



Brixworth Parish Council Minutes of the Finance Committee Meeting

Thursday 18th of April 2024 at 7:00pm

Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance: Cllr Lunnon (Vice Chair), Cllr Barratt, Cllr Compton, and Cllr Bird

Clerk: Josie Flavell

Members of Public: No members of the public

MINUTES

PART ONE – OPENING PROCEDURES

24/0080	Welcome by the Vice Chair The Vice Chair Cllr Lunnon welcomed everyone to the meeting and reminded all present of the evacuation procedure.	-
24/0081	Apologies for absence and acceptance of apologies for absence The following apologies were received accepted: <ul style="list-style-type: none"> • Cllr Tony Nixon (Chair) Prop. Cllr Barratt / Sec. Cllr Bird. All in favour. 	-
24/0082	Declarations of Interest a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	-
24/0083	Agree and Sign the Minutes of Previous Meeting All present RESOLVED to the Vice Chair, Cllr Barabra Lunnon, approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 14 th March 2024 as true and accurate records. Prop. Cllr Bird / Sec. Cllr Compton. All in favour.	Paper A Paper C1
24/0084	Public Open Forum Session There were no members of public in attendance.	-

PART TWO – FOR DECISION

24/0085	Millennium Garden Lighting Bollards Licence This item is to be deferred due to Cllr Nixon's absence and taken to full council at the May Annual Meeting.	
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PART THREE – FOR INFORMATION

24/0086	Annual Governance and Accountability Return – SECTION 02 Accounting Statement 31st March 2024 a) All present received and NOTED the contents of Section 2 of the AGAR for year-ending 31 st of March 2024. b) All present NOTED the authorisation of Section 02 by the Responsible Financial Officer.	
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Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk

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24/0087	Year-end Accounts 31st March 2024 a) All present received and NOTED the contents of all year-end finance and budget reports. b) All present received and NOTED the contents of the year-end Bank Reconciliation.
24/0088	Internal Audit All present NOTED the date of the Internal Audit meeting as Friday 26 th of April 2024.

PART FOUR – CONFIDENTIAL MATTERS

24/0089	EXCLUSION OF THE PRESS AND PUBLIC All present RESOLVED to exclude the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. Prop. Cllr Barratt / Sec. Cllr Bird. All in favour There were no Press or Public to be requested to leave the meeting.	-
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PART FIVE – CONFIDENTIAL MATTERS

24/0090	Allotments Land – Northampton Road All present received a progress report from the Clerk.	-
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PART SIX – CLOSING PROCEDURES

24/0091	Next Meeting a. There were no items for inclusion on the next meeting agenda. b. All present NOTED the date of the next Finance Committee Meeting on 18 th July 2024.	-
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In the absence of further business, the meeting closed at 19:23pm

Signed as a true and accurate record:

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Cllr Tony Nixon - Chairman
Brixworth Parish Council
Date: 18th July 2024

Minutes Prepared by:
Josie Flavell – Parish Clerk
Brixworth Parish Council
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E: parish.clerk@brixworthparishcouncil.gov.uk

Members of Brixworth Parish Council - Finance Committee

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk

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Brixworth Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only (Between 01/04/2024 and 30/06/2024)

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
00.00 Section 137			0.00 (N/A)	500.00		500.00 (100%)	500.00
01.00 Staff			0.00 (N/A)	129,500.00	31,473.26	98,026.74 (75%)	98,026.74
02.00 Subscriptions & Licences			0.00 (N/A)	11,140.00	4,026.20	7,113.80 (63%)	7,113.80
03.00 Expenses & Allowances			0.00 (N/A)	1,200.00	117.06	1,082.94 (90%)	1,082.94
04.00 Administration			0.00 (N/A)	18,240.00	4,401.10	13,838.90 (75%)	13,838.90
05.00 Projects			0.00 (N/A)	10,050.00	266.08	9,783.92 (97%)	9,783.92
06.00 Highways & Street Lighting			0.00 (N/A)	2,000.00	660.58	1,339.42 (66%)	1,339.42
07.00 Greens & Maintenance			0.00 (N/A)	30,856.38	2,924.72	27,931.66 (90%)	27,931.66
08.00 The Ashway			0.00 (N/A)	15,100.00	3,252.60	11,847.40 (78%)	11,847.40
09.00 St David's			0.00 (N/A)	14,800.00	3,704.92	11,095.08 (74%)	11,095.08
10.00 Income	198,990.00	94,010.23	-104,979.77 (-52%)			0.00 (N/A)	-104,979.77
10.00 Millenium Garden			0.00 (N/A)			0.00 (N/A)	0.00
11.00 Pocket Park			0.00 (N/A)			0.00 (N/A)	0.00
11.00 Reserves	3,152.50	3,152.50	0.00 (N/A)	11,717.49	11,717.49	0.00 (N/A)	0.00
12.00 Spratton Road			0.00 (N/A)			0.00 (N/A)	0.00
NET TOTAL	202,142.50	97,162.73	-104,979.77 (-51%)	245,103.87	62,544.01	182,559.86 (74%)	77,580.09

Total for ALL Cost Centres		97,162.73			62,544.01	
V.A.T.		3,685.39			3,533.68	
GROSS TOTAL		100,848.12			66,077.69	

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/06/2024)

00.00 Section 137

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
162	00.00 Section 137				500.00		500.00	500.00 (100%)
SUB TOTAL					500.00		500.00	500.00 (100%)

01.00 Staff

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
136	01.01 Salaries				103,000.00	25,861.39	77,138.61	77,138.61 (74%)
137	01.03 Pension - LGPS				12,000.00	3,559.28	8,440.72	8,440.72 (70%)
140	01.04 Annual Salary Increases				7,000.00		7,000.00	7,000.00 (100%)
143	01.02 Employer NI				7,500.00	2,052.59	5,447.41	5,447.41 (72%)
SUB TOTAL					129,500.00	31,473.26	98,026.74	98,026.74 (75%)

02.00 Subscriptions & Licence

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	02.10 Human Resources/ Health				3,300.00	434.55	2,865.45	2,865.45 (86%)
24	02.11 ICT				2,800.00	710.10	2,089.90	2,089.90 (74%)
28	02.03 ACRE				40.00		40.00	40.00 (100%)
29	02.02 CPRE				40.00	60.00	-20.00	-20.00 (-50%)
30	02.13 Information Commissioner				40.00	35.00	5.00	5.00 (12%)
31	02.06 Living Wage				70.00	69.00	1.00	1.00 (1%)
32	02.12 Data Protection Officer Fe				12.00	12.00		(0%)
33	02.01 NALC				1,770.00	1,736.63	33.37	33.37 (1%)
34	02.08 Parish On Line Mapping				165.00		165.00	165.00 (100%)
36	02.07 Scribe Finance				600.00		600.00	600.00 (100%)
37	02.04 Society Local Clerks (SLC				563.00	540.00	23.00	23.00 (4%)
38	02.09 Web Site & Emails				300.00		300.00	300.00 (100%)
138	02.15 Adobe License				130.00	49.92	80.08	80.08 (61%)
141	02.14 Payroll Services				1,000.00	379.00	621.00	621.00 (62%)
142	02.05 ROSPA				310.00		310.00	310.00 (100%)
SUB TOTAL					11,140.00	4,026.20	7,113.80	7,113.80 (63%)

