School Gardening works to give children and young people opportunities to grow and connect with nature. Connecting with nature can bring us a moment to pause and remember, and the very act of growing illustrates hope for the future.

Flowers, plants, and trees of various types have long been used as symbols of remembrance and as a way of commemorating. Yellow flowers, such as daffodils, are often used as a way of remembering the Jews killed during Warsaw Ghetto Uprising.

This resource provides a foundation for creating your own green memorial and outlines three activity ideas for different settings:

- 1) Growing an indoor memorial plant in a pot,
- 2) sowing a wildflower memorial bed outdoors or planting a tree
- 3) designing and working towards a memorial garden space.



Community Lights

Each year people from across the UK take part in a national moment for Holocaust Memorial Day.

At 8pm on 27 January people across the nation will light candles and put them safely in their windows to:

- remember those who were murdered for who they were
- stand against prejudice and hatred today

Iconic buildings and landmarks will light up in purple during this powerful national moment of commemoration and solidarity. Do your bit and light an area with purple lights and stand in solidarity.

The proposed purple Lights to be wrapped around the tree trunks outside the community centre and put on a timer to go on at 8pm for 6 hours. Cost for the 4 required sets is less than £50.00 from Amazon.



Dalugo Purple Battery Fairy Lights, 3M
30 LED Purple String Lights with 6h
Timer, IP65 Waterproof Battery
Powered Fairy Lights for Indoor
Outdoor Christmas Decorations



Grant Application Form

All questions on the Application Form must be fully answered. Additional information in support of an Application may be provided, where appropriate

1. Organisation Details

Name: Brixworth Northampton Road Allotment Association

Is it a registered charity: /no

Charity no.:

How many people use/attend your organisation?
Over 90 including families of which 46 are plot holders

How many are Brixworth residents?
All but 3 people

Brief description of objectives of the organisation and activities in the parish:

The Allotment association manages 55 plots located on Northampton Road. Its objectives are to promote the growing of vegetables and flowers for family/personal use, sustainable use of plots on the site, promotion of wellbeing and conservation of the environment and surrounding areas.

We actively promote links with other local organisations and support the Food Larder with excess produce.

*Grant Application Form
Reviewed April 2020
Next Review April 2023*

2. Contact Details

Name of contact:

Philip Pinder

Address: 29

Shelleycotes Road,

Brixworth.

Postcode: NN6 9NE

Telephone no.: 07760178834

3. Project / Activity Details

Briefly describe the project or purpose for which you require a grant (you must demonstrate a clear need):

The Allotments have been an integral part of the village since 1655 and have supported Brixworth villagers in not only providing produce, but also as a healthy outdoor area for families to enjoy.

The current Land owners have issued a 'Notice to Vacate' by next September 2024 with a view to applying for building permission.

As an Association all the allotment holders wish to retain the site and we are looking to gain funding to acquire the site by applying for a series of grants. The first stage of this is to establish a valuation to support our applications to the various government bodies. Without a formal valuation, justification for the grant applications are not likely to be considered.

We are supported in our campaign by the National Allotment Association who are providing advice and expertise as they have supported other Association in the past through this process.

How will the funding benefit residents of Brixworth (include the number of beneficiaries living in the Parish)?

Retaining the allotments will ensure the ongoing benefits it brings to the current and future residents of Brixworth.

In this time of economic hardship for some - allotments provide a valuable supplement to their income through the produce they grow.

Allotments provide Social capital to the community and promote mental well being through enjoying the outdoors in a safe environment. It produces fresh, local produce that reduces food miles with excess produce shared across the community.

Individually, they create a sense of achievement and provide contact with nature. In fact during the pandemic it was a life line for many as it was one of the few outdoor activities that individuals were able to do.

Finally, Allotments are a key way of maintaining open spaces, the environmental and provides a haven for wildlife

4. Financial Details

*Grant Application Form
Reviewed April 2020
Next Review April 2023*

Current balance in all bank account (s) and investments at the time of this application

£200.50

Estimated annual income and expenditure of organisation:

Income: £530.90

Expenditure: £330.40

What is the total cost of the project?

