



Brixworth Parish Council

Minutes of the Ordinary Parish Council Meeting

Thursday 28th March 2024 at 7.30pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In attendance: Cllr Jackie Bird (Chair), Cllr Lynne Compton (Vice Chair), Cllr Christine Ware, Cllr James Collyer, Cllr Tony Nixon, Cllr Barbara Lunnon, Cllr Gary Spratt, Cllr Alan Aisbett, Cllr Frances Peacock and Cllr Ian Barratt.

Clerk: Josie Flavell

Absent: Cllr Tom Mitchell, Cllr Elaine Coe, Cllr Gaurang Mehta, and Cllr Neal Brown

Members of the public: Three

MINUTES

PART ONE – OPENING PROCEDURES

23/6505	<p>Welcome Chair, Cllr Jackie Bird, welcomed all to the meeting and advised of the evacuation procedures and notified all present that the meeting was being recorded.</p>	
23/6506	<p>Apologies for absence and Acceptance of Apologies for Absence Apologies and reason for absence were received and accepted from the following Councillors:</p> <ul style="list-style-type: none"> ▪ Cllr Gaurang Mehta ▪ Cllr Mitchell ▪ Cllr Coe <p>Prop. Cllr Peacock / Sec. Cllr Lunnon. All in favour.</p>	
23/6507	<p>Declarations of Interest</p> <p>a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.</p>	
23/6508	<p>Agree and Sign the Minutes of Previous Meeting Council RESOLVED to the Chairman approving the following sets of meeting minutes:</p> <p>a) Ordinary Parish Council Meeting Minutes dated 28th February 2024. b) Ordinary Parish Council Meeting Confidential Minutes dated 28th February 2024 Prop. Cllr Spratt / Sec. Cllr Compton. 8 In favour with 2 Abstentions.</p>	<p>Paper A Paper C1</p>
23/6509	<p>Public Open Forum Session WNC Cllr Jonathan Harris reported as follows:</p> <ul style="list-style-type: none"> ▪ Collapsed Brick Wall – the wall which has collapsed on a footpath between 2 properties between Breach Close and Brackenbrough, is being investigated by WNC who are trying to establish who owns the wall. 	

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	<p>WNC are also gaining costs for the repair and will charge the owners for the repair work. It is still a work in progress.</p> <ul style="list-style-type: none"> ▪ Parking issues outside of the Workhouse – still discussing this matter with WNC and the Police who have reported that there are not many options and no solution at present, but Cllr Harris is holding a meeting with Highways next week. ▪ Vehicular Accidents Co-op - at least 3 incidents with vehicles colliding have happened recently. The situation needs to be reviewed with Highways to make it safer. ▪ Allotment Petition – this was presented to WNC last week and they have a set amount of time to reply. ▪ Local Plan Consultation – this will go live week commencing 8th of April and will be open for 6 weeks and open to all. <p>There is a new policy, PD 11 allotment protections and all those who agreed to be contacted will be sent a newsletter to ask them to comment on this piece of policy.</p> <ul style="list-style-type: none"> ▪ WNC Financial Year-End – there is a shortfall of £4.2M at year end, which will result in another challenging year, with the same financial pressures as last year, i.e. Adult, Childrens and Temporary Accommodation.
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PART TWO – FOR DECISION

23/6510	<p>Finance Council RESOLVED to consider and approve the payments list for March 2024. Prop. Cllr Compton / Sec. Cllr Peacock. All in favour.</p>	GK
23/6511	<p>West Northants Council Parish Engagement – Local Plan Response Council considered and RESOLVED to approve the completed questionnaire by the Strategic Planning Working Group subject to the various amendments as reported by several councillors at the meeting. The Clerk is to make the reported amendments and submit this to WNC within the deadline date of 2nd April. Prop. Cllr Ware / Sec. Cllr Spratt. All in favour.</p>	GK
23/6512	<p>Training and Development Policy Council RESOLVED to approve the Training and Development Policy as pre-approved by the Personnel Committee on the 14th of March. Prop. Cllr Ware / Sec. Cllr Lunnon. All in favour.</p>	JF/GK
23/6513	<p>St David’s Rope Swing</p> <ol style="list-style-type: none"> a) Council received and NOTED the information concerning historic decision making and approved plans via the Confidential Meeting Paper C2. b) Council considered and RESOLVED to install the anti-roll bars at a cost of £500 (exc. VAT). Prop. Cllr Nixon / Sec. Cllr Ware. All in favour. c) Council considered and RESOLVED not to approve the quote from Kompan for the re-siting of the play equipment. 	JF
23/6514	<p>Northampton Cycling and Walking Infrastructure Plan Council considered and agreed to submit a comments response to the proposed plan within the deadline of the 3rd of April, as follows:</p> <ul style="list-style-type: none"> ▪ Council supports this initiative. Prop. Cllr Barratt / Sec. Cllr Ware. All in favour. 	JF

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PART THREE – FOR INFORMATION

