




## Brixworth Parish Council

Councillors are hereby summoned to attend the Finance Committee meeting to be held on  
Thursday 17th October 2024 at 7:00pm

The Meeting will be held in the Community Centre & Library, Spratton Road, Brixworth NN6 9DS

Please inform the Clerk of your apologies in writing, should you be unable to attend.

Email: [parish.clerk@brixworthparishcouncil.gov.uk](mailto:parish.clerk@brixworthparishcouncil.gov.uk)

Signed: .....

Josie Flavell - Proper Officer/Clerk

**The press and public are also invited to attend**

*Please note that this is a public meeting, and you may be filmed, recorded and/or published.*

## **AGENDA**

### PART ONE – OPENING PROCEDURES

24/0105	<b>Welcome by the Chairman.</b>	TN
24/0106	<b>Apologies for absence and acceptance of apologies for absence</b> To consider and accept any apologies reported.	ALL
24/0107	<b>Declarations of Interest</b> a) To consider any declarations of any disclosable pecuniary or other interests. b) To consider any dispensations or written requests for dispensation of DPI.	ALL
24/0108	<b>Agree and Sign the Minutes of Previous Meeting</b> RESOLVE to the Vice Chair approving the Finance Committee Meeting Minutes and Confidential Meeting Minutes for the meeting held on 18 <sup>th</sup> July 2024.	Paper A Paper C1
24/0109	<b>Public Open Forum Session</b> a) This is an opportunity for parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Finance Committee via the Chairman. Each will be allowed three (3) minutes to address the Finance Committee via the Chairman. This open session is limited to 15 minutes.  b) Although the Finance Committee will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.  c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.	-

#### **Members of Brixworth Parish Council - Finance Committee**

Councillor Tony Nixon (Chairman), Councillor Barbara Lunnon (Vice Chair), Councillor Jackie Bird,  
Councillor Ian Barratt, Councillor Lynne Compton and Parish Clerk



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## PART TWO – FOR DECISION

There are no items to consider.

## PART THREE – FOR INFORMATION

24/0110	<b>Millennium Garden Lighting Bollards Licence</b> To NOTE the Legal Agreement has signed by the Trustees and is now held on file.	
24/0111	<b>Property and Assets</b> To receive a progress report.	TN
24/0112	<b>Finance Pack Q2</b> To receive and NOTE the Q2 Finance Reports including: <ul style="list-style-type: none"><li>• Summary Rec &amp; Payments</li><li>• Detail Rec &amp; Payments</li><li>• Monthly Rolling Budget</li><li>• Committed Spend</li><li>• Net Position</li><li>• Reserves Balance</li><li>• VAT Claim Q2</li><li>• Bank Rec – September 2024</li></ul>	Paper B

## PART FOUR – CONFIDENTIAL MATTERS

24/0113	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> RESOLVE to consider the exclusion of the press and public from the meeting in accordance with Public Bodies (Admissions to Meetings) Act 1960 sect 1.2, to discuss matters of commercial and personal confidentiality (Papers for Members only), due it being prejudicial to public interest by reason of the confidential nature of the business to be transacted. <b>The Press and Public will be requested to leave the meeting (subject to 24/0113)</b>	
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## PART FIVE – CONFIDENTIAL MATTERS

24/0114	<b>Allotments Land – Northampton Road</b> To receive a progress report from Cllr Nixon.	TN
24/0115	<b>2025/26 Budget &amp; Precept Setting</b> To consider the first draft of budget as presented by the RFO and agree any changes.	Paper C

**The Press and Public to be invited back into the meeting.**

## PART SIX – CLOSING PROCEDURES

24/0116	<b>Next Meeting</b> <ol style="list-style-type: none"><li>To consider any items for inclusion on the next meeting agenda.</li><li>To NOTE the date of the next Finance Committee Meeting on 16<sup>th</sup> January 2025.</li></ol>	ALL
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