



## Brixworth Parish Council

Councillors are hereby summoned to attend the Ordinary Parish Council meeting to be held on Thursday 21st December 2023 at 7.30pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: [parish.clerk@brixworthparishcouncil.gov.uk](mailto:parish.clerk@brixworthparishcouncil.gov.uk)

Signed: ..... 

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting, and you may be filmed, recorded and/or published.

## AGENDA

### PART ONE – OPENING PROCEDURES

23/6420	<b>Welcome</b> Welcome by the Chairman and information regarding evacuation procedures.	ALL
23/6421	<b>Apologies for absence and acceptance of apologies for absence</b> To consider and accept any apologies reported.	ALL
23/6422	<b>Declarations of Interest</b> a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
23/6423	<b>Agree and Sign the Minutes of Previous Meeting</b> RESOLVE to the Chairman approving the Ordinary Parish Council Meeting Minutes including the Confidential Meeting Minutes dated the 30 <sup>th</sup> of November 2023.	Paper A Paper C1
23/6424	<b>Public Open Forum Session</b> a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council via the Chairman. Each will be allowed three (3) minutes to address the Parish Council via the Chairman. This open session is limited to 15 minutes. b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

### Members of Brixworth Parish Council

Councillor Jackie Bird (Chairman), Councillor Lynne Compton (Vice Chair), Councillor Alan Aisbett  
Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer,  
Councillor Barbara Lunnon, Councillor Gaurang Mehta, Councillor Tom Mitchell, Councillor Tony Nixon,  
Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware

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**PART TWO – FOR DECISION**

<b>23/6425</b>	<b>Budget 2024-25</b> RESOLVE to approve the budget for the 2024-25 fiscal year, as reviewed and approved by the Finance Committee on the 14 <sup>th</sup> of December 2023.	<b>Paper B</b>
<b>23/6426</b>	<b>Precept 2024-24</b> RESOLVE to approve the precept for the 2024-25 fiscal year, as reviewed and approved by the Finance Committee on the 14 <sup>th</sup> of December 2023.	<b>Paper B</b>
<b>23/6427</b>	<b>Finance</b> RESOLVE to consider and approve the payments list for December 2023.	<b>Paper C</b>
<b>23/6428</b>	<b>WNC Consultations – Tree Strategy and DRAFT Northampton Town Environmental Policy</b> a. RESOLVE to agree a comments response to the Tree Strategy consultation and respond by the 1 <sup>st</sup> of January 2024. b. RESOLVE to agree a comments response to the Town Centre Environmental Policy consultation and respond by the 28 <sup>th</sup> of January 2024.	<b>Paper D</b>
<b>23/6429</b>	<b>Holocaust Memorial Day</b> a) RESOLVE to consider and agree to take part in Holocaust Memorial Day. b) RESOLVE to agree the activities from the list of items including within the meeting paper.	<b>Paper E</b>
<b>23/6430</b>	<b>2024-25 Meeting Dates</b> RESOLVE to approve the calendar of meeting dates for the 2024/25 council year.	<b>Paper F</b>
<b>23/6431</b>	<b>Grant Application - Allotment Committee</b> RESOLVE to consider and approve the grant application received in from the Northampton Road Allotment Committee.	<b>Paper G</b>

**PART THREE – FOR INFORMATION**

<b>23/6432</b>	<b>Saturday Surgery</b> To receive and NOTE the Saturday Surgery Report of 2 <sup>nd</sup> December 2023. Cllr Ware & Cllr Collyer attended.	<b>Paper H</b>
<b>23/6433</b>	<b>Committee and Working Group Minutes</b> To receive and NOTE the following sets of minutes/notes, as circulated to Council: a) Finance Committee Meeting held on 14 <sup>th</sup> December 2023. b) Planning Committee Meeting held on 18 <sup>th</sup> December 2023.	<b>Paper I Paper J</b>
<b>23/6434</b>	<b>Clerk's Report</b> To receive and NOTE the report.	<b>Paper K</b>

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23/6435	<b>Parish Councillor Representatives Updates</b> a) Village Hall – Cllr Lunnon b) Thomas Roe Charity - Cllr Mitchell c) NCALC – Parish Clerk d) Police Liaison – Cllr Coe e) Armed Forces- Cllr Bird f) Verification Officer – Cllr Compton g) Environment, Highways and Climate Change Champion - Cllr Ware h) Central Sports Rep – Cllr Nixon i) Host a Councillor Updates	-
23/6436	<b>To Note the Dates of the Next Meetings:</b> <ul style="list-style-type: none"> <li>▪ Parish Surgery (Community Centre) 6th January 2024 EC &amp; LC Attending.</li> <li>▪ Planning Committee Meeting – 8th January 2024</li> <li>▪ BCAG Meeting – 9th January 2024</li> <li>▪ Buildings Working Group Meeting – 15th January 2024</li> <li>▪ Full Council Meeting – 25th January 2024</li> <li>▪ Planning Committee Meeting – 29th January 2024</li> </ul>	
23/6437	<b>Traffic Safety</b> To receive and NOTE the Q3 (October - December) report.	Paper L
23/6438	<b>Housing Needs Survey</b> To receive an update.	-

#### PART FOUR & FIVE – CONFIDENTIAL MATTERS

23/6439	<b>Northampton Road Allotments</b> a) To receive a progress report. b) To RESOLVE to approve the draft terms of reference for the Allotments Working Group.	Paper C2
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#### PART SIX – URGENT MATTERS

23/6440	<b>Urgent Matters for Report Only</b> <u>Business must be urgent, and the Chairman notified by no later than 5pm on the day of the meeting. Business discussed will be noted by Council ONLY, as no decisions can be legally made under this agenda item.</u>	-
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#### PART SEVEN – CLOSING PROCEDURES

23/6441	<b>Next Ordinary Meeting</b> a. To consider any items for inclusion on the January Ordinary Meeting agenda. b. To NOTE the next meeting date for the Ordinary Council Meeting as 25th January 2024.	-
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