£45000

What is the total amount of grant requested?

£3100

Details of how the remaining balance will be funded:

Community Asset Grant

Applications to government grants

Personal donations

Application via National Allotment Associations to charities that provide funding to Allotment associations

Details of any fundraising events held / planned or funding received:

Planned events - Sponsorship from local industry, Personal donations, Open days

Details of previous grants from the Parish Council within the last 5 years:

None

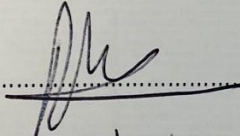
Any other comments in support of your application?

Allotments are a vital part of the community and provide a wealth of benefits both socially and economically for the residents of Brixworth.
Many generations of families have used these Allotments in Brixworth and we wish to ensure providing this to future generations and residents.

5. Declaration

I declare that I am authorised to make the application on behalf of the above organisation.

I have read and fully understood the Brixworth Parish Council Grants Policy and certify that the information contained in this application is correct at the time of submission.

Signed: 

Dated: 18/12/23

Brixworth Northampton Road
Allotment Association.

Accounts from 1.12.22 to 31.11.23.

Income

| | | |
|-----------------------------|--------|--------|
| Cash in Hand . 1.12.22 . | 168 90 | |
| Rental Income (Cross Plots) | 275 70 | |
| Rental Income (Other Plots) | 70 40 | |
| Donations . | 15 90 | |
| | <hr/> | |
| Total Income . | 530 90 | 530 90 |

Expenditure .

| | | |
|--|--------|----------|
| Rents paid to 3X Investments (Cross Brothers) | 275 70 | |
| Maintenance Costs GERRY | 30 00 | |
| " " Ken | 24 70 | |
| | <hr/> | |
| Total Expenditure | 330 40 | 330 40 |
| | <hr/> | |
| Cash in hand 1.12.2023. | | 200 50 . |

Prepared and Presented by Ken Nicks .
Treasurer

Ken Nicks

Signed off by .
Phil Pinder Secretary .

Gerry Kimbell Maintenance.



Brixworth Parish Council

DRAFT - Minutes of the Brixworth Planning Committee Meeting

Monday 18th December 2023 at 7.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

| | |
|---------------------------|--|
| In attendance: | Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon & Councillor Christine Ware |
| Absent: | Councillor Tom Mitchell (Chair) |
| Clerical Support: | Gavin Kirkup (Admin) |
| Members of Public: | 0 |

PART ONE – OPENING PROCEDURES

| | | |
|---------|---|---------|
| 23/2488 | Welcome by Chairman Councillor Peacock welcomed everyone to the Planning Committee meeting and advised attendees of the evacuation procedures and that the meeting was being recorded. | - |
| 23/2489 | Apologies for absence and acceptance of apologies for absence Apologies have been received and accepted from the following Councillors: Cllr Tom Mitchell Prop. Cllr Peacock. Sec. Cllr Ware. Unanimous. | |
| 23/2490 | Declarations of Interest a) Cllr Barratt declared an interest in application 2023//5376/Full as he is a member on church role, however it was declared as non-pecuniary and not of a registrable interest as he is not in a position of general control. b) There were no dispensations or written requests for dispensation of DPI to consider. | |
| 23/2491 | Agree and Sign the Minutes of Previous Meeting All present RESOLVED to the Chairman, Cllr Peacock, approving the Planning Committee Meeting Minutes of 27 th November, as a true and accurate record. Prop. Cllr Peacock. Sec. Cllr. Ware. 1 abstention. | Paper A |
| 23/2492 | Public Open Forum Session There were no members of the public present. | - |

PART TWO – FOR DECISION

| | Ref Number | Application Description | Location |
|---------|-------------------------------|--|--------------------------------------|
| 23/2493 | 2023/7824/TPO | Works to 1x Horse Chestnut subject to TPO 30 | Brixworth Hall Archway Harborough |

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon,
and Councillor Christine Ware.