03.00 Expenses & Allowances

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	03.01 Clerk's Expenses				300.00	22.06	277.94	277.94 (92%)
18	03.03 Telephone -Mobile Staff				500.00	45.00	455.00	455.00 (91%)
19	03.02 Chairman's Allowance				200.00	50.00	150.00	150.00 (75%)
20	03.04 Parish Councillors Expens				200.00		200.00	200.00 (100%)
SUB TOTAL					1,200.00	117.06	1,082.94	1,082.94 (90%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/06/2024)

04.00 Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	04.02 Audit - External				650.00		650.00	650.00 (100%)
22	04.01 Audit - Internal				500.00	525.00	-25.00	-25.00 (-5%)
25	04.09 Legal Costs (Asset Manag				2,000.00		2,000.00	2,000.00 (100%)
40	04.10 Hall Hire (Meetings)				1,000.00		1,000.00	1,000.00 (100%)
41	04.04 Insurance - General				1,700.00	1,650.99	49.01	49.01 (2%)
42	04.05 Insurance - Vehicles				900.00		900.00	900.00 (100%)
43	04.03 Newsletters				1,650.00	350.00	1,300.00	1,300.00 (78%)
44	04.11 Telephone & Broadband				1,500.00	114.15	1,385.85	1,385.85 (92%)
45	04.08 Training				2,500.00	1,148.00	1,352.00	1,352.00 (54%)
46	04.07 Office Equipment				500.00		500.00	500.00 (100%)
47	04.06 Stationery & Postage				600.00	16.53	583.47	583.47 (97%)
112	04.13 Legal Assets				3,000.00		3,000.00	3,000.00 (100%)
139	04.12 Bank Charges				140.00	39.90	100.10	100.10 (71%)
144	04.16 Signage				500.00	342.05	157.95	157.95 (31%)
171	04.14 Subsidiary/Misc				100.00	59.00	41.00	41.00 (41%)
173	04.15 Election Costs				500.00		500.00	500.00 (100%)
178	04.17 Cleaning Sundries				500.00	155.48	344.52	344.52 (68%)
SUB TOTAL					18,240.00	4,401.10	13,838.90	13,838.90 (75%)

05.00 Projects

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
69	05.04 Defibrillators				500.00	100.00	400.00	400.00 (80%)
100	05.05 Community Calendar				400.00		400.00	400.00 (100%)
101	05.07 Community Events				2,000.00	113.31	1,886.69	1,886.69 (94%)
117	05.01 Planning Applications/Lan				50.00		50.00	50.00 (100%)
145	05.02 Bus Subsidiary				1,100.00		1,100.00	1,100.00 (100%)
146	05.03 Health and Wellbeing				2,000.00	52.77	1,947.23	1,947.23 (97%)
155	05.06 Community Centre Cleani				4,000.00		4,000.00	4,000.00 (100%)
SUB TOTAL					10,050.00	266.08	9,783.92	9,783.92 (97%)

06.00 Highways & Street Light

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
123	06.01 Lighting of Parish Footpat				2,000.00	660.58	1,339.42	1,339.42 (66%)
SUB TOTAL					2,000.00	660.58	1,339.42	1,339.42 (66%)

07.00 Greens & Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
48	07.02 Sundry Purchases - Maint				1,000.00	392.34	607.66	607.66 (60%)
49	07.07 Fuel - Van & Mowers				1,400.00	370.00	1,030.00	1,030.00 (73%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/06/2024)

50	07.04 Running Costs Mowers	1,000.00		1,000.00	1,000.00 (100%)
51	07.06 Van Lease Costs	3,000.00	479.16	2,520.84	2,520.84 (84%)
60	07.14 Spratton Road Grounds M	140.00		140.00	140.00 (100%)
67	07.03 Christmas Lights	400.00		400.00	400.00 (100%)
71	07.15 Climate Change / Environ	2,000.00	94.00	1,906.00	1,906.00 (95%)
72	07.10 Millennium Garden (Maint	700.00		700.00	700.00 (100%)
74	07.08 Defibrillator Maintenance	800.00		800.00	800.00 (100%)
75	07.11 Pocket Park	1,000.00	295.00	705.00	705.00 (70%)
78	07.12 Trees - Surgery	8,396.38	1,250.00	7,146.38	7,146.38 (85%)
80	07.09 Vandalism	500.00	44.22	455.78	455.78 (91%)
81	07.01 Enhancements & General	2,820.00		2,820.00	2,820.00 (100%)
149	07.13 Hedge/Fencing	4,000.00		4,000.00	4,000.00 (100%)
161	07.05 Litter Bins	200.00		200.00	200.00 (100%)
174	07.16 Bus Stop Living Roof Phas	1,500.00		1,500.00	1,500.00 (100%)
181	07.17 Greens Maintenance	2,000.00		2,000.00	2,000.00 (100%)
SUB TOTAL		30,856.38	2,924.72	27,931.66	27,931.66 (90%)

08.00 The Ashway

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
53	08.03 Ashway Changing Rooms				500.00	277.28	222.72	222.72 (44%)
54	08.04 Ashway Grounds Maintena				7,000.00	2,325.00	4,675.00	4,675.00 (66%)
56	08.02 Ashway Grass Cutting				1,800.00	632.00	1,168.00	1,168.00 (64%)
57	08.01 Ashway Utility Fees				3,200.00	18.32	3,181.68	3,181.68 (99%)
175	08.05 Pitch Maintenance				1,800.00		1,800.00	1,800.00 (100%)
176	08.06 H&S Extinguishers & Chlo				800.00		800.00	800.00 (100%)
SUB TOTAL					15,100.00	3,252.60	11,847.40	11,847.40 (78%)

09.00 St David's

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
52	09.05 St David's Trade Waste				1,100.00	133.92	966.08	966.08 (87%)
63	09.02 St David's Grass Cutting				2,800.00	786.00	2,014.00	2,014.00 (71%)
64	09.01 St David's Grounds Mainte				8,000.00	2,785.00	5,215.00	5,215.00 (65%)
151	09.03 MUGA Maintenance				1,000.00		1,000.00	1,000.00 (100%)
152	09.04 Safety Surfaces Maintena				1,000.00		1,000.00	1,000.00 (100%)
177	09.06 Pitch Maintenance				900.00		900.00	900.00 (100%)
SUB TOTAL					14,800.00	3,704.92	11,095.08	11,095.08 (74%)

