




Brixworth Parish Council

Councillors are hereby summoned to attend the Finance Committee meeting to be held on
Thursday 18th July 2024 at 7:00pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: parish.clerk@brixworthparishcouncil.gov.uk

Signed: .....

Josie Flavell - Proper Officer/Clerk

The press and public are also invited to attend

Please note that this is a public meeting, and you may be filmed, recorded and/or published.

AGENDA

PART ONE – OPENING PROCEDURES

24/0092	Welcome by the Chairman.	TN
24/0093	Apologies for absence and acceptance of apologies for absence To consider and accept any apologies reported.	ALL
24/0094	Declarations of Interest a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
24/0095	Agree and Sign the Minutes of Previous Meeting RESOLVE to the Vice Chair approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 18 th April 2024.	Paper A Paper C1
24/0096	Public Open Forum Session a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Finance Committee via the Chairman. Each will be allowed three (3) minutes to address the Finance Committee via the Chairman. This open session is limited to 15 minutes. b) Although the Finance Committee will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course. c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk

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PART TWO – FOR DECISION

24/0097	Greens Maintenance TENDER Documents RESOLVE to consider and approve the tender documents as created by the Clerk/RFO and recommend this for the tender process to Full Council at its July meeting.	Paper C
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PART THREE – FOR INFORMATION

24/0098	Millennium Garden Lighting Bollards Licence To NOTE the Legal Agreement has been issued to the Trustees for signing and will be returned to the Clerk in due course.	
24/0099	Allotments Loan a. To NOTE the PWLB Loan Application has been submitted. b. To receive information concerning the cost involved and the impact to the budget and future precepts.	
24/0100	Property and Assets To receive a progress report.	
24/0101	Finance Pack Q1 To receive and NOTE the Q1 Finance Reports including: <ul style="list-style-type: none">• Summary Rec & Payments• Detail Rec & Payments• Monthly Rolling Budget• Committed Spend• Net Position• Reserves Balance• Vat Claim Q1• Bank Rec – June 2024	Paper B

PART FOUR – CONFIDENTIAL MATTERS

24/0102	EXCLUSION OF THE PRESS AND PUBLIC RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. The Press and Public will be requested to leave the meeting (subject to 23/0101)	
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PART FIVE – CONFIDENTIAL MATTERS

24/0103	Allotments Land – Northampton Road To receive a progress report from the Chairman	TN
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The Press and Public to be invited back into the meeting.

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PART SIX – CLOSING PROCEDURES

24/0104	Next Meeting a. To consider any items for inclusion on the next meeting agenda. b. To NOTE the date of the next Finance Committee Meeting on 17 th October 2024.	ALL
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*Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk*

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