Initialed:



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|--|--|--|------------------------|
| | | | Road Brixworth NN6 9BX |
|--|--|--|------------------------|

Cllr Ware raised her concerns around the application. A statement from the tree surgeon within the application indicates that the tree may be diseased or fail, and that in that case, evidence is required from an agricultural expert. This evidence is missing from the application. Cllr Peacock added that any tree with a TPO should have justification within the application to enable the committee to make an informed decision on it. Cllr Ware added that if the tree is diseased, as it is in an area of tight woodland, that disease may spread and general maintenance may not be adequate.

RESOLUTION: The Planning Committee RESOLVED to add COMMENTS to this application.

COMMENT:

The tree surgeon indicates the condition of the tree is diseased or may fail, and as such, they are required to provide written agricultural advice from an appropriate independent expert. This is missing from the application. If this tree is diseased, it may need more than maintenance, we are not in a position to comment either way.

Prop. Cllr Ware. Sec. Cllr Peacock. 1 abstention.

| | Ref Number | Application Description | Location |
|---------|--------------------------------|--|--|
| 23/2494 | 2023/5376/FULL | Temporary siting of storage unit (Amended Plans/Information) | All Saints Church, Brixworth, Northampton, NN6 9BZ |

Cllr Barratt noted that the first application was turned down due to the quality of the sketch which was not clear. Cllr Barratt raised his concerns about this application as many people have voiced concerns. It was noticed that this is a full size shipping container, it is not an appropriate place for it. This is a temporary application but there is no specific time frame but 5 years minimum is mentioned. It is sited by a public footpath. It is not appropriate in a conservation area and affecting the sighting of another listed building, the Old Vicarage, and the Church itself, a Grade 1 listed building.

It was noted that the drawing is better but would still require digging down and put foundation stone on. Steel retaining posts will be put in and Holly trees will be planted, which it was noted are slow growing. It was noted that the crime prevention officer has objected to the application due to the security of the structure and potential risk for crime.

It was further noted that the conservation officer concerns including the potential negative impact on views. The effectiveness of the proposed screening was a further concern.

It was felt that the shipping container was completely inappropriate for a church yard. The proposed screening would take years to establish and cover it. The land has never been excavated, there may be Anglo-Saxon remains that will be disturbed. Inserting steel rods will give considerable interference to the site.

The existing stone walls are not high enough to hide it. The character and appearance of the conservation area will be negatively impacted.

There are no benefits to the public.

Members of Brixworth Parish Council - Planning Committee
 Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
 Councillor James Collyer, Councillor Barbara Lunnon,
 and Councillor Christine Ware.

Initialed:



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The landscape officer comments suggest the native hedge and protective fencing had the potential to impact of the long-term safety of a slim conifer.

The development control officer noted ground disturbance would be likely in the church yard.

Cllr Barratt's view was it was an inappropriate application of this type of structure, on this site, in this position.

Cllr Lunnon noted that a member of the public had asked how we could stick a metal box next to a beautiful historic church. She suggested there could be an alternate proposal made to build public toilets incorporating storage.

Cllr Ware echoed Cllr Barratts statement. She also noted that the application mentioned that there may be longer term storage issues. She questioned if the Church fully investigated all storage options within the Church.

Cllr Ware noted that this has been called in and the call in still stands.

RESOLUTION: The Planning Committee RESOLVED to NOT SUPPORT this application. A request to call in the application has been made and still stands. The planning Committee considered the reports from the various experts who had commented on the application and stands by the previous reasons given to not support the application on the following grounds:

- *This is within a conservation area, within the curtilage of a grade 1 listed building described as the best Saxon church remaining in use in Northern Europe and is potentially located outside of village boundary. This application also contravenes the following policies of the neighbourhood plan:*
- *Policy 8, no 1. - in respect of form, design, scale and materials.*
- *Policy 8, no 3 - this application will be sited in open space which will not add a significant contribution to the conservation area, the open space will additionally be reduced in size.*
- *Policy 6 - this application erodes the character and setting of the conservation area and the church itself within the conservation area.*
- *Policy 9 - this application does not enhance or preserve the heritage asset.*
- *Policy 2 - this application does not contribute to local distinctiveness or character or sense of place.*
- *Policy 9, part 3 - this application goes against the guidance of the Village Design Statement.*

