




Brixworth Parish Council

Councillors are hereby summoned to attend the Ordinary Parish Council meeting to be held on Thursday 27th June 2024 at 7.15pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: 

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting, and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

24/070	Welcome Welcome by the Chairman and information regarding evacuation procedures.	ALL
24/071	Apologies for absence and acceptance of apologies for absence To consider and accept any apologies and reasons for absence reported.	-
24/072	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
24/073	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Chair approving the following Minutes from the Annual Council meeting held on 23 rd May 2024: a) Full Council Minutes b) Confidential Full Council Minutes	Paper A Paper C1
24/074	Public Open Forum Session a) This is an opportunity for parish residents, the Police and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council via the Chairman. Each will be allowed three (3) minutes to address the Parish Council via the Chairman. This open session is limited to 15 minutes. b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	

Members of Brixworth Parish Council

Councillor Jackie Bird (Chairman), Councillor Lynne Compton (Vice Chair), Councillor Alan Aisbett
Councillor Ian Barratt, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer,
Councillor Barbara Lunnon, Councillor Gaurang Mehta, Councillor Tom Mitchell, Councillor Tony Nixon,
Councillor Frances Peacock, Councillor Gary Spratt and Councillor Christine Ware



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PART TWO – FOR DECISION

24/075	Donation to Marie Curie – the Late Ken Troop RESOLVE to ratify the decision made between meetings by the Clerk/RFO, Chair Cllr Jackie Bird and Vice Chair Cllr Tony Nixon, to donate £50.00 to the Marie Curie charity on behalf of Council due to the passing of the late Ken Troop.	ALL
24/076	Heritage (Railway) Bench Relocation Costs RESOLVE to consider and approve the quote from R&G to relocate the bench by the church/allotments to the wellbeing park at Spratton Road, at a total of £574.50 (exc. VAT).	-
24/077	Training Budget RESOLVE to consider and approve, the moving a minimum of £1,000 of General Reserves under virement to the Training Budget to bolster funds. <i>Cllr Bird to give a verbal report.</i>	JB
24/078	Finance RESOLVE to consider approving the payments list for June 2024.	Paper B
24/079	Grant Application – Brixworth Primary School RESOLVE to re-consider the grant application from Brixworth Primary School PTA, for funding towards a sports track, in accordance with the details previously circulated.	-
24/080	War Memorial Maintenance Pursuant to War Memorials (Local Authorities Powers) Act 1923 s1, RESOLVE to consider and agree to investigate costs to have the war memorial professionally cleaned in time for the 80 th Anniversary of VE Day in 2025. <i>Cllr Ian Barratt to give a verbal report.</i>	IB
24/081	Youth Club Provision a) RESOLVE to consider the proposal put forward by CYPN (Clubs for Young People Northampton) to run a youth club in Brixworth. b) RESOLVE to consider and agree to approve one of the recommendations/cost options as detailed in Meeting Paper D.	Paper C
24/082	Regular Payments List 2024-25 RESOLVE to consider and approve the Regular Payments List for the 2024-25 year.	Paper D
24/083	NEW Policies RESOLVE to review and approve the following policies: a) Delegated Authority Policy b) Lone Worker Policy c) Illegal Travellers and Encampments Policy	Paper E Paper F Paper G
24/084	BT Kisok RESOLVE to consider how best to utilise the BT kiosk and decide what action to take.	ALL
24/085	Star Council Awards RESOLVE to consider submitting an application for Star Councillor of the Year Award. <i>Cllr Bird to give a verbal report.</i>	JB
24/086	Community Exercise/Wellbeing Classes and Outreach Services Proposal RESOLVE to consider the proposal submitted by Aspire Wellness Community to hold community exercise classes services in Brixworth.	Paper H

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24/087	Ashway Changing Rooms – Electricity Provider RESOLVE to consider and approve a new electricity provider/contract for The Ashway Changing rooms.	Paper I
24/088	Saturday Surgery Vacancies a) To identify a second Councillor to join Cllr Bird on the 1 st of July 2024 for the next surgery session. b) To consider removing the Saturday Surgery in August. c) To consider holding the Saturday Surgery in August and identify two Councillors to attend on 3 rd August 2024.	
24/089	Urgent Matters May Meeting RESOLVE to ratify the decision made under urgent matters at the May meeting, concerning the submission of the comment's response to the WNC Local Plan Consultation.	ALL

PART THREE – FOR INFORMATION

24/090	Intermediate External Audit – year ending 31st March 2024 To NOTE that BPC have been picked for an intermediate (extra) audit by the External Auditors and that all documents have been submitted as requested.	-
24/091	Tree Survey To NOTE that the Tree Survey has been completed and the Clerk will be determining what actions needs to be taken in respect of tree surgery, booking any urgent works (under delegated powers) and will report back to council in due course.	-
24/092	Buttercross – Historic England Applications To receive a progress report from the Clerk.	JF
24/093	Saturday Surgery To receive and NOTE the report from the Saturday Surgery Session held on the 1st June 2024.	Paper J
24/094	Community Safety Quarterly Traffic Reports To receive and NOTE the Q1 Community Safety Traffic Report.	Paper K
24/095	Clerk's Report To receive and NOTE the report.	Paper L
24/096	Committee and Working Group Minutes Council received and NOTED the following sets of minutes/notes, as circulated to Council: a) Planning Committee Meeting 10 th June 2024.	Paper M

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24/097	Parish Councillor Representatives Updates a) Village Hall – Cllr Nixon b) Thomas Roe Charity - Cllr Mitchell/Cllr Lunnon c) NCALC – Parish Clerk d) Police Liaison – Cllr Coe e) Armed Forces - Cllr Bird f) Verification Officer – Cllr Barratt g) Environment, Highways and Climate Change Champion - Cllr Ware h) Central Sports Rep – Cllr Nixon	-
24/098	To Note the Dates of the Next Meetings/Events: <ul style="list-style-type: none"> ▪ Planning Meeting – 1st July 2024 ▪ Brixworth Climate Action Group – 2nd July 2024 ▪ Saturday Surgery – 6th July 2024 ▪ Buildings Working Group – 8th July 2024 ▪ Sports Liaison Working Group – 9th July 2024 ▪ Allotments Working Group Meeting – 10th July 2024 ▪ Personnel Committee Meeting – 18th July 2024 ▪ Finance Committee Meeting – 18th July 2024 ▪ Planning Committee Meeting – 22nd July 2024 ▪ Full Council Meeting – 25th July 2024 	-

PART FOUR – CONFIDENTIAL MATTERS

24/099	<p style="text-align: center;">Exclusion of the Press and Public</p> <p>Council to consider and RESOLVE to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted.</p> <p style="text-align: center;">The Press and Public will be requested to leave the meeting (subject to 24/099)</p>
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PART FIVE – CONFIDENTIAL MATTERS

24/100	Allotments – Northampton Road To receive a verbal progress report.	-
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Press and Public to be invited back into the meeting.

PART SIX – URGENT MATTERS

24/101	Urgent Matters for Report Only <u>Business must be urgent and must be notified to the Chairman before the meeting.</u>
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PART SEVEN – CLOSING PROCEDURES

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24/102

Next Ordinary Meeting

- a. To consider any items for inclusion on the July Ordinary meeting agenda.
- b. To NOTE the next meeting date for the Ordinary Council Meeting as 25th July 2024.

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