10.00 Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
82	10.02 Bank Interest	2,000.00	1,035.23	-964.77				-964.77 (-48%)
84	10.07 Community Centre Cleani	4,940.00		-4,940.00				-4,940.00 (-100%)
86	10.08 WNC Grass Cutting	1,371.00		-1,371.00				-1,371.00 (-100%)
87	10.01 Precept	185,951.00	92,975.00	-92,976.00				-92,976.00 (-50%)
91	10.03 Sports - Cricket Club	1,200.00		-1,200.00				-1,200.00 (-100%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 30/06/2024)

92	10.06 Sports - Brixworth Juniors	2,730.00		-2,730.00			-2,730.00 (-100%)
94	10.04 Sports - Sands United	399.00		-399.00			-399.00 (-100%)
95	10.09 VAT Refund						(N/A)
111	10.05 Sports - Brixworth Seniors	399.00		-399.00			-399.00 (-100%)
SUB TOTAL		198,990.00	94,010.23	-104,979.77			-104,979.77 (-52%)

11.00 Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
103	11.02 Pocket Park Maintenance						(N/A)	
105	11.04 Ashway POS - CLOSED						(N/A)	
106	11.05 Ashway and The Ridings F						(N/A)	
107	11.28 Community Infrastructure I	3,152.50	3,152.50				(0%)	
109	11.06 S106 St David's MUGA				1,476.08	1,476.08	(0%)	
115	11.09 Mower Replacement Fund						(N/A)	
118	11.25 Projects - St David's Play I				2,248.89	2,248.89	(0%)	
119	11.12 Community Grants				2,950.00	2,950.00	(0%)	
120	11.13 Legal Costs (Other) CLOS						(N/A)	
121	11.14 Legal Costs				496.00	496.00	(0%)	
122	11.15 Election Costs						(N/A)	
125	11.30 Village Hall Car Park						(N/A)	
127	11.20 Play Equipment						(N/A)	
128	11.17 The Ashway Car Park				752.52	752.52	(0%)	
129	11.23 Strategic Planning						(N/A)	
131	11.18 Bus Shelter Replacement						(N/A)	
132	11.21 Community Centre Repair:						(N/A)	
133	11.22 Events				60.00	60.00	(0%)	
154	11.03 Crime Prevention						(N/A)	
156	11.26 Floodlights						(N/A)	
157	11.27 CCTV						(N/A)	
164	11.01 - General Reserves						(N/A)	
165	11.07 Kubota Grass Mower						(N/A)	
166	11.08 Van Branding & End of Le:						(N/A)	
167	11.10 Strimmer Replacement						(N/A)	
168	11.11 Projects				3,734.00	3,734.00	(0%)	
169	11.16 Lighting Footpaths						(N/A)	
170	11.24 Calendar CLOSED						(N/A)	
172	11.29 Eaglehurst Commuted Sur						(N/A)	
179	11.31 Wellbeing Park - Spratton						(N/A)	
180	11.32 Allotments Project						(N/A)	
SUB TOTAL		3,152.50	3,152.50		11,717.49	11,717.49	(0%)	

Summary

NET TOTAL	202,142.50	97,162.73	-104,979.77	245,103.87	62,544.01	182,559.86	77,580.09 (17%)
V.A.T.		3,685.39			3,533.68		
GROSS TOTAL		100,848.12			66,077.69		

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
00.00 Section 137															
00.00 Section 137	500.00														500.00
01.00 Staff															
01.01 Salaries	103,000.00	8,792.86	8,757.20	8,311.33										25,861.39	77,138.61
01.03 Pension - LGPS	12,000.00	1,220.58	1,169.35	1,169.35										3,559.28	8,440.72
01.04 Annual Salary Inc	7,000.00														7,000.00
01.02 Employer NI	7,500.00	697.55	680.91	674.13										2,052.59	5,447.41
02.00 Subscriptions &															
02.10 Human Resource	3,300.00	289.70	144.85		144.85									579.40	2,720.60
02.11 ICT	2,800.00	236.70	236.70	236.70										710.10	2,089.90
02.03 ACRE	40.00														40.00
02.02 CPRE	40.00				60.00									60.00	-20.00
02.13 Information Comr	40.00	35.00												35.00	5.00
02.06 Living Wage	70.00				69.00									69.00	1.00
02.12 Data Protection C	12.00	12.00												12.00	
02.01 NALC	1,770.00	1,736.63												1,736.63	33.37
02.08 Parish On Line M	165.00														165.00
02.07 Scribe Finance	600.00					777.60								777.60	-177.60
02.04 Society Local Cle	563.00	540.00												540.00	23.00
02.09 Web Site & Email	300.00				207.00									207.00	93.00
02.15 Adobe License	130.00	16.64	16.64	16.64	16.64									66.56	63.44
02.14 Payroll Services	1,000.00	129.10	166.60	83.30										379.00	621.00
02.05 ROSPA	310.00				322.00									322.00	-12.00
03.00 Expenses & Allo															
03.01 Clerk's Expenses	300.00		22.06											22.06	277.94
03.03 Telephone -Mobil	500.00	15.00	15.00	15.00										45.00	455.00
03.02 Chairman's Allow:	200.00				50.00									50.00	150.00
03.04 Parish Councillors:	200.00														200.00

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
04.00 Administration															
04.02 Audit - External	650.00														650.00
04.01 Audit - Internal	500.00	525.00												525.00	-25.00
04.09 Legal Costs (Asse	2,000.00														2,000.00
04.10 Hall Hire (Meeting	1,000.00														1,000.00
04.04 Insurance - Gene	1,700.00		1,650.99											1,650.99	49.01
04.05 Insurance - Vehic	900.00														900.00
04.03 Newsletters	1,650.00			350.00										350.00	1,300.00
04.11 Telephone & Broa	1,500.00	38.05	38.05	38.05										114.15	1,385.85
04.08 Training	2,500.00			1,148.00										1,148.00	1,352.00
04.07 Office Equipment	500.00														500.00
04.06 Stationery & Post	600.00			16.53										16.53	583.47
04.13 Legal Assets	3,000.00														3,000.00
04.12 Bank Charges	140.00	12.60	16.45	10.85										39.90	100.10
04.16 Signage	500.00	275.00	67.05											342.05	157.95
04.14 Subsidiary/Misc	100.00	6.00	53.00		7.00									66.00	34.00
04.15 Election Costs	500.00														500.00
04.17 Cleaning Sundrie:	500.00		108.73	46.75										155.48	344.52
05.00 Projects															
05.04 Defibrillators	500.00	100.00												100.00	400.00
05.05 Community Caler	400.00														400.00
05.07 Community Event	2,000.00		113.31											113.31	1,886.69
05.01 Planning Applicati	50.00														50.00
05.02 Bus Subsidiary	1,100.00														1,100.00
05.03 Health and Wellb	2,000.00			52.77										52.77	1,947.23
05.06 Community Centr	4,000.00														4,000.00
06.00 Highways & Stre															
06.01 Lighting of Parish	2,000.00	392.66		267.92	-1,019.23									-358.65	2,358.65
07.00 Greens & Mainte															
07.02 Sundry Purchase:	1,000.00	80.79	58.80	252.75										392.34	607.66
07.07 Fuel - Van & Mow	1,400.00	104.17		265.83										370.00	1,030.00

