



## Brixworth Parish Council Minutes of the Finance Committee Meeting

Thursday 18th of April 2024 at 7:00pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

**In Attendance:** Cllr Lunnon (Vice Chair), Cllr Barratt, Cllr Compton, and Cllr Bird

**Clerk:** Josie Flavell

**Members of Public:** No members of the public

### MINUTES

#### PART ONE – OPENING PROCEDURES

24/0080	<b>Welcome by the Vice Chair</b> The Vice Chair Cllr Lunnon welcomed everyone to the meeting and reminded all present of the evacuation procedure.	-
24/0081	<b>Apologies for absence and acceptance of apologies for absence</b> The following apologies were received accepted: <ul style="list-style-type: none"> <li>• Cllr Tony Nixon (Chair) Prop. Cllr Barratt / Sec. Cllr Bird. All in favour.</li> </ul>	-
24/0082	<b>Declarations of Interest</b> a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
24/0083	<b>Agree and Sign the Minutes of Previous Meeting</b> All present RESOLVED to the Vice Chair, Cllr Barabra Lunnon, approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 14 <sup>th</sup> March 2024 as true and accurate records. Prop. Cllr Bird / Sec. Cllr Compton. All in favour.	<b>Paper A Paper C1</b>
24/0084	<b>Public Open Forum Session</b> There were no members of public in attendance.	-

#### PART TWO – FOR DECISION

24/0085	<b>Millennium Garden Lighting Bollards Licence</b> This item is to be deferred due to Cllr Nixon's absence and taken to full council at the May Annual Meeting.	
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#### PART THREE – FOR INFORMATION

24/0086	<b>Annual Governance and Accountability Return – SECTION 02 Accounting Statement 31<sup>st</sup> March 2024</b> a) All present received and NOTED the contents of Section 2 of the AGAR for year-ending 31 <sup>st</sup> of March 2024. b) All present NOTED the authorisation of Section 02 by the Responsible Financial Officer.	
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#### Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,  
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk

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24/0087	<b>Year-end Accounts 31<sup>st</sup> March 2024</b> a) All present received and NOTED the contents of all year-end finance and budget reports. b) All present received and NOTED the contents of the year-end Bank Reconciliation.
24/0088	<b>Internal Audit</b> All present NOTED the date of the Internal Audit meeting as Friday 26 <sup>th</sup> of April 2024.

#### PART FOUR – CONFIDENTIAL MATTERS

24/0089	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> All present RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Barratt / Sec. Cllr Bird. All in favour  <b>There were no Press or Public to be requested to leave the meeting.</b>	-
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#### PART FIVE – CONFIDENTIAL MATTERS

24/0090	<b>Allotments Land – Northampton Road</b> All present received a progress report from the Clerk.	-
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#### PART SIX – CLOSING PROCEDURES

24/0091	<b>Next Meeting</b> a. There were no items for inclusion on the next meeting agenda. b. All present NOTED the date of the next Finance Committee Meeting on 18 <sup>th</sup> July 2024.	-
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*In the absence of further business, the meeting closed at 19:23pm*

**Signed as a true and accurate record:**

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Cllr Tony Nixon - Chairman  
**Brixworth Parish Council**  
Date: 18th July 2024

**Minutes Prepared by:**  
Josie Flavell – Parish Clerk  
**Brixworth Parish Council**  
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