



Brixworth Parish Council Minutes of the Finance Committee Meeting

Thursday 18th of July 2024 at 7:00pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Tony Nixon (Chair), Cllr Lunnon (Vice Chair) and Cllr Bird

Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

24/0092	Welcome by the Chairman Cllr Nixon welcomed everyone to the meeting.	-
24/0093	Apologies for absence and acceptance of apologies for absence Apologies were received and accepted Cllr Barratt.	-
24/0094	Declarations of Interest a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
24/0095	Agree and Sign the Minutes of Previous Meeting All present RESOLVED to the Vice Chair approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 18 th April 2024. Prop. Cllr Bird / Sec. Cllr Lunnon. All in favour.	Paper A Paper C1
24/0096	Public Open Forum Session There were no members of public in attendance.	-

PART TWO – FOR DECISION

24/0097	Greens Maintenance TENDER Documents All present RESOLVED to approve the tender documents as created by the Clerk/RFO and recommend this for the tender process to Full Council at its July meeting. Prop. Cllr Nixon / Sec. Cllr Bird. All in favour.	JF
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PART THREE – FOR INFORMATION

24/0098	Millennium Garden Lighting Bollards Licence All present NOTED the Legal Agreement has been issued to the Trustees for signing and will be returned to the Clerk in due course. The Clerk is to ensure that safety certificates are requested every 4 years.	JF
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Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk



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24/0099	Allotments Loan a. All NOTED the PWLB Loan Application has been submitted. b. Impact of budget and future precepts - this item was deferred to the next meeting.	
24/0100	Property and Assets All present NOTED the contents of the report circulated prior to the meeting by Cllr Nixon. The report contained details of the sports club licence fees for 2024 with fees for football clubs to be increased in the same proportion as that specified in the formula set out in the Cricket Club lease.	
24/0101	Finance Pack Q1 All present received and NOTED the Q1 Finance Reports as follows: <ul style="list-style-type: none">• Summary Rec & Payments• Detail Rec & Payments• Monthly Rolling Budget• Committed Spend• Net Position• Reserves Balance• Vat Claim Q1• Bank Rec – June 2024	Paper B

PART FOUR – CONFIDENTIAL MATTERS

24/0102	EXCLUSION OF THE PRESS AND PUBLIC All present RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. There were no Press and Public to be requested to leave the meeting (subject to 23/0102)	
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PART FIVE – CONFIDENTIAL MATTERS

24/0103	Allotments Land – Northampton Road Cllr Nixon circulated a meeting report prior to the meeting.	-
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There were no Press and Public to be invited back into the meeting.

PART SIX – CLOSING PROCEDURES

24/0104	Next Meeting a. Budget/Precept 2025/26 and financial implications concerning the allotments. b. All present NOTED the date of the next Finance Committee Meeting on 17 th October 2024.	ALL
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In the absence of further business, the meeting closed at 19:25pm

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Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk



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Signed as a true and accurate record:

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Cllr Jackie Bird - Chair
Brixworth Parish Council
Date: 17th October 2024

Minutes Prepared by:
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