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
07.04 Running Costs M	1,000.00														1,000.00
07.06 Van Lease Costs	3,000.00	239.58	239.58		239.58									718.74	2,281.26
07.14 Spratton Road G	140.00														140.00
07.03 Christmas Lights	400.00														400.00
07.15 Climate Change /	2,000.00	94.00												94.00	1,906.00
07.10 Millennium Garde	700.00														700.00
07.08 Defibrillator Maint	800.00														800.00
07.11 Pocket Park	1,000.00		295.00											295.00	705.00
07.12 Trees - Surgery	8,396.38				1,250.00									1,250.00	7,146.38
07.09 Vandalism	500.00	44.22												44.22	455.78
07.01 Enhancements &	2,820.00														2,820.00
07.13 Hedge/Fencing	4,000.00														4,000.00
07.05 Litter Bins	200.00														200.00
07.16 Bus Stop Living F	1,500.00														1,500.00
07.17 Greens Maintena	2,000.00														2,000.00
08.00 The Ashway															
08.03 Ashway Changin	500.00		60.21	217.07										277.28	222.72
08.04 Ashway Grounds	7,000.00		1,035.00	1,290.00										2,325.00	4,675.00
08.02 Ashway Grass Ct	1,800.00	129.00	178.00	325.00										632.00	1,168.00
08.01 Ashway Utility Fe	3,200.00			18.32										18.32	3,181.68
08.05 Pitch Maintenanc	1,800.00														1,800.00
08.06 H&S Extinguisher	800.00				124.07									124.07	675.93
09.00 St David's															
09.05 St David's Trade	1,100.00		36.94	96.98	91.61									225.53	874.47
09.02 St David's Grass	2,800.00	167.00	224.00	395.00										786.00	2,014.00
09.01 St David's Grounc	8,000.00		935.00	1,850.00										2,785.00	5,215.00
09.03 MUGA Maintenanc	1,000.00														1,000.00
09.04 Safety Surfaces	1,000.00														1,000.00
09.06 Pitch Maintenanc	900.00														900.00
10.00 Income															
10.02 Bank Interest															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
10.07 Community Centr															
10.08 WNC Grass Cutti															
10.01 Precept															
10.03 Sports - Cricket C															
10.06 Sports - Brixwort															
10.04 Sports - Sands U															
10.09 VAT Refund															
10.05 Sports - Brixwort															
11.00 Reserves															
11.02 Pocket Park Main															
11.04 Ashway POS - CL															
11.05 Ashway and The I															
11.28 Community Infr															
11.06 S106 St David's M	1,476.08			1,476.08										1,476.08	
11.09 Mower Replacem															
11.25 Projects - St Davi	2,248.89		690.00	1,558.89										2,248.89	
11.12 Community Grant	2,950.00	650.00	2,300.00											2,950.00	
11.13 Legal Costs (Othe															
11.14 Legal Costs	496.00	496.00												496.00	
11.15 Election Costs															
11.30 Village Hall Car P															
11.20 Play Equipment															
11.17 The Ashway Car f	752.52		752.52											752.52	
11.23 Strategic Plannin															
11.18 Bus Shelter Reple															
11.21 Community Centr															
11.22 Events	60.00	60.00												60.00	
11.03 Crime Prevention															
11.26 Floodlights															
11.27 CCTV															
11.01 - General Reserve															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
11.07 Kubota Grass Mo															
11.08 Van Branding & E															
11.10 Strimmer Replace															
11.11 Projects	3,734.00	3,734.00												3,734.00	
11.16 Lighting Footpath:															
11.24 Calendar CLOSEI															
11.29 Eaglehurst Comr															
11.31 Wellbeing Park - £															
11.32 Allotments Projec															
	245,103.87	20,869.83	20,061.94	21,612.24	911.12										
														Total:	63,455.13
														Variance:	181,648.74

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
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RECEIPTS

00.00 Section 137

00.00 Section 137

01.00 Staff

01.01 Salaries

01.03 Pension - LGPS

01.04 Annual Salary Inc

01.02 Employer NI

02.00 Subscriptions &

02.10 Human Resource

02.11 ICT

02.03 ACRE

02.02 CPRE

02.13 Information Comr

02.06 Living Wage

02.12 Data Protection C

02.01 NALC

02.08 Parish On Line M

02.07 Scribe Finance

02.04 Society Local Cle

02.09 Web Site & Email

02.15 Adobe License

02.14 Payroll Services

02.05 ROSPA

03.00 Expenses & Allo

03.01 Clerk's Expenses

03.03 Telephone -Mobili

03.02 Chairman's Allow:

03.04 Parish Councillor:

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
04.00 Administration															
04.02 Audit - External															
04.01 Audit - Internal															
04.09 Legal Costs (Asse															
04.10 Hall Hire (Meeting															
04.04 Insurance - Gene															
04.05 Insurance - Vehic															
04.03 Newsletters															
04.11 Telephone & Broa															
04.08 Training															
04.07 Office Equipment															
04.06 Stationery & Post															
04.13 Legal Assets															
04.12 Bank Charges															
04.16 Signage															
04.14 Subsidiary/Misc															
04.15 Election Costs															
04.17 Cleaning Sundrie															
05.00 Projects															
05.04 Defibrillators															
05.05 Community Caler															
05.07 Community Event															
05.01 Planning Applicat															
05.02 Bus Subsidiary															
05.03 Health and Wellb															
05.06 Community Centr															
06.00 Highways & Stre															
06.01 Lighting of Parish															
07.00 Greens & Mainte															
07.02 Sundry Purchase:															
07.07 Fuel - Van & Mow															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
07.04 Running Costs M															
07.06 Van Lease Costs															
07.14 Spratton Road G															
07.03 Christmas Lights															
07.15 Climate Change /															
07.10 Millennium Garde															
07.08 Defibrillator Maint															
07.11 Pocket Park															
07.12 Trees - Surgery															
07.09 Vandalism															
07.01 Enhancements &															
07.13 Hedge/Fencing															
07.05 Litter Bins															
07.16 Bus Stop Living F															
07.17 Greens Maintena															
08.00 The Ashway															
08.03 Ashway Changin															
08.04 Ashway Grounds															
08.02 Ashway Grass Ct															
08.01 Ashway Utility Fe															
08.05 Pitch Maintenanc															
08.06 H&S Extinguisher															
09.00 St David's															
09.05 St David's Trade \															
09.02 St David's Grass \															
09.01 St David's Grounc															
09.03 MUGA Maintenanc															
09.04 Safety Surfaces M															
09.06 Pitch Maintenanc															
10.00 Income															
10.02 Bank Interest	2,000.00	339.15	365.52	330.56										1,035.23	-964.77