Prop. Cllr Lunnon. Sec. Cllr Peacock. 1 abstain.

| | Ref Number | Application Description | Location |
|---------|--------------------------------|---|---|
| 23/2495 | 2023/6286/FULL | Hybrid application for change of use from agricultural land for the purposes of a tourist accommodation site comprising of 50 no. "safari tents" including accompanying hard and soft surfacing , installation of private foul water treatment facility including secondary water drainage field and outline permission for erection of reception/office/security accommodation (Revised Plans) | Brixworth Country Park Northampton Road Brixworth NN6 9DG |

RESOLUTION: The Planning Committee RESOLVED to NOT SUPPORT this application.

Members of Brixworth Parish Council - Planning Committee

Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt, Councillor James Collyer, Councillor Barbara Lunnon, and Councillor Christine Ware.

Initialed:



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In line with the comments from the conservation officer there is nothing within this application that has changed our position from previous comments we have made. The reduction from 50 to 20 safari tents does not substantially change anything. The transport report is interesting but does not affect any previous concerns around the appropriateness of the site.

Prop. Cllr Ware. Sec. Cllr Spratt – Unanimous.

PART THREE – FOR INFORMATION

| | |
|---------|--|
| 23/2496 | Any Other Business There was no other business reported. |
|---------|--|

PART FOUR – CLOSING PROCEDURES

| | |
|---------|--|
| 23/2497 | Next Ordinary Meeting 1) Next agenda - there were no items reported. 2) All present NOTED the date of the next Planning Committee Meeting on Monday 8 th January 2024. |
|---------|--|

In the absence of further business, the meeting was closed in full at 20:09

Signed as a true and accurate record:

.....
Cllr Tom Mitchell - Chairman
Brixworth Parish Council

Date: 8th January 2024

Minutes Prepared By:
Gavin Kirkup
Administrative Assistant
Brixworth Parish Council

Telephone: 01604 347993
Email: parish.clerk@brixworthparishcouncil.gov.uk
Web: www.brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Planning Committee
Councillor Tom Mitchell (Chair), Councillor Frances Peacock (Vice Chair), Councillor Ian Barratt,
Councillor James Collyer, Councillor Barbara Lunnon,
and Councillor Christine Ware.

Initialed:



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As usual, it has been a very busy month juggling various projects and tasks. Below is a snapshot of some of the current projects and work undertaken thus far.

St David's Swing Set (Resident Complaints)

The Clerk has met with a KOMPAN representative and a new location for the piece of equipment agreed – see below image. A quote for the cost is awaited and will be circulated to council upon receipt. A discussion and any decisions concerning this matter will be made by Full Council at either the January or February council meetings.

Please note that the below map does not show the current set up as Google Maps has yet to be updated, but the yellow circle represents the current position of the piece of play equipment causing the issues, and the blue rectangle shows the proposed new location. Please, also see below for photos of the piece of play equipment in question, which is large and currently sat in close proximity to the residents' boundaries.



Co-op Planters

A delivery date has been set for Friday 22nd of December, with installation and planting taking place in the new year.

Capability Policy

The first draft has been completed and will be circulated to council for review and approval ahead of the January meeting.

Chip Shop Trees

Admin Support has gained another quote but it still working on gaining further cost information before this can be brought back to council.

Memorial Bench – St David's

The Clerk has contacted the family again, to try and set a date to meet onsite to agree a location. A response is awaited.

Housing Needs Survey

The final survey was printed and delivered to every household in the parish. The public consultation event went ahead on Monday the 11th of December. Further information will be provided by WNC once the deadline for consultation has expired on the 14th of January.

Bench Maintenance

Admin Support has met with another contractor in the last week and confirmed the correct paint colours. Decisions will be made in the new year about who to use and a date set for work to commence.

St David's Recreation Ground Bollards

Admin Support has ordered all bollards/planters and associated equipment for their installation and will be setting a date with R&G in the new year for this project to commence.

Hedgerow Maintenance

The Clerk has met with both contractors and is awaiting information and quotes to enable a maintenance plan to be created. The Clerk is hopeful of having the plan ready for council to consider and approve at the January meeting.

