




Brixworth Parish Council

Councillors are hereby summoned to attend the Ordinary Parish Council meeting to be held on Thursday 28th March 2024 at 7.30pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: 

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting, and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

23/6505	Welcome Welcome by the Chairman and information regarding evacuation procedures.	ALL
23/6506	Apologies for absence and Acceptance of Apologies for Absence To consider and accept all apologies reported.	ALL
23/6507	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
23/6508	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Chairman approving the following sets of meeting minutes: a) Ordinary Parish Council Meeting Minutes dated 28 th February 2024. b) Ordinary Parish Council Meeting Confidential Minutes dated 28 th February 2024	Paper A Paper C1
23/6509	Public Open Forum Session a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council via the Chairman. Each will be allowed three (3) minutes to address the Parish Council via the Chairman. This open session is limited to 15 minutes. b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

Members of Brixworth Parish Council

Councillor Jackie Bird (Chairman), Councillor Lynne Compton (Vice Chair), Councillor Alan Aisbett
Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer,
Councillor Barbara Lunnon, Councillor Gaurang Mehta, Councillor Tom Mitchell, Councillor Tony Nixon,
Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware

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PART TWO – FOR DECISION

23/6510	Finance Resolve to consider and APPROVE the payments list for March 2024.	Paper B
23/6511	West Northants Council Parish Engagement – Local Plan Response To consider and RESOLVE to approve the completed questionnaire by the Strategic Planning Working Group and to submit this to WNC within the deadline date of 2 nd April.	Paper C
23/6512	Training and Development Policy RESOLVE to approve the Training and Development Policy as pre-approved by the Personnel Committee on the 14 th of March.	Paper D
23/6513	St David’s Rope Swing a) To receive information concerning historic decision making and approved plans. b) To consider and RESOLVE a course of action. c) To consider and RESOLVE to approve the quote from Kompan for the re-siting of the play equipment.	Paper C2
23/6514	Northampton Cycling and Walking Infrastructure Plan To consider and agree a comments response to the proposed plan within the deadline of the 3 rd of April.	ALL

PART THREE – FOR INFORMATION

23/6515	Saturday Surgery To receive and NOTE the Saturday Surgery Report of 3 rd March. Cllr Nixon & Cllr Mehta attended. To NOTE the next Host a Councillor will be held on Wednesday 10 th of April during the Community Larder. Cllr Barratt and Cllr Mitchell attending.	TN & GM
23/6516	Committee and Working Group Minutes To receive and NOTE the following sets of minutes/notes, as circulated to Council: a) Planning Committee Meeting held on 11 March 2024 b) Allotments Working Group Meeting held on 21 March 2024 (Confidential paper included) c) Personnel Committee Meeting held on 14 March 2024 d) Finance Committee Meeting held on 14 March 2024 (Confidential paper included) e) BCAG Working Group Meeting held on 19 March 2024	Paper E Paper C3 Paper F Paper C4 Paper G
23/6517	Q4 Traffic Analysis To receive and NOTE the report.	Paper H
23/6518	Clerk’s Report To receive and NOTE the report.	Paper I

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23/6519	Parish Councillor Representatives Updates a) Village Hall – Cllr Lunnon b) Thomas Roe Charity - Cllr Mitchell/Cllr Lunnon c) NCALC – Parish Clerk d) Police Liaison – Cllr Coe e) Armed Forces - Cllr Bird f) Verification Officer – Cllr Compton g) Environment, Highways and Climate Change Champion - Cllr Ware h) Central Sports Rep – Cllr Nixon	-
23/6520	To Note the Dates of the Next Meetings: <ul style="list-style-type: none"> ▪ Planning Committee Meeting – 8 April 2024 ▪ Sports Liaison Working Group – 9 April 2024 ▪ Host A Councillor – Village Hall – 10 April 2024 ▪ Personnel Working Group Meeting – 18 April 2024 ▪ Finance Working Group Meeting – 18 April 2024 ▪ Full Council Meeting – 25 April 2024 ▪ Planning Committee Meeting – 29 April 2024 	-

PART FOUR – CONFIDENTIAL MATTERS

23/6521	<p align="center">Exclusion of the Press and Public</p> <p>RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p align="center">The Press and Public will be requested to leave the meeting (subject to 23/6522)</p>	-
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PART FIVE – CONFIDENTIAL MATTERS

23/6522	Allotments – Northampton Road a) To receive a progress report. b) To consider and RESOLVE to approve the recommended quote for legal advice by the Allotments Working Group at its meeting on the 21 st of March. c) To consider and RESOLVE to approve the Heads of Terms for the transfer of land to Council from Barratt Homes and the grant of a lease from the Parish to the Trustees/Officers of the Northampton Road Allotment Society.	TN
23/6523	Cricket Club a) To receive an update from Cllr Nixon and the Clerk concerning the request received. b) To consider and RESOLVE the recommendation put forward.	TN
23/6524	Complaints To NOTE the contents of the formal complaints received and the action taken.	JB
23/6525	Staff Appraisal and Proposed Salary Increase a) To receive and note an update from Chair Jackie Bird concerning the recently completed staff appraisal.	JB

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	b) To consider and approve the proposed salary and spinal point increase.	
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PART SIX – URGENT MATTERS

23/6526	Urgent Matters for Report Only <u>Business must be urgent, and the Chairman notified by no later than 5pm on the day of the meeting. Business discussed will be noted by Council ONLY, as no decisions can be legally made under this agenda item.</u>	-
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PART SEVEN – CLOSING PROCEDURES

23/6527	Next Ordinary Meeting a. To consider any items for inclusion on the April Ordinary Meeting agenda. b. To NOTE the next meeting date for the Ordinary Council Meeting as 25 th April 2024.	-
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