




Brixworth Parish Council

Councillors are hereby summoned to attend the Finance Committee meeting to be held on
Thursday 18th April 2024 at 7:00pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: .....

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting, and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

23/0080	Welcome by the Vice Chair	BL
23/0081	Apologies for absence and acceptance of apologies for absence To consider and accept any apologies reported.	ALL
23/0082	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
23/0083	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Vice Chair approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 14 th December 2023.	Paper A Paper C1
23/0084	Public Open Forum Session a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Finance Committee via the Chairman. Each will be allowed three (3) minutes to address the Finance Committee via the Chairman. This open session is limited to 15 minutes. b) Although the Finance Committee will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk

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PART TWO – FOR DECISION

23/0085	Millennium Garden Lighting Bollards Licence To consider and approve the draft licence for the Brixworth Centre to sign, to ensure all associated costs are borne by the Brixworth Centre and not the Parish Council.
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PART THREE – FOR INFORMATION

23/0086	Annual Governance and Accountability Return – SECTION 02 Accounting Statement 31st March 2024 a) To receive and NOTE the contents of Section 2 of the AGAR for year-ending 31 st of March 2024. b) To NOTE the authorisation of Section 02 by the Responsible Financial Officer.
23/0087	Year-end Accounts 31st March 2024 a) To receive and NOTE the contents of all year-end finance and budget reports. b) To receive and NOTE the contents of the year-end Bank Reconciliation.
23/0088	Internal Audit To NOTE the date of the Internal Audit meeting as Friday 26 th of April 2024.

PART FOUR – CONFIDENTIAL MATTERS

23/0089	EXCLUSION OF THE PRESS AND PUBLIC RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. The Press and Public will be requested to leave the meeting (subject to 23/0089)	
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PART FIVE – CONFIDENTIAL MATTERS

23/0090	Allotments Land – Northampton Road To receive a progress report from the Clerk.	JF
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The Press and Public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

23/0091	Next Meeting a. To consider any items for inclusion on the next meeting agenda. b. To NOTE the date of the next Finance Committee Meeting on 18 th July 2024.	ALL
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