Training and Development Statement/Policy

This will be ready for council to review and approve at the January meeting.

Annual Rent Fees

All invoices have been issued to relevant organisations.

Cricket Club

The Cricket Club agreed to pay the final half of the invoice and a date is currently being set for a meeting to take place with their committee and Cllr Nixon, Cllr Aisbett and Cllr Bird for late January.

Northampton Road Allotments

SLCC have agreed to their Legal representative contacting the Clerk by early week commencing 18th of December but have stated that they feel the advice may be chargeable, given the extent of information required. Given this, the Clerk has created a list of legal firms to contact and request a quote from, who specialise in this area.

Parish Council Noticeboard

As part of the historic resolutions, Council resolved to have a new noticeboard installed. A new sign with the council logo has been created and a quote is due to be received from R&G for installation of this. It has been agreed for it to be located in front of the community centre to the left hand side of the main doors. The one outside of Troupe's will then be removed.

Chip Shop Trees

Further work has been undertaken to gain more quotes and information concerning this project. Unfortunately, it may prove hard to retain the current shortcut created by pedestrians due to the work which needs to be done. Further information will be given in due course.

59/60 Bus Contracts

WNC Cllr Harris held a meeting with the responsible cabinet member including two West Northants Officers, and a tender is being produced and will be launched early 2024, to find a new operator for these rural bus services. They are hopeful of securing an operator and have requested all Parish Councils who contribute to these bus services, to ensure funds are secured within their 2024-25 budgets to pay for the subsidies in the new financial year.

59/60 Bus Contracts Cont/d.

Cllr Ware and the Clerk have made inroads concerning the management of the subsidies and will continue to work closely with Cllr Harris and all councils involved in the funding of these two bus routes/contracts.

Clerk's Mobile Contract

The Clerk only found out recently, that the contract was due for renewal at the end of December. Renewal costs were given by EE, but it was decided that the monthly fees were too high for the service provided.

As the usage of the phone is minimal in terms of data and iMessages, the phone has been moved to the same deal as the rest of the staff, i.e. Asda £5.00 per month. This will create a cost saving annually and any spare funds will be moved under virement to another budget heading in the new financial year.

Christmas Tree and Lights

Firstly, the Clerk would like to thank the Admin Assistant, Groundsman and Cllr Collyer for their help in ensuring the new community Christmas tree was installed and lit. The Clerk would also like to extend their thanks to both the Groundsman and Admin Support for the setting up and installing the 29 smaller community Christmas trees too. A lot of hard work has gone into the displays provided by Council this year and it is greatly appreciated.

Council have received many positive comments about the outdoor Christmas tree and lights and the school children very kindly created and hung up their ecofriendly Christmas decorations at the beginning of the month.

As the Officer team felt this project has been a resounding success, they decided to enter the Scribe Accounting competition for the best local council Christmas lights (see photo) ... so, watch this space!



Community Centre & Library Lighting

As the current lights will become obsolete in January, we have been waiting for WNC Property Department to confirm the installation of new lights. The project commenced with the library's lights being changed on Monday the 11th of December. A quote is awaited from the WNC contractor for the community hall and parish office, which will hopefully be considered at the January meeting.

Future Tasks

The Clerk and Admin Team will be embarking on researching, investigating, and commencing the following projects, with the aim to have these complete or at least started before the end of this council/fiscal year.

- Complete the Training and Development Plan.
- Ashway car park re-surfacing quotes
- Council Award Scheme Application
- Bow top fencing St David's MUGA/play area.
- Climate Projects including electrical charging points
- Spratton Road recreational ground
- Mapping of community assets including all green assets

Meetings/Training Attended

- Larger Councils Forum Meeting (NCALC and WNC) - x 2 online and in person meetings.
- Site meetings: Kompan, CCTV, Church Burial Ground, various POS for hedge maintenance
- WNC Local Area Partnership meeting – LAP Justine Horrocks
- Cllr Ware and BCAG Members meeting

Prepared by: Josie Flavell
Parish Clerk/Proper Officer
15th December 2023