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
10.07 Community Centr	4,940.00														-4,940.00
10.08 WNC Grass Cuttii	1,371.00														-1,371.00
10.01 Precept	185,951.00	92,975.00											92,975.00		-92,976.00
10.03 Sports - Cricket C	1,200.00														-1,200.00
10.06 Sports - Brixworth	2,730.00														-2,730.00
10.04 Sports - Sands U	399.00														-399.00
10.09 VAT Refund															
10.05 Sports - Brixworth	399.00														-399.00
11.00 Reserves															
11.02 Pocket Park Main															
11.04 Ashway POS - CL															
11.05 Ashway and The l															
11.28 Community Infr	3,152.50			3,152.50										3,152.50	
11.06 S106 St David's M															
11.09 Mower Replacem															
11.25 Projects - St Davi															
11.12 Community Grant															
11.13 Legal Costs (Othe															
11.14 Legal Costs															
11.15 Election Costs															
11.30 Village Hall Car P															
11.20 Play Equipment															
11.17 The Ashway Car f															
11.23 Strategic Plannin															
11.18 Bus Shelter Reple															
11.21 Community Centr															
11.22 Events															
11.03 Crime Prevention															
11.26 Floodlights															
11.27 CCTV															
11.01 - General Reserv															

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
11.07 Kubota Grass Mo															
11.08 Van Branding & E															
11.10 Strimmer Replace															
11.11 Projects															
11.16 Lighting Footpath:															
11.24 Calendar CLOSEI															
11.29 Eaglehurst Comr															
11.31 Wellbeing Park - 3															
11.32 Allotments Projec															
	202,142.50	93,314.15	365.52	3,483.06											
														Total:	97,162.73
														Variance:	-104,979.77

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

00.00 Section 137

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
162	00.00 Section 137				500.00				500.00	500.00 (100%)
SUB TOTAL					500.00				500.00	500.00 (100%)

01.00 Staff

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
136	01.01 Salaries				103,000.00	25,861.39		25,861.39	77,138.61	77,138.61 (74%)
137	01.03 Pension - LGPS				12,000.00	3,559.28		3,559.28	8,440.72	8,440.72 (70%)
140	01.04 Annual Salary Inc				7,000.00				7,000.00	7,000.00 (100%)
143	01.02 Employer NI				7,500.00	2,052.59		2,052.59	5,447.41	5,447.41 (72%)
SUB TOTAL					129,500.00	31,473.26		31,473.26	98,026.74	98,026.74 (75%)

02.00 Subscriptions &

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
23	02.10 Human Resource:				3,300.00	579.40		579.40	2,720.60	2,720.60 (82%)
24	02.11 ICT				2,800.00	710.10		710.10	2,089.90	2,089.90 (74%)
28	02.03 ACRE				40.00				40.00	40.00 (100%)
29	02.02 CPRE				40.00	60.00		60.00	-20.00	-20.00 (-50%)
30	02.13 Information Comn				40.00	35.00		35.00	5.00	5.00 (12%)
31	02.06 Living Wage				70.00	69.00		69.00	1.00	1.00 (1%)
32	02.12 Data Protection O				12.00	12.00		12.00		(0%)
33	02.01 NALC				1,770.00	1,736.63		1,736.63	33.37	33.37 (1%)
34	02.08 Parish On Line Mi				165.00				165.00	165.00 (100%)
36	02.07 Scribe Finance				600.00				600.00	600.00 (100%)
37	02.04 Society Local Cler				563.00	540.00		540.00	23.00	23.00 (4%)
38	02.09 Web Site & Email:				300.00				300.00	300.00 (100%)
138	02.15 Adobe License				130.00	66.56		66.56	63.44	63.44 (48%)
141	02.14 Payroll Services				1,000.00	379.00		379.00	621.00	621.00 (62%)
142	02.05 ROSPA				310.00				310.00	310.00 (100%)
SUB TOTAL					11,140.00	4,187.69		4,187.69	6,952.31	6,952.31 (62%)

03.00 Expenses & Allc

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
17	03.01 Clerk's Expenses				300.00	22.06		22.06	277.94	277.94 (92%)
18	03.03 Telephone -Mobilc				500.00	45.00		45.00	455.00	455.00 (91%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

19	03.02 Chairman's Allowance	200.00	50.00		50.00	150.00	150.00 (75%)
20	03.04 Parish Councillors	200.00				200.00	200.00 (100%)
SUB TOTAL		1,200.00	117.06		117.06	1,082.94	1,082.94 (90%)

04.00 Administration

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
21	04.02 Audit - External				650.00				650.00	650.00 (100%)
22	04.01 Audit - Internal				500.00	525.00		525.00	-25.00	-25.00 (-5%)
25	04.09 Legal Costs (Assets)				2,000.00				2,000.00	2,000.00 (100%)
40	04.10 Hall Hire (Meeting)				1,000.00				1,000.00	1,000.00 (100%)
41	04.04 Insurance - General				1,700.00	1,650.99		1,650.99	49.01	49.01 (2%)
42	04.05 Insurance - Vehicle				900.00				900.00	900.00 (100%)
43	04.03 Newsletters				1,650.00	350.00		350.00	1,300.00	1,300.00 (78%)
44	04.11 Telephone & Broadband				1,500.00	114.15		114.15	1,385.85	1,385.85 (92%)
45	04.08 Training				2,500.00	1,148.00		1,148.00	1,352.00	1,352.00 (54%)
46	04.07 Office Equipment				500.00				500.00	500.00 (100%)
47	04.06 Stationery & Postage				600.00	16.53		16.53	583.47	583.47 (97%)
112	04.13 Legal Assets				3,000.00				3,000.00	3,000.00 (100%)
139	04.12 Bank Charges				140.00	39.90		39.90	100.10	100.10 (71%)
144	04.16 Signage				500.00	342.05		342.05	157.95	157.95 (31%)
171	04.14 Subsidiary/Miscellaneous				100.00	59.00		59.00	41.00	41.00 (41%)
173	04.15 Election Costs				500.00				500.00	500.00 (100%)
178	04.17 Cleaning Sundries				500.00	155.48		155.48	344.52	344.52 (68%)
SUB TOTAL					18,240.00	4,401.10		4,401.10	13,838.90	13,838.90 (75%)