23/6515	<p>Saturday Surgery</p> <p>a) Council received and NOTED the Saturday Surgery Report of 3rd March. Cllr Nixon & Cllr Mehta attended.</p> <p>a) Council NOTED the next Host a Councillor will be held on Wednesday 10th of April during the Community Larder. Cllr Barratt and Cllr Mitchell attending.</p>	IB/TM
23/6516	<p>Committee and Working Group Minutes</p> <p>Council received and NOTED the following sets of minutes/notes, as circulated to Council prior to the meeting:</p> <p>a) Planning Committee Meeting held on 11 March 2024</p> <p>b) Allotments Working Group Meeting held on 21 March 2024 (Confidential paper included)</p> <p>c) Personnel Committee Meeting held on 14 March 2024</p> <p>d) Finance Committee Meeting held on 14 March 2024 (Confidential paper included)</p> <p>e) BCAG Working Group Meeting held on 19 March 2024</p>	
23/6517	<p>Q4 Traffic Analysis</p> <p>Council received and NOTED the report.</p>	-
23/6518	<p>Clerk's Report</p> <p>Council received and NOTED the report.</p>	-
23/6519	<p>Parish Councillor Representatives Updates</p> <p>Council received update reports as follows:</p> <p>a) Village Hall – Cllr Lunnon reported progression has been made with regards to identifying the water leak issues. There is no further update concerning the washing machine and investigations are underway regarding the need for CCTV due to recent vandalism and anti-social behaviour issues.</p> <p>b) Thomas Roe Charity – Cllr Lunnon reported that the next meeting is being held on the 10th of April.</p> <p>c) NCALC – there were no new reports to consider.</p> <p>d) Police Liaison – there were no new reports to consider.</p> <p>e) Armed Forces - Cllr Bird reported a successful fund raiser was held at the cricket club last week.</p> <p>f) Verification Officer – Cllr Compton reported that the most recent verification has been completed.</p> <p>g) Environment, Highways and Climate Change Champion - Cllr Ware reported there is still no new reports concerning biodiversity, due to the WNC staff member having only just returned from long term sick. Phase one of the community orchard was planted last Sunday at Spratton Road Wellbeing Park. 21 Trees were planted by members of the community, BCAG members and Friends of Brampton Valley Way – thanks are recorded for their support - and the Bulletin and a reporter were present. There will be an information board installed in due course.</p> <p>h) Central Sports Rep – Cllr Nixon reported that £200 was recently donated to the Food Share and £100 to the Community Larder. The cost of electricity for the shed and MUGA is £1,100 per annum and the plans for the pavilion extension were discussed, with Cllr Mitchell agreeing to draw up the plans for the lease.</p>	-

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23/6520	<p>To Note the Dates of the Next Meetings</p> <p>Council NOTED all meeting dates as follows:</p> <ul style="list-style-type: none"> ▪ Planning Committee Meeting – 8 April 2024 ▪ Sports Liaison Working Group – 9 April 2024 ▪ Host A Councillor – Village Hall – 10 April 2024 ▪ Personnel Working Group Meeting – 18 April 2024 ▪ Finance Working Group Meeting – 18 April 2024 ▪ Full Council Meeting – 25 April 2024 ▪ Planning Committee Meeting – 29 April 2024 	
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PART FOUR – CONFIDENTIAL MATTERS

23/6521	<p align="center">Exclusion of the Press and Public</p> <p>Council RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p align="center">Prop. Cllr Bird / Sec. Cllr Lunnon. All in favour.</p> <p align="center">The Press and Public were requested to leave the meeting at 20:06pm</p>	
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PART FIVE – CONFIDENTIAL MATTERS

23/6522	<p>Allotments – Northampton Road</p> <p>a) Council received a progress report.</p> <p>b) Council considered and RESOLVED to approve the recommended quote from North West Leicestershire Solicitors for legal advice, as recommended by the Allotments Working Group at its meeting held on the 21st of March. Prop. Cllr Bird / Sec. Cllr Ware. All in favour.</p> <p>c) Council considered and RESOLVED to approve the Heads of Terms for the transfer of land to the Parish from Barratt Homes holding company BDQ Trading Limited and the grant of a lease from the Parish to the Trustees/Officers of the Northampton Road Allotment Society. Prop. Cllr Nixon / Sec. Cllr Compton. All in favour.</p>	JF/TN
23/6523	<p>Cricket Club</p> <p>a) Council received an update from Cllr Nixon and the Clerk concerning the request received.</p> <p>b) Council considered and RESOLVED to approve the recommendation put forward.</p> <p align="center">Prop. Cllr Bird / Sec. Cllr Lunnon. All in favour.</p>	JF/TN
23/6524	<p>Complaints</p> <p>Council NOTED the contents of the 2 formal complaints received and agreed a course of action.</p>	JB/AA
23/6525	<p>Staff Appraisal and Proposed Salary Increase</p> <p>The Clerk left the meeting room for this motion.</p> <p>a) Council received and NOTED an update from Chair, Cllr Jackie Bird, concerning the recently completed staff appraisal for the Clerk.</p> <p>b) Council considered and RESOLVED to approve the proposed salary and spinal point increase as discussed in accordance with the contract. Prop. Cllr Bird / Sec. Cllr Ware. All in favour.</p>	JB/JF

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The Press and Public were invited back into the meeting at 20:49pm

PART SIX – URGENT MATTERS		
23/6526	Urgent Matters for Report Only There were no urgent matters to consider.	-

PART SEVEN – CLOSING PROCEDURES		
23/6527	Next Ordinary Meeting a. Ratify the orchard tree purchase. Personnel Committee Cllr Aisbett to join. b. Council NOTED the next meeting date for the Ordinary Council Meeting as 25 th April 2024.	-

In the absence of further business, the meeting closed at 20:53pm

Signed as a true and accurate record:

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Cllr Jackie Bird – Chair
Brixworth Parish Council
Date: 25th April 2024

Minutes Prepared by:

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Parish Clerk

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