05.00 Projects

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
69	05.04 Defibrillators				500.00	100.00		100.00	400.00	400.00 (80%)
100	05.05 Community Calendar				400.00				400.00	400.00 (100%)
101	05.07 Community Event				2,000.00	113.31		113.31	1,886.69	1,886.69 (94%)
117	05.01 Planning Applications				50.00				50.00	50.00 (100%)
145	05.02 Bus Subsidiary				1,100.00				1,100.00	1,100.00 (100%)
146	05.03 Health and Wellbeing				2,000.00	52.77		52.77	1,947.23	1,947.23 (97%)
155	05.06 Community Centre				4,000.00				4,000.00	4,000.00 (100%)
SUB TOTAL					10,050.00	266.08		266.08	9,783.92	9,783.92 (97%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

06.00 Highways & Str

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
123	06.01 Lighting of Parish				2,000.00	676.61		676.61	1,323.39	1,323.39 (66%)
SUB TOTAL					2,000.00	676.61		676.61	1,323.39	1,323.39 (66%)

07.00 Greens & Maint

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
48	07.02 Sundry Purchases				1,000.00	392.34		392.34	607.66	607.66 (60%)
49	07.07 Fuel - Van & Mow				1,400.00	370.00		370.00	1,030.00	1,030.00 (73%)
50	07.04 Running Costs M				1,000.00				1,000.00	1,000.00 (100%)
51	07.06 Van Lease Costs				3,000.00	718.74		718.74	2,281.26	2,281.26 (76%)
60	07.14 Spratton Road G				140.00				140.00	140.00 (100%)
67	07.03 Christmas Lights				400.00				400.00	400.00 (100%)
71	07.15 Climate Change /				2,000.00	94.00		94.00	1,906.00	1,906.00 (95%)
72	07.10 Millennium Garde				700.00				700.00	700.00 (100%)
74	07.08 Defibrillator Maint				800.00				800.00	800.00 (100%)
75	07.11 Pocket Park				1,000.00	295.00		295.00	705.00	705.00 (70%)
78	07.12 Trees - Surgery				8,396.38	1,250.00		1,250.00	7,146.38	7,146.38 (85%)
80	07.09 Vandalism				500.00	44.22		44.22	455.78	455.78 (91%)
81	07.01 Enhancements &				2,820.00				2,820.00	2,820.00 (100%)
149	07.13 Hedge/Fencing				4,000.00				4,000.00	4,000.00 (100%)
161	07.05 Litter Bins				200.00				200.00	200.00 (100%)
174	07.16 Bus Stop Living R				1,500.00				1,500.00	1,500.00 (100%)
181	07.17 Greens Maintena				2,000.00				2,000.00	2,000.00 (100%)
SUB TOTAL					30,856.38	3,164.30		3,164.30	27,692.08	27,692.08 (89%)

08.00 The Ashway

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
53	08.03 Ashway Changin				500.00	277.28	666.50	943.78	-443.78	222.72 (44%)
54	08.04 Ashway Grounds				7,000.00	2,325.00		2,325.00	4,675.00	4,675.00 (66%)
56	08.02 Ashway Grass Cu				1,800.00	632.00		632.00	1,168.00	1,168.00 (64%)
57	08.01 Ashway Utility Fee				3,200.00	18.32		18.32	3,181.68	3,181.68 (99%)
175	08.05 Pitch Maintenance				1,800.00				1,800.00	1,800.00 (100%)
176	08.06 H&S Extinguisher				800.00				800.00	800.00 (100%)
SUB TOTAL					15,100.00	3,252.60	666.50	3,919.10	11,180.90	11,847.40 (78%)

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

09.00 St David's

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
52	09.05 St David's Trade				1,100.00	133.92		133.92	966.08	966.08 (87%)
63	09.02 St David's Grass				2,800.00	786.00		786.00	2,014.00	2,014.00 (71%)
64	09.01 St David's Ground				8,000.00	2,785.00	188.79	2,973.79	5,026.21	5,215.00 (65%)
151	09.03 MUGA Maintenan				1,000.00				1,000.00	1,000.00 (100%)
152	09.04 Safety Surfaces M				1,000.00				1,000.00	1,000.00 (100%)
177	09.06 Pitch Maintenance				900.00		2,040.00	2,040.00	-1,140.00	900.00 (100%)
SUB TOTAL					14,800.00	3,704.92	2,228.79	5,933.71	8,866.29	11,095.08 (74%)

10.00 Income

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
82	10.02 Bank Interest	2,000.00	1,035.23	-964.77						-964.77 (-48%)
84	10.07 Community Centr	4,940.00		-4,940.00						-4,940.00 (-100%)
86	10.08 WNC Grass Cuttir	1,371.00		-1,371.00						-1,371.00 (-100%)
87	10.01 Precept	185,951.00	92,975.00	-92,976.00						-92,976.00 (-50%)
91	10.03 Sports - Cricket C	1,200.00		-1,200.00						-1,200.00 (-100%)
92	10.06 Sports - Brixworth	2,730.00		-2,730.00						-2,730.00 (-100%)
94	10.04 Sports - Sands Ur	399.00		-399.00						-399.00 (-100%)
95	10.09 VAT Refund									(N/A)
111	10.05 Sports - Brixworth	399.00		-399.00						-399.00 (-100%)
SUB TOTAL					198,990.00	94,010.23	-104,979.77			-104,979.77 (-52%)

11.00 Reserves

Code	Title	Receipts			Payments				Net Position	
		Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
103	11.02 Pocket Park Maini									(N/A)
105	11.04 Ashway POS - CL									(N/A)
106	11.05 Ashway and The F									(N/A)
107	11.28 Community Infrast	3,152.50	3,152.50							(0%)
109	11.06 S106 St David's M				1,476.08	1,476.08		1,476.08		(0%)
115	11.09 Mower Replaceme									(N/A)
118	11.25 Projects - St Davic				2,248.89	2,248.89		2,248.89		(0%)
119	11.12 Community Grant:				2,950.00	2,950.00		2,950.00		(0%)
120	11.13 Legal Costs (Othe									(N/A)
121	11.14 Legal Costs				496.00	496.00	295.00	791.00	-295.00	(0%)
122	11.15 Election Costs									(N/A)
125	11.30 Village Hall Car P:									(N/A)
127	11.20 Play Equipment									(N/A)

Committed Spend

All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

128	11.17 The Ashway Car F			752.52	752.52		752.52		(0%)
129	11.23 Strategic Planning								(N/A)
131	11.18 Bus Shelter Repla								(N/A)
132	11.21 Community Centre								(N/A)
133	11.22 Events			60.00	60.00		60.00		(0%)
154	11.03 Crime Prevention								(N/A)
156	11.26 Floodlights								(N/A)
157	11.27 CCTV								(N/A)
164	11.01 - General Reserve								(N/A)
165	11.07 Kubota Grass Mo								(N/A)
166	11.08 Van Branding & E								(N/A)
167	11.10 Strimmer Replace								(N/A)
168	11.11 Projects			3,734.00	3,734.00		3,734.00		(0%)
169	11.16 Lighting Footpaths								(N/A)
170	11.24 Calendar CLOSER								(N/A)
172	11.29 Eaglehurst Comm								(N/A)
179	11.31 Wellbeing Park - £								(N/A)
180	11.32 Allotments Project								(N/A)
SUB TOTAL		3,152.50	3,152.50	11,717.49	11,717.49	295.00	12,012.49	-295.00	(0%)

Summary

NET TOTAL	202,142.50	97,162.73	-104,979.77	245,103.87	62,961.11	3,190.29	66,151.40	178,952.47	77,162.99	(17%)
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Brixworth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

00.00 Section 137

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
162	00.00 Section 137				500.00		500.00
					500.00		500.00

01.00 Staff

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
136	01.01 Salaries				103,000.00	25,861.39	77,138.61
137	01.03 Pension - LGPS				12,000.00	3,559.28	8,440.72
140	01.04 Annual Salary Incre.				7,000.00		7,000.00
143	01.02 Employer NI				7,500.00	2,052.59	5,447.41
					129,500.00	£31,473.26	98,026.74

02.00 Subscriptions & Licences

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	02.10 Human Resources/				3,300.00	579.40	2,720.60
24	02.11 ICT				2,800.00	710.10	2,089.90
28	02.03 ACRE				40.00		40.00
29	02.02 CPRE				40.00	60.00	-20.00
30	02.13 Information Commis				40.00	35.00	5.00
31	02.06 Living Wage				70.00	69.00	1.00
32	02.12 Data Protection Offi				12.00	12.00	
33	02.01 NALC				1,770.00	1,736.63	33.37
34	02.08 Parish On Line Map				165.00		165.00
36	02.07 Scribe Finance				600.00	777.60	-177.60
37	02.04 Society Local Clerks				563.00	540.00	23.00
38	02.09 Web Site & Emails				300.00	207.00	93.00
138	02.15 Adobe License				130.00	66.56	63.44
141	02.14 Payroll Services				1,000.00	379.00	621.00
142	02.05 ROSPA				310.00	322.00	-12.00
					11,140.00	£5,494.29	5,645.71

03.00 Expenses & Allowances

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
17	03.01 Clerk's Expenses				300.00	22.06	277.94
18	03.03 Telephone -Mobile				500.00	45.00	455.00
19	03.02 Chairman's Allowan				200.00	50.00	150.00
20	03.04 Parish Councillors E				200.00		200.00
					1,200.00	£117.06	1,082.94

04.00 Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	04.02 Audit - External				650.00		650.00
22	04.01 Audit - Internal				500.00	525.00	-25.00
25	04.09 Legal Costs (Asset I				2,000.00		2,000.00
40	04.10 Hall Hire (Meetings)				1,000.00		1,000.00
41	04.04 Insurance - General				1,700.00	1,650.99	49.01
42	04.05 Insurance - Vehicles				900.00		900.00
43	04.03 Newsletters				1,650.00	350.00	1,300.00
44	04.11 Telephone & Broadb				1,500.00	114.15	1,385.85
45	04.08 Training				2,500.00	1,148.00	1,352.00
46	04.07 Office Equipment				500.00		500.00
47	04.06 Stationery & Postag				600.00	16.53	583.47
112	04.13 Legal Assets				3,000.00		3,000.00
139	04.12 Bank Charges				140.00	39.90	100.10
144	04.16 Signage				500.00	342.05	157.95
171	04.14 Subsidiary/Misc				100.00	66.00	34.00
173	04.15 Election Costs				500.00		500.00
178	04.17 Cleaning Sundries				500.00	155.48	344.52

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council Net Position by Cost Centre and Code

Cost Centre Name

18,240.00 £4,408.10 13,831.90

05.00 Projects

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
69	05.04 Defibrillators				500.00	100.00	400.00
100	05.05 Community Calenda				400.00		400.00
101	05.07 Community Events				2,000.00	113.31	1,886.69
117	05.01 Planning Applicator				50.00		50.00
145	05.02 Bus Subsidiary				1,100.00		1,100.00
146	05.03 Health and Wellbein				2,000.00	52.77	1,947.23
155	05.06 Community Centre				4,000.00		4,000.00
					10,050.00	£266.08	9,783.92

06.00 Highways & Street Lighting

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
123	06.01 Lighting of Parish Fc				2,000.00	-358.65	2,358.65
					2,000.00	£-358.65	2,358.65

07.00 Greens & Maintenance

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	07.02 Sundry Purchases -				1,000.00	392.34	607.66
49	07.07 Fuel - Van & Mower				1,400.00	370.00	1,030.00
50	07.04 Running Costs Mow				1,000.00		1,000.00
51	07.06 Van Lease Costs				3,000.00	718.74	2,281.26
60	07.14 Spratton Road Groi				140.00		140.00
67	07.03 Christmas Lights				400.00		400.00
71	07.15 Climate Change / Ei				2,000.00	94.00	1,906.00
72	07.10 Millennium Garden i				700.00		700.00
74	07.08 Defibrillator Mainten				800.00		800.00
75	07.11 Pocket Park				1,000.00	295.00	705.00
78	07.12 Trees - Surgery				8,396.38	1,250.00	7,146.38
80	07.09 Vandalism				500.00	44.22	455.78
81	07.01 Enhancements & Gc				2,820.00		2,820.00
149	07.13 Hedge/Fencing				4,000.00		4,000.00
161	07.05 Litter Bins				200.00		200.00
174	07.16 Bus Stop Living Roc				1,500.00		1,500.00
181	07.17 Greens Maintenanc				2,000.00		2,000.00
					30,856.38	£3,164.30	27,692.08

08.00 The Ashway

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
53	08.03 Ashway Changing I				500.00	277.28	222.72
54	08.04 Ashway Grounds M:				7,000.00	2,325.00	4,675.00
56	08.02 Ashway Grass Cutti				1,800.00	632.00	1,168.00
57	08.01 Ashway Utility Fees				3,200.00	18.32	3,181.68
175	08.05 Pitch Maintenance				1,800.00		1,800.00
176	08.06 H&S Extinguishers				800.00	124.07	675.93
					15,100.00	£3,376.67	11,723.33

09.00 St David's

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
52	09.05 St David's Trade We				1,100.00	225.53	874.47
63	09.02 St David's Grass Cu				2,800.00	786.00	2,014.00
64	09.01 St David's Grounds				8,000.00	2,785.00	5,215.00
151	09.03 MUGA Maintenance				1,000.00		1,000.00
152	09.04 Safety Surfaces Mai				1,000.00		1,000.00
177	09.06 Pitch Maintenance				900.00		900.00
					14,800.00	£3,796.53	11,003.47

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Brixworth Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

10.00 Income		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
82	10.02 Bank Interest		2,000.00	1,035.23			-964.77
84	10.07 Community Centre (4,940.00				-4,940.00
86	10.08 WNC Grass Cutting		1,371.00				-1,371.00
87	10.01 Precept		185,951.00	92,975.00			-92,976.00
91	10.03 Sports - Cricket Clu		1,200.00				-1,200.00
92	10.06 Sports - Brixworth J		2,730.00				-2,730.00
94	10.04 Sports - Sands Unit		399.00				-399.00
95	10.09 VAT Refund						
111	10.05 Sports - Brixworth S		399.00				-399.00
			198,990.00	£94,010.23			-104,979.77

11.00 Reserves		<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
103	11.02 Pocket Park Mainte						
105	11.04 Ashway POS - CLO						
106	11.05 Ashway and The Ric						
107	11.28 Community Infrastru		3,152.50	3,152.50			
109	11.06 S106 St David's MU				1,476.08	1,476.08	
115	11.09 Mower Replacemen						
118	11.25 Projects - St David's				2,248.89	2,248.89	
119	11.12 Community Grants				2,950.00	2,950.00	
120	11.13 Legal Costs (Other)						
121	11.14 Legal Costs				496.00	496.00	
122	11.15 Election Costs						
125	11.30 Village Hall Car Parl						
127	11.20 Play Equipment						
128	11.17 The Ashway Car Pa				752.52	752.52	
129	11.23 Strategic Planning						
131	11.18 Bus Shelter Replace						
132	11.21 Community Centre F						
133	11.22 Events				60.00	60.00	
154	11.03 Crime Prevention						
156	11.26 Floodlights						
157	11.27 CCTV						
164	11.01 - General Reserves						
165	11.07 Kubota Grass Mowe						
166	11.08 Van Branding & End						
167	11.10 Strimmer Replacem						
168	11.11 Projects				3,734.00	3,734.00	
169	11.16 Lighting Footpaths						
170	11.24 Calendar CLOSED						
172	11.29 Eaglehurst Commut						
179	11.31 Wellbeing Park - Sp						
180	11.32 Allotments Project						
			3,152.50	£3,152.50	11,717.49	£11,717.49	

NET TOTAL		202,142.50	£97,162.73	245,103.87	£63,455.13	76,668.97
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Brixworth Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
11.02 Pocket Park Maintenance	2,290.60	9.40			2,300.00
11.03 Crime Prevention Security	972.94	-326.94			646.00
11.04 - Ashway POS - CLOSED	1,734.00	-1,734.00			0.00
11.05 - Ashway/Ridings POS - F	23,712.30	-3,712.30			20,000.00
11.06 - S106 MUGA RF	1,476.08		1,476.08		0.00
11.07 - Kubota Grass Mower EF	9,134.00	125.00			9,259.00
11.08 - Van Branding & end of l	1,272.00				1,272.00
11.09 - Small Mower Replacem	1,200.00				1,200.00
11.10 - Strimmer Replacement	600.00				600.00
11.11 - Projects ER	12,549.23	2,184.77	3,734.00		11,000.00
11.12 - Community Grants - ER	4,264.01	6,385.99	2,950.00		7,700.00
11.13 - Legal Other ER CLOSEI	864.00	-864.00			0.00
11.14 - Legal Costs	5,560.44	-1,064.44	496.00		4,000.00
11.15 - Election Costs ER	4,545.00				4,545.00
11.16 - Lighting Footpaths ER	7,020.00	-2,170.00			4,850.00
11.30 - Village Hall Car Park		3,000.00			3,000.00
11.17 - Ashway Car Park - ER	9,000.00	-4,247.48	752.52		4,000.00
11.18 - Bus Shelters ER	7,980.00	-6,980.00			1,000.00
11.20 - Play Equipment	11,689.34	310.66			12,000.00
11.21 - Community Centre Repa	5,875.37	24.63			5,900.00
11.22 - Community Events	219.60	840.40	60.00		1,000.00
11.23 - Strategic Planning ER	3,000.00				3,000.00
11.24 - Calendar - Closed	224.00	-224.00			0.00
11.28 - Community Infrastructur	16,686.63	3,152.50		3,152.50	22,991.63
11.25 - Projects St Davids	13,521.86	168.14	2,248.89		11,441.11
11.26 - Floodlights	6,240.00	0.75			6,240.75
11.27 - CCTV		680.00			680.00
11.01 General Reserves	75,662.70	4,337.30			80,000.00
11.29 - Eaglehurst Commuted S	33,963.81	-3,396.38			30,567.43
11.31 - Wellbeing Park - Spratto		3,000.00			3,000.00
11.32 - Allotments Project		2,500.00			2,500.00
Total Capital	261,257.91	2,000.00	11,717.49	3,152.50	254,692.92
TOTAL RESERVE	261,257.91	2,000.00	11,717.49	3,152.50	254,692.92
GENERAL FUND					57,973.29

Brixworth Parish Council
Reserves Balance
2024-2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
TOTAL FUNDS					312,666.21

Brixworth Parish Council
Value Added Tax Return for the period 01/04/2024 to 30/06/2024

VAT due in this period on sales and other outputs	Box 1	
VAT due in the period on acquisitions of goods made in Northern Ireland from EU Member States	Box 2	None
Total VAT due (the sum of boxes 1 & 2)	Box 3	
VAT reclaimed in the period on purchases and other inputs and other inputs (including acquisitions in Northern Ireland from EU member states)	Box 4	£3,533.68
Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 & 4)	Box 5	£3,533.68
Total value of sales and all other outputs excluding any VAT. Excludes any 'X' outputs	Box 6	£93,644.00
Total value of purchases and all other inputs excluding any VAT. Excludes any 'X' inputs	Box 7	£54,719.00
Total value of dispatches of goods and related costs (excluding VAT) from Northern Ireland to EU Member States	Box 8	None
Total value of acquisitions of goods and related costs (excluding VAT) made in Northern Ireland from EU Member States	Box 9	None

Brixworth Parish Council

Prepared by: _____
 Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
 Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 28/06/2024			
	Cash in Hand 01/04/2024		275,273.22
	ADD Receipts 01/04/2024 - 28/06/2024		100,848.12
			376,121.34
	SUBTRACT Payments 01/04/2024 - 28/06/2024		66,077.69
A	Cash in Hand 28/06/2024 (per Cash Book)		310,043.65
	Cash in hand per Bank Statements		
	Petty Cash	28/06/2024	0.00
	01 Nat West Revenue	28/06/2024	12,537.38
	02 Nat West Capital	28/06/2024	297,506.27
			310,043.65
	Less unrepresented payments		
			310,043.65
	Plus unrepresented receipts		
B	Adjusted Bank Balance		310,043.65
A = B